

AGENDA

A meeting of the Health and Safety and Human Resources Committee will be held on Tuesday 25 February 2020 at 3.30pm within Room ES02, Fife College, Glenrothes campus.

No	Item	Action	Lead	Pages
1	Welcome, Apologies and Declarations of Interests	Note	VI	N/A
2	Working Relationships: Trade Unions and Management	Discuss	VI	2-2
3	Minutes of the Previous Meeting: 11 November 2019	Approve	VI	3-5
4	Matters Arising / Actions Outstanding	Note	VI	6-6
5	Health and Safety Update			
	5.1 Accident and Near Miss Update	Note	AL	7-13
	5.2 External Audit Action Log	Note	AL	14-17
	5.3 Joint Inspections with Trade Unions	Note	AL	18-20
6	Equal Pay and Gender Pay Gap Report 2019	Note	ZFH	21-32
7	Succession Planning	Note	ZFH	33-34
8	Delivering the Workforce Plan	Note	ZFH	35-41
9	Update on National Bargaining (<i>Verbal Update</i>)	Note	ZFH	N/A
10	Minutes from Committees:			
	10.1 JCC – 10 September 2019	Note	ZFH	42-47
	10.2 JNC – Academic Staff – 29 November 2019	Note	ZFH	48-53
11	Date of Next Meeting Tuesday 2 June 2020 at 3.30pm Boardroom, Fife College, Dunfermline	Note	VI	N/A