



FOUNDATION APPRENTICESHIP IN ACCOUNTANCY

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SCQF Level 6

CAREER PATHWAYS

- Trainee Accountant
- Finance Assistant
- Payroll Assistant
- Accounting
- Finance
- Banking
- Insurance
- Bookkeeping
- MA in Accountancy

COURSE DESCRIPTION

The Foundation Apprenticeship will give you the chance to develop the skills and knowledge to enter a career in the accounting, finance and business sectors

You will learn about the preparation and analysis of accounting information, Professional values for accountancy, taxation and book-keeping/accounts preparation. This course provides real life experiences, work placements along with classroom activity, industry talks and visits.

COURSE CONTENT

- Preparing management accounting information
- Analysing account information
- Preparing financial accounting information
- Recording data in the ledger
- Professional values for accountancy
- Advanced bookkeeping
- Final Accounts preparation
- Indirect Tax
- Work placement

SKILLS DEVELOPED

- Finance skills
- Communication skills
- Problem solving skills
- Time management

ENTRY REQUIREMENTS

- 4 National 5's at grade C or above, one of which must be Maths
- In S5 on starting the course
- You must be capable of working at SCQF Level 6 (Higher)
- School Transition Form
- An excellent attendance record in school

TARGET YEAR GROUP

S5

ADDED VALUE FOR FUTURE PROGRESSION

Fife College will accept achievement of the FA in Accountancy as equivalent to two Highers which will support you to gain entry to HNC: Accounting at SCQF level 7.

Insight Tariff Points: 427

SCQF Credit Points: 64