

## AGENDA

---

A meeting of the Board of Governors will be held on Wednesday 9 December 2020 at 3.30pm. Please join via Microsoft Teams. Please note that Janet Campbell (Education Scotland) will attend this meeting as an observer.

*It will be assumed that members will have familiarised themselves with the papers in advance of the meeting focusing on areas that have particular relevance to the Committees they serve on and specifically in relation to the strategy/risk management documents. Only the items that are starred will be discussed. Where Board Members wish to raise an issue relating to any of the other items, they should advise the Director: Governance and Compliance or Chair prior to the start of the meeting.*

No	Item	Action	Lead	Pages
1	Welcome, Apologies and Declarations of Interests	Note	DCW	N/A
2	Minutes of the			
	2.1 Previous Meeting: 30 September 2020	Approve	DCW	3-6
	2.2 Development Session: 4 November 2020	Approve	DCW	7-8
	2.3 External Effectiveness Review Session: 27 November 2020	Approve	DCW	9-10
3	Matters Arising / Actions Outstanding	Note	DCW	11-12
4	* Chair's Updates ( <i>Verbal Update</i> )	Note	DCW	N/A
5	* Principal's Update Report ( <i>Paper to Follow</i> )	Note	HH	N/A
6	Actions from Board Development Session			
	6.1 Coherence and Sustainability Report Priorities ( <i>Paper to Follow</i> )	Note	HH	N/A
	6.2 Collaborative Arrangements	Note	DL	13-33
7	* Annual Accounts 2019-20	Approve	SD	34-99
	7.1 Audit and Risk Committee Annual Report to the Board	Note	SD	100-165
	7.2 Letter of Representations	Note	SD	166-171
8	Estates Update			
	* 8.1 Draft Estates Strategy	Approve	SR	172-190
	8.2 Dunfermline New Learning Campus: Progress Report	Note	SR	191-193
9	* Business Report	Note	SD/DL/ SR	194-221
10	* Fife College Students' Association (FCSA) Update	Note	SF/JB	222-227



# Fife College

<b>No</b>	<b>Item</b>	<b>Action</b>	<b>Lead</b>	<b>Pages</b>
11 *	Update on Governance Matters	Approve	MP	228-233
12	Summary of Committee Business	Note	Chairs	234-236
13	Date of Next Meeting: Wednesday 17 March 2021 at 3.30pm	Note	DCW	N/A