

AGENDA

A meeting of the Health and Safety and Human Resources Committee will be held on Tuesday 26 February 2019 at 3.30pm within Room ES02, Fife College, Glenrothes campus.

No	Item	Action	Lead	Pages
1	Welcome, Apologies and Declarations of Interests	Note	VI	N/A
2	Minutes of the Previous Meeting: 30 October 2018	Approve	VI	2-5
3	Matters Arising / Actions Outstanding	Note	VI	6-6
4	Health and Safety Update			
	4.1 Accident and Near Miss Update	Note	AL	7-14
	4.2 Joint Inspections with Trade Unions	Note	AL	15-16
5	Policies and Procedures			
	5.1 Health and Safety First Aid	Approve	AL	17-30
	5.2 Volunteering	Approve	ZFH	31-47
6	Equality Mainstreaming Report	Approve	ZFH	48-79
7	Equal Pay and Gender Pay Gap Report	Approve	ZFH	80-90
8	Succession Planning	Note	ZFH	91-96
9	Change Management / Values and Behaviours	Note	ZFH	97-105
10	Update on National Bargaining (<i>Verbal Update</i>)	Note	ZFH	N/A
11	Minutes from Committees:			
	11.1 JCC: 25 January 2019 and 30 November 2018	Note	ZFH	106-117
	11.2 JNC Academic Staff: 30 November 2018	Note	ZFH	118-122
	11.3 JNC Support Staff: 18 December 2018	Note	ZFH	123-128
	11.4 JNC: Transfer of CEL Staff: 13 November 2018	Note	ZFH	129-133
12	Date of Next Meeting Tuesday 4 June 2019 at 3.30pm Boardroom, Fife College, Dunfermline	Note	VI	N/A