

**Fife College Association**

**Business Studies**

**Scholarship**

**Guidelines**

**Fife College Association is a membership of previous staff members who have a keen interest in supporting students and who are strong believers in the benefits of education. This Scholarship is to recognise the outstanding commitment and dedication to course studies.**

**Amount of Scholarship:** Various amounts up to a total value of £500 - with £250 being a maximum award for any one individual

**Eligible Students:** Full-time students studying: Certificate Access to Business, Hospitality and Tourism Level 4 (must have a keen interest in business; Intermediate Certificate Business; Advanced Certificate Enterprise and Business; HNC Business; and HND Business

**The scholarships will be awarded on the following criteria:**

1. **Commitment and Academic Performance**

You must be:

1. Able to demonstrate commitment and dedication to course within chosen vocational field
2. Able to demonstrate high standards of effort in academic performance in your course work
3. Able to demonstrate high levels of attendance
4. Demonstrate qualifications are enhancing career prospects within industry

**2. Financial Need**

You will be expected to show how you would benefit from this financial award. We understand that students incur debt as part of student life; however, student scholarships are not intended to be used to pay off debts but are intended to assist with the purchase of materials and equipment etc to help you in your studies. Please bear this in mind.

**3. Application Procedure**

Application forms are available on our [website.](https://www.adamsmith.ac.uk/collegeinfo/adamsmithfoundation/Pages/Arnold-Clark-Scholarship.aspx) It is important that applicants complete the form fully and explain clearly why they should be considered for a Fife College Association Business Studies Scholarship. Shortlisted students will be invited to an informal interview. Successful applicants will be required to be photographed at the presentation of their award for publicity purposes. References from a relevant Curriculum Manager will be requested.

**The closing date for applications is 15th February 2019 at 12 noon. Please ensure that all contact details are filled in correctly and send your application to** [**scholarships@fife.ac.uk**](mailto:scholarships@fife.ac.uk)**. Alternatively you can hand it into a College reception addressed to Gaynor Jamieson, Trust Fundraiser at Fife College. All applications must be received within the closing date to be considered.**

The Adam Smith Enterprise and Education Foundation is a recognised charity in Scotland. Scottish Charity Number **SC027103.**

