



Fife College

Prospectus  
2022-23



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The information published in this guide was correct at the time of print. For the most up-to-date information, you should always check our website.

Published December 2021  
Fife College is a registered Scottish charity (No. SCO21203)

# WELCOME FROM THE PRINCIPAL



**Choosing your future is a big decision, so I'm delighted that you're considering coming to join us.**

Everything we do at Fife College is geared towards providing the qualifications, training and work placement opportunities to help you achieve your goals. We aim to help transform the lives of our students through inspirational learning and teaching, and to work with you to develop your full potential with life enhancing skills, knowledge, experience and resilience that will shape your future success.

We have an extensive range of learning opportunities, from vocational training and apprenticeships through to higher education and professional qualifications. You can even study for your degree qualifications with us, with around 300 progression routes in place with university partners and a University Hub on campus. All this with first-rate facilities, expert teaching, close links with local employers and a wide range of flexible courses suited to the needs of local and national industry.

But don't just take my word for it. Despite a challenging last couple of years for everyone, we're delighted that our most recent Student Survey showed an 85% satisfaction rate, and we're even more proud of the fact that 90% of our students progress to either employment or further studies after completing their courses with us, as we help train and educate the workforce of the future.

I really believe that there has never been a better time to come to college. Whether you are leaving school and looking for qualifications to help you find your first job, or returning to education to gain further qualifications and skills to enhance your career prospects, I'm confident that we have a fantastic range of options for you to consider.

We look forward to welcoming you in 2022 and I'm confident you'll love Fife College as much as we do!

**Dr Hugh Hall**  
Principal

# About us

## About us

- Home to over 17,000 students and 1,000 staff.
- Our five campuses sit at the heart of the Kingdom – Dunfermline, Glenrothes, Kirkcaldy, Levenmouth and Rosyth.
- Our prestigious Andrew Carnegie Business School offers professional qualifications and training courses in business, management and leadership.
- Last year alone, our Adam Smith Scholarship awards benefited over 300 students.
- We have our own University Hub in Dunfermline for degree study, plus dedicated areas in both Kirkcaldy and Glenrothes.
- We offer the second largest number of Modern Apprenticeship opportunities across the Scottish college network, with around 400 places on offer.
- Our Carnegie Conference Centre last year helped NHS Fife vaccinate over 50,000 people.
- 95% of our students would recommend us to others.
- 90% of our students progress either to employment or to further studies after completing their education with us.

# 10 REASONS TO STUDY WITH US

## 10 Reasons

- 1 Wide range of courses**

Did you know we offer around 400 courses across 40 different subject areas? From traditional career paths to new, emerging industries – we've got it covered.
- 2 Flexible learning options**

Full-time study not an option? No problem! Our flexible study options (including online courses) help thousands of students every year to fit studying around their other commitments.
- 3 Fantastic facilities**

Our first-rate facilities include a University Hub, fully kitted out construction and engineering workshops, state-of-the-art teaching kitchens, a recording studio, radio station, stage theatres, computing labs, hair, beauty and make-up salons, and even an aircraft cabin!
- 4 Strong links with local industry**

We are right in the heart of Scotland's fastest growing industries and where all the exciting employment opportunities are emerging. We work closely with local industry to ensure our courses provide our students with the knowledge, skills and experiences that they are looking for, both now and in the future.
- 5 Superb teaching support**

Our low student-to-lecturer ratios will help you achieve your potential while being part of our special, close-knit community. You are always more than just a number to us. Regardless of what you have achieved in the past, we're here to help you fulfil your potential.
- 6 Real-life learning environments**

By using real-life examples or problems in the delivery of our course content, our students continually get to reinforce their learning and apply the theory into practice.
- 7 Clear pathways to employment**

An impressive 90% our students progress to either employment or further study after completing their courses with us.
- 8 University articulation routes**

Did you know that 40% of college leavers in Scotland go on to university? With around 300 progression routes in place with university partners, progression on to Year 2 or Year 3 of a university degree after studying your HNC or HND with us couldn't be easier.
- 9 Award-winning Students' Association**

Fife College Students' Association (FCSA) is here to make sure you get the most out of college life, through events and initiatives supporting the positive health and well-being of all students.
- 10 ...and if you're still not convinced**

Just ask our students! With a student satisfaction rating of 85% and a 95% recommendation score, you'd be mad to go anywhere else!

# Our Campuses



## Dunfermline

Located at Halbeath, our Dunfermline campus houses:

- Our University Hub, where you can study for your degree;
- The Andrew Carnegie Business School;
- Our Media Centre, including photography studios, fashion workshops and gaming studios;
- A variety of construction, gas and science labs;
- As well as being the home to our Carnegie Conference Centre.



## Kirkcaldy

Located at St Brycedale, our Kirkcaldy campus is home to:

- Business, Events and Tourism facilities;
- Culinary arts, including new state-of-the-art kitchens and a magnificent new bistro;
- Our games hall and fully equipped gym;
- As well as a fully functioning theatre for our performing arts courses.



## Rosyth

Our campus at Rosyth is home to:

- Most of our engineering facilities;
- New independent learning spaces;
- As well as increasingly catering for the digital skills needed to meet the needs of the Fife workforce.



## Levenmouth

Our newest campus, opened in 2017, has a number of facilities including:

- Care facilities, to train our next generation of “front-line heroes”;
- Hair and beauty salons;
- State-of-the-art kitchens;
- As well as a Digital Skills Hub.



## Glenrothes

Based at Stenton, our Glenrothes campus plays host to:

- Media Production, including professionally equipped studios and edit suites for sound, radio and screen production;
- Training facilities for health, social care and childhood studies;
- Jewellery workshops;
- And a host of construction, engineering and science labs.

# NEW Campus OPENING 2024



## Our NEW Dunfermline Campus

In October 2021, The Scottish Government approved funding of up to £100m for Fife College to deliver the first net zero tertiary education building in Scotland.

The low carbon, modern, flexible learning space for students will form part of a wider Dunfermline Learning Campus which will include a new Dunfermline campus for the College (replacing our existing campus at Halbeath) and will also be home to two local high schools as part of a 58-acre site in the eastern expansion area of Dunfermline.



We are hugely excited by this new venture, and believe that the new campus will be transformational for the future of education and skills training in Scotland.



We've included some initial design images to show what the new campus might look like.

If you want to read more about our plans, and follow progress, please go to [fife.ac.uk/new-campus](https://fife.ac.uk/new-campus)

# Qualifications

# Explained

## Qualifications Explained

All you need to know about qualifications and how they work together

Like all Scottish universities and colleges, we use the Scottish Credit and Qualifications Framework (SCQF) levels to describe our courses.

It shows how you can build up credits to gain the qualification you want, transfer credits onto other courses, and compare levels across different courses and qualifications.

Remember - there's not one set or right way to progress through school, college, university and into the job you want. You can even take time out of your studies and pick them up again later on.

Visit [fife.ac.uk/courses/qualifications-explained/](https://www.fife.ac.uk/courses/qualifications-explained/)

### Further Education

#### Certificate courses

*Broadly comparable to SCQF Level 4 – the equivalent to National 4s*

Certificate courses are the perfect stepping stone for those with no or few formal qualifications. They are a cluster of units, mainly at SCQF Level 4, that will give you an appropriate set of skills and knowledge to progress on to the next SCQF level.

#### Intermediate Certificate courses

*Broadly comparable to SCQF Level 5 – the equivalent to National 5s*

Intermediate Certificate courses contain a cluster of units, mainly at SCQF Level 5, that will give you an appropriate set of skills and knowledge to progress to the next SCQF level.

#### Advanced Certificate courses

*Broadly comparable to SCQF Level 6 – the equivalent to Highers*

Advanced Certificate courses are a cluster of units, mainly at SCQF Level 6, that will give you an appropriate set of skills and knowledge to progress to the next SCQF level in your education or chosen career path.

#### National Certificate and City & Guilds courses

*SCQF Levels 4-6*

These courses contain a nationally recognised group award qualification at SCQF Levels 4, 5 or 6 and can be used as a stepping stone to employment or on to further study at a higher SCQF level.

# Qualifications Explained

## Glossary of other qualifications

- **SWAP – Scottish Wider Access Programme**  
These courses are specifically designed for those who have been out of formal education for some time and want to return and progress to Higher Education
- **SVQ – Scottish Vocational Qualification**
- **NVQ – National Vocational Qualification**
- **School College Partnership (SCP) Courses and Foundation Apprenticeships (FAs)**  
These courses are available whilst you are still a Fife high school pupil. Speak to your school's Guidance team or SDS Advisor
- **National 4s, National 5s and Highers**  
These courses are the same level as you would find at school

## Higher Education

### Higher National Certificates (HNC)

SCQF Level 7 – the equivalent to year 1 at university

HNCs are normally completed in one year full-time or two years part-time study. Upon successful completion of an HNC, you have the option of progressing to an HND, degree (often entering the degree course in year 2), or employment.

### Higher National Diplomas (HND)

SCQF Level 8 – the equivalent to year 2 at university

An HND is two years of study if done as a full-time course. If you're progressing from HNC, you will go straight into the second year and final year of the HND. They give you the option of progressing through to a degree (often entering year 3 of the degree course) or employment.

### Degrees

SCQF Levels 9 (Degree) and 10 (Honours Degree)

Working alongside our partner universities, we offer a great range of degrees right on your doorstep at Fife College campuses, as well as routes to a wide range of university courses with the benefit of studying the first two years locally.

# The Scottish Credit and Qualifications Framework

SCQF Levels	SQA Qualifications	Qualifications of Higher Education Institutions	Apprenticeships and SVQs	
12		Professional Development Award	Professional Apprenticeship	
11		Professional Development Award	Graduate Apprenticeship, Professional Apprenticeship, SVQ	
10		Professional Development Award	Graduate Apprenticeship, SVQ	
9		Professional Development Award	Graduate Apprenticeship, Technical Apprenticeship, SVQ	
8	Higher National Diploma, Advanced Diploma	Diploma Of Higher Education	Higher Apprenticeship, Technical Apprenticeship, SVQ	
7	Advanced Higher, Awards, Scottish Baccalaureate	Higher National Certificate, Advanced Certificate	Certificate Of Higher Education	Modern Apprenticeship, SVQ
6	Higher, Awards, Skills for Work Higher	National Certificate	Professional Development Award, National Progression Award	Modern Apprenticeship, Foundation Apprenticeship, SVQ
5	National 5, Awards, Skills for Work National 5	National Certificate	National Progression Award	Modern Apprenticeship, SVQ
4	National 4, Awards, Skills for Work National 4	National Certificate	National Progression Award	SVQ
3	National 3, Awards, Skills for Work National 3	National Certificate	National Progression Award	
2	National 2, Awards	National Certificate	National Progression Award	
1	National 1, Awards			

# YOUR Study OPTIONS

Studying at Fife College is a great way to gain employer recognised qualifications, share ideas and views, meet interesting people, and make new friends.

We have courses to fit all ages and cater for a variety of life stages – take a look at the options we have available.

## ○ School College Partnership (SCP)

You don't have to wait until you finish school to start thinking about what you want to do afterwards – you can get a head start on your future by studying one of our fantastic School College Partnership courses as part of your school timetable.

All of our courses are designed to help you develop skills needed for both Higher Education and employment, and help you become an independent, self-motivated, and creative critical thinker.

You could even get ahead of the game on your degree studies, by completing the first year of a degree, via an HNC, while you are still at school!

In many cases, signing up for an SCP course means you can study on a college campus where you'll experience college life, learn new skills in our state-of-the-art facilities, and study in vocational areas – like hospitality, digital, care, engineering, construction, and loads more.

All our courses are developed in line with universities and industry to ensure that you get the skills you really need for your future career.

Visit [fife.ac.uk/schools](https://fife.ac.uk/schools)

## ○ Foundation Apprenticeships (FAs)

If you're a Fife school pupil in S5 or above, you can kick-start your career with a Foundation Apprenticeship (FA).

This innovative pathway provides a winning combination of real-life work experience and learning the skills that employers want. You'll gain an industry-recognised qualification at SCQF Level 6 – the same level as a SQA Higher.

An FA is also a recognised entry requirement for a Modern Apprenticeship or degree level study, so it can help you progress on to a career or further study.

We have 11 Foundation Apprenticeships available in partnership with Fife Council and Skills Development Scotland (SDS). Choose from a range of practical courses, providing a pathway to careers in sectors such as creative and digital media, food and drink technologies, engineering, accountancy and business skills.

Find out more at [fife.ac.uk/foundation](https://fife.ac.uk/foundation)

If you have any questions about your School College study options, email the SCP and FA team directly at: [scp@fife.ac.uk](mailto:scp@fife.ac.uk)

## ○ Full-time study

Studying full-time is usually the quickest way for you to complete your qualification. It generally means you will attend college for 3-4 days a week, although this varies from course to course.

All our courses are designed to give you the best possible start to your chosen career – often including practical experience in your field.

**Go to [fife.ac.uk/courses](https://fife.ac.uk/courses) for a full list of our available courses, or choose to browse by subject area [fife.ac.uk/courses/subject-areas](https://fife.ac.uk/courses/subject-areas)**

## ○ Part-time study

Not everyone is able to commit to full-time study. If you've got a busy life, with family and work commitments, it's not always easy to find the time.

That's why we offer a range of part-time courses that better fits around your lifestyle and helps you learn something new and get the skills you need for the job you want.

You can choose to study a range of courses, from introductory level to HNC/HNDs and degrees, on a part-time basis to fit your studies around your other commitments. Whether day, evening, weekend, distance learning, online, or work-based learning suits you best, we are here to help you find the right option for you. Some courses are even available to apply for at any time of the year, so you can take that first step to your new career whenever you feel ready.

And with plenty of funding options available to you to support you with any costs, you will find that getting the qualification you need is within your reach!

**Head to [fife.ac.uk/part-time](https://fife.ac.uk/part-time) for more information.**

## ○ Scottish Wider Access Programmes (SWAP)

SWAP courses are for adults who have few or no formal qualifications and who have been out of full-time education for at least three years.

SWAP courses provide an alternative route into Higher Education and are designed to give adult learners intensive academic preparation as well as the opportunity to develop the skills and confidence required to study at Higher Education level.

All of our SWAP courses are studied full-time for one year and are designed to prepare you for entry into HNC/HND or degree study through recognised progression routes at Fife College, and at other colleges and universities across Scotland.

**Visit [fife.ac.uk/SWAP](https://fife.ac.uk/SWAP) for more info.**

## ○ Skills Boost courses

Throughout the year, we run fully-funded short, online, flexible learning courses designed to help refine your core skills and also to learn new skills for specific industry sectors.

These courses are specifically designed to help you enhance your employability prospects and hopefully maximise your potential for career prospects and job opportunities.

**Look out for our latest courses offerings at [fife.ac.uk/skills-boost](https://fife.ac.uk/skills-boost)**

## ○ Modern Apprenticeships (MAs)

Modern Apprenticeships (MAs) are the perfect way to get a job, get paid, and get qualified all at the same time.

It's a qualification you work towards whilst in a job and earning a salary. It's a fantastic way to get the skills you need to build the career you want. And it's perfect for ambitious people who want to succeed in their chosen industry.

We deliver MAs in a lot of different industries – not just the ones you'd traditionally associate with apprenticeships.

All our MA courses are developed to fit the needs of their specific industries – which means they're very popular with employers who come to us looking for the best, most enthusiastic students to join them.

You get to learn a broad range of useful, transferable skills that you can take with you when you move on to the next level of your career. And by learning on the job, you get amazing experience plus nationally recognised certification that will look great on your CV.

With an MA, you'll get to work with people who want to work with you. We join forces with local and national employers to develop and run our apprenticeship programmes. So, as you make your way in the world of work, you will develop all the skills, accreditations, qualifications, and attitudes your employer is looking for.

And remember, there's also the option of studying on a full-time basis at Fife College before you apply for an apprenticeship. That way, you develop valuable knowledge and skills, and get hands-on experience before you start.

Our partnerships and close links with industry also mean there are lots of opportunities for work experience and the chance to get invaluable hands-on practical experience in live work settings. All of which helps make your dream job a reality through Fife College.

**Learn more at [fife.ac.uk/MAs](https://fife.ac.uk/MAs)**

## ○ Professional Qualifications

Delivered by our prestigious Andrew Carnegie Business School, we provide access to high quality training programmes and an impressive portfolio of professional qualifications across a wide range of management and leadership disciplines accredited by leading professional institutions.

With qualifications ranging from certificate to postgraduate level, we are able to provide both organisations and individual learners with the opportunity to undertake a wide range of professional development qualifications essential for today's challenging business environment.

All our programmes are designed to offer current, contemporary qualifications with a practical focus. From Management and Leadership to Accounting, Human Resource Management and Project Management, our courses cover a wide range of specialisms for all sectors.

**See [fife.ac.uk/ACBS](https://fife.ac.uk/ACBS) for more details.**



A large graphic on a teal background. It features the words "DEGREE" and "PATHWAYS" in a bold, white, sans-serif font. "DEGREE" is positioned above "PATHWAYS". The text is surrounded by abstract geometric shapes, including a large orange triangle, several circles of different sizes, and a pattern of small white dots. The overall design is modern and dynamic.

**Who says  
you can't  
study  
towards a  
degree at  
college?  
We say  
you can!**

The higher education landscape has changed rapidly in recent years, with more and more students choosing to come to college to study for their higher education qualifications, including degrees. We're proud to be able to offer a full suite of options to help you find the best route to meet your needs.

- No need to commit to 3-4 years of study at university – take each year at a time
- Gain a recognised qualification for every year of study
- Enjoy smaller, more focused class sizes than at university
- Study closer to home, keeping living, travel and study costs to a minimum
- It's local, flexible, affordable... and enjoyable!

## Higher National Qualifications – HNCs/HNDs

HNCs and HNDs are the equivalent SCQF level to years 1 and 2 at university, respectively. But they mean you get to study in a more flexible way that suits you and your plans for the future.

One of the many great things about studying at Fife College is that you don't have to commit to three or four years of continuous study like you would at university. You can just take it year by year, and see how you get on.

Because you finish each year with an industry recognised qualification, you have a qualification that could take you straight into a job. Or you could go on to study for your ordinary degree or honours degree, with us or via one of our partner universities. Or you could take a break and consider what to do next.

If you choose to study for your HNC and HND at Fife College and then progress onto a degree programme starting in year 2 or 3, you will still achieve the same degree or honours degree qualification as your friends who went straight to university to study from year 1.

But here at Fife College, you'll be able to study in a smaller class, allowing you to get more help and support from your lecturers. Because you'll be studying locally, you can keep your living, travel, and study costs down.

Plus, you may be able to study on a part-time basis, at evenings or weekends, if that's what fits in best with your life.

Find out more at [fife.ac.uk/degrees](http://fife.ac.uk/degrees)

## Going on to university

If you want to carry on with your studies, Fife College is the perfect bridge to going on to university.

Where there is an articulation route\* in place, you can move from an HNC or HND to year 2 or 3 of a degree without having to re-learn the same things or repeat a year of study.

Whilst you are at college you will get information from our partner universities, at events or through visiting speakers, to help you to make an informed choice about the right course for you to move on to.

And you'll get the chance to develop all the independent study and research skills you'll need to thrive when you go to university.

Learn more at [fife.ac.uk/toUni](http://fife.ac.uk/toUni)



\* An articulation route is a formally-agreed pathway from an HNC or HND at college to a degree course at university.

## Study your full degree with us

Thanks to our close links with partner universities, you can study for a complete university degree right here on your doorstep.

This means you can keep all of your costs down, but also benefit from using university facilities like libraries, open days, and even some lectures, and you'll get a fully accredited ordinary degree or honours degree awarded by the university at the end of your studies.

The following degree opportunities are currently available at Fife College:

In partnership with **Abertay University**:

- BA: Accounting with Finance
- BA (Hons): Accounting with Finance
- BA: Business Management
- BA (Hons): Business Management
- BA: Learning Difficulties/Disabilities

If you have successfully completed HND: Social Sciences at Fife College you also have the option to study your third year on campus for the following **Open University** degree:

- BA (Hons): Social Sciences

NB This degree follows the English model and allows an Honours degree to be completed in three years, including your two years of HND.

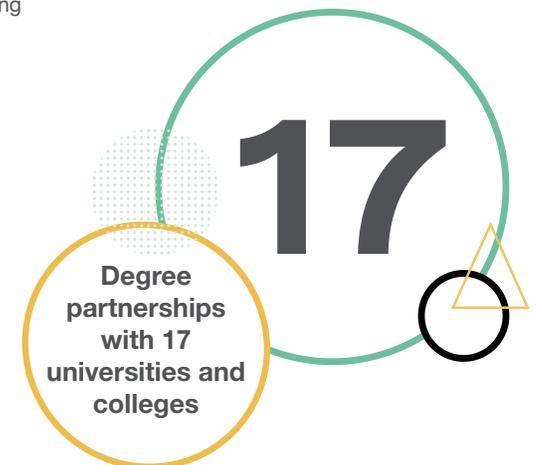
We also offer degrees which are validated by **Queen Margaret University**:

- BA: Creative Enterprise (this degree allows progression from 10 different creative HNDs. Check out the website for more information)
- BA (Hons): Creative Enterprise
- BA: Childhood Practice (for SSSC registered practitioners with at least two years' experience of working within an Early Learning and Childcare setting)
- BA (Hons): Childhood Practice
- BA: Childhood Studies
- BA (Hons): Childhood Studies

## Dedicated degree study space

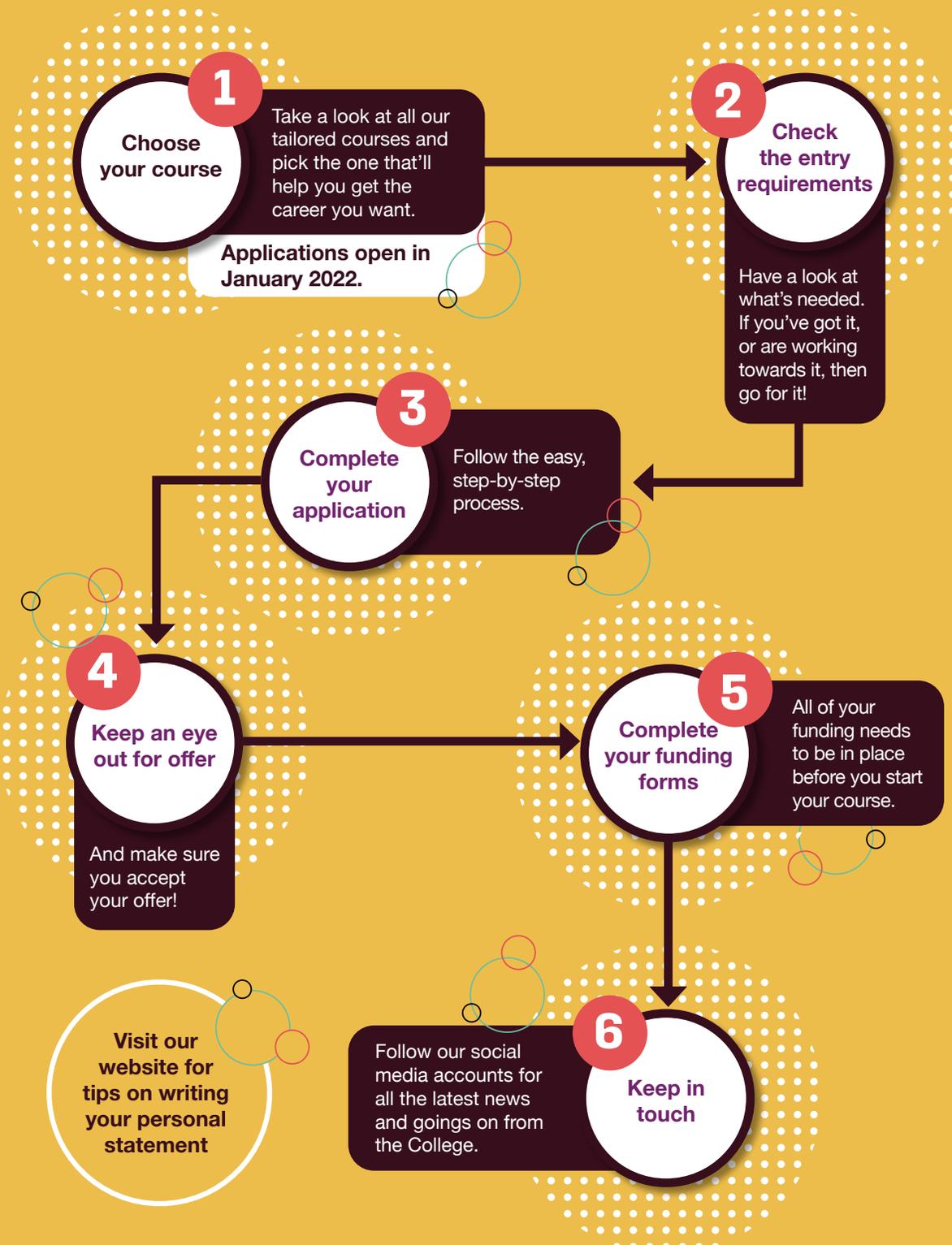
We know that the environment that you learn and study in are important.

Our University Hub in Dunfermline has been designed specifically to help you to feel comfortable and focused in your studies. We also have dedicated areas for degree study within our Kirkcaldy and Glenrothes campuses.



# HOW TO APPLY

For more information, visit [fife.ac.uk/applytoday](http://fife.ac.uk/applytoday)



# TOP TIPS

## Need some help?

### Need some help?

Steps 1-6 can all be done online, but if you need help, talk to us! Call our team on **0344 248 0115** or email [info@fife.ac.uk](mailto:info@fife.ac.uk). They'll happily chat you through your options.

### Everything you need in one place

At Fife College, you'll get all the support and advice, all the skills and knowledge, and all the guidance and help you need to start building towards your future. It's all right here for you.

Our website details everything you need to make a start in one handy place.

From the type of work your course could lead to, information about our campuses, help with funding, and pretty much everything else you need to know about life at Fife College. And of course it's where you apply to come and join us!

[fife.ac.uk](http://fife.ac.uk)

We make it quick and easy to apply for the course you want. To help make sure you get on your course, here's a few dos and don'ts to remember.

**DO** be ready to get your application in. Once applications are open, the sooner you apply the better your chance of getting on the course you want.

**DON'T** wait for all your exam results. Conditional offers for places can be given subject to you passing your exams, so you can apply before you get your results.

**DO** think about the course you want to do the most. You can apply for more than one course, but you can only accept one offer. And only one application will be progressed at any one time. So to give you the best chance of getting on the course you really want, have a think about which one is best suited to you and your plans for the future.

**DON'T** feel you need to do it all in one go. Once you've set up your login details, you can return to your application form at a later date from the My Applications tab on the top bar of our website, so you don't have to do it all in one sitting. Just remember your username and password!

**DO** keep checking your emails. When you apply online, we'll keep in touch with you by email. So remember to check your junk email folder in case our email has ended up there.

**DON'T** panic about interviews. This is also your chance to speak to course staff face-to-face and ask any questions you have.



## Our Courses

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# Access TO Qualifications

No qualifications?  
No problem!

It's never too  
late to return  
to studying!

## Access to Qualifications

Whether you need additional qualifications to fulfil your dream of studying at degree level, or to get that job you have always wanted - we have the right course for you! And it is never too late to return to studying!

At Fife College, we offer National 5s, Highers and Pathway courses which are designed to enable you to progress onto HNC, HND or degree level study. You can study full-time or part-time, to help fit studying around your life.

We also offer Start Here for Qualifications courses that can help you get ready for these Pathway courses, if you have no qualifications (or very few) and are interested in developing your skills in academic study.

### What skills will I develop?

- Confidence
- Good communication
- Flexibility
- Organisation
- Good collaborative working
- Good time management

### What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through to SCQF Level 6 (equivalent to Highers). This could give you the qualifications you need to apply for HNC/HND study and on to year 2/3 of a degree at Fife College or one of our partner universities, or move into employment.

See our full list of career-focused courses for more information: [fife.ac.uk/access](https://www.fife.ac.uk/access)

# Access to Qualifications Course and Career Planner

## Key:

Progression route  
 .....→

Accelerated progression route  
 →

Academies/  
 Community Classes

Double line box

College courses

Solid line box

School College Partnership courses

Filled in box

Courses share progression options

Dotted line box

This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Equivalent to National 4s  
**SCQF LEVEL 4**

Equivalent to National 5s  
**SCQF LEVEL 5**

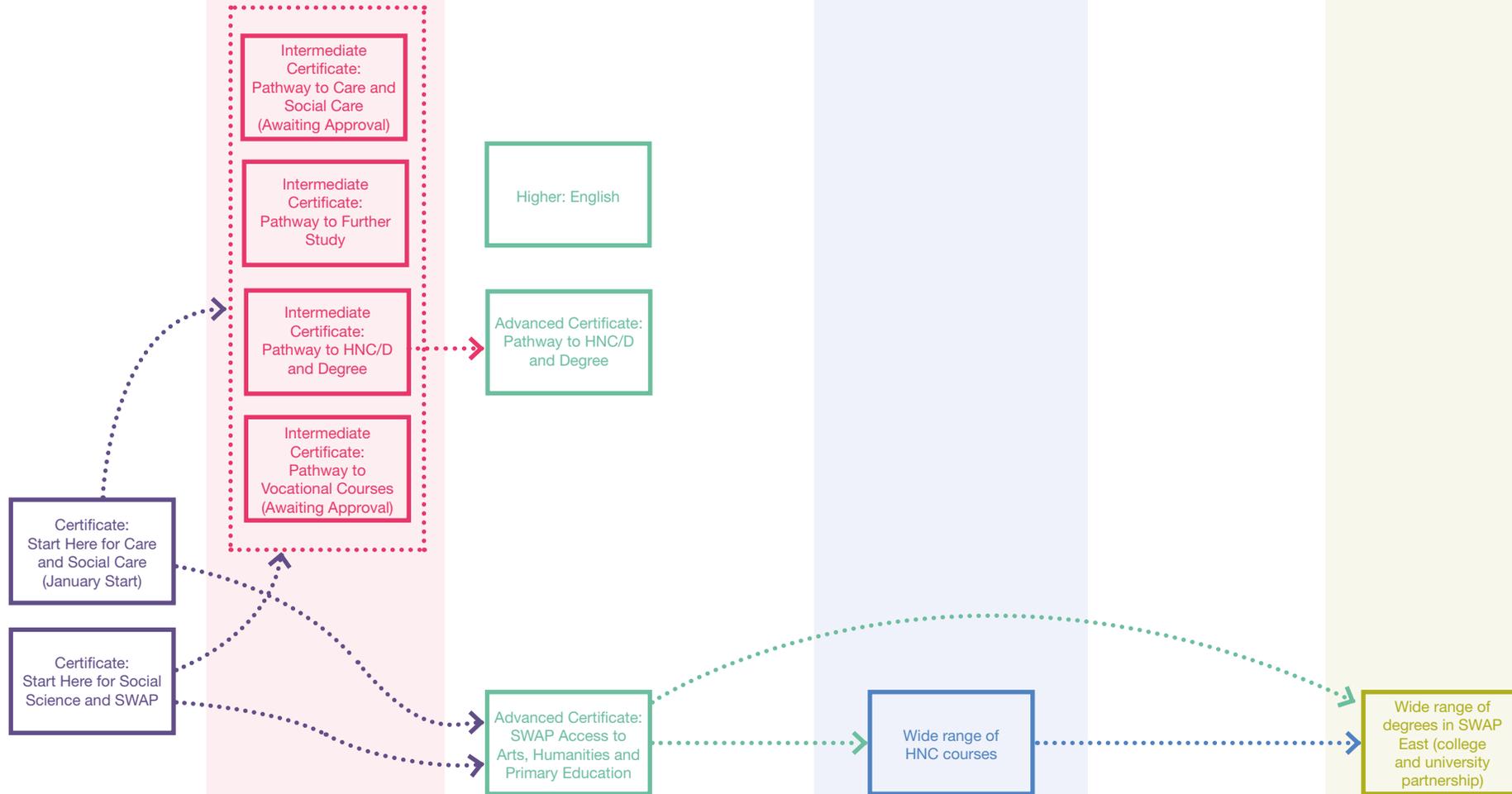
Equivalent to Highers  
**SCQF LEVEL 6**

Equivalent to Year 1 at University and Advanced Highers  
**SCQF LEVEL 7**

Equivalent to Year 2 at University  
**SCQF LEVEL 8**

Equivalent to Year 3 at University  
**SCQF LEVEL 9**

Equivalent to Year 4 (Honours) at University  
**SCQF LEVEL 10**



## ACCESS TO QUALIFICATIONS

Access to Qualifications	Full-time	Part-time	Distance Learning
Certificate: Start Here for Care and Social Care	   		
Certificate: Start Here for Social Science and SWAP	   		
Intermediate Certificate: Pathway to Care and Social Care (Awaiting Approval)	 		
Intermediate Certificate: Pathway to Further Study SCQF Level 5	 		
Intermediate Certificate: Pathway to HNC/D and Degree	 		
Intermediate Certificate: Pathway to Vocational Courses (Awaiting Approval)	 		
Advanced Certificate: SWAP Access to Arts, Humanities and Primary Education	 		
Advanced Certificate: Pathway to HNC/D and Degree	 		
Higher: English			

### Certificate: Start Here for Care and Social Care

Broadly comparable to SCQF Level 4

Full-time



This January Start course is an ideal starting point if you are considering applying for an intermediate or advanced level course in September, especially in the area of health and social care or social sciences. This course is also a good starting point if you are interested in joining a SWAP course which can give you fast access to an HNC or University.

#### Entry Requirements

- There are no formal entry requirements for this course
- You will be invited to a one to one meeting to discuss your application
- We will talk to you about your existing skills, qualifications or experiences to date (e.g. at school or in work or other notable things you've achieved)
- We will also discuss what you want to do in the future

### Certificate: Start Here for Social Science and SWAP

Broadly comparable to SCQF Level 4

Full-time



This course is intended for those interested in pursuing further academic study in a variety of areas. It is a good place to start if you have no qualifications, or if you have very few qualifications, and if you are interested in developing your skills in academic study.

#### Entry Requirements

- This course does not require you to have formal qualifications. However, you will need to be able to demonstrate an interest in learning and an ability to work at SCQF Level 4

### Intermediate Certificate: Pathway to Care and Social Care (Awaiting Approval)

Broadly comparable to SCQF Level 5

Full-time



This course offers you the opportunity to gain National 5s, and develop insight into the skills and values required for success in careers in Psychology, Social Care or Nursing. You'll develop an understanding of how the NHS and Social Care systems meet society's needs, and how we define what those needs are.

#### Entry Requirements

One of the following:

- Four National 4s in relevant subjects (such as English, History, Modern Studies, Geography, RMPS, Business Studies)
- Certificate: Start Here for Qualifications

### Intermediate Certificate: Pathway to Further Study

Broadly comparable to SCQF Level 5

Full-time



This course will suit you if you want to develop academic skills and gain qualifications even though you are not yet sure what you want to do in the future. You'll have the chance to gain skills in literacy and numeracy, and apply them in the study of psychology, criminology and crime in Scotland.

#### Entry Requirements

One of the following:

- Four National 4s in relevant subjects (such as English, History, Modern Studies, Geography, RMPS, Business Studies)
- Certificate: Start Here for Qualifications

### Intermediate Certificate: Pathway to HNC/D and Degree

Broadly comparable to SCQF Level 5

Full-time



On this course you will study three National 5 courses (or a mix of National 5 and Highers). You can stop at the end of the first year, but most students continue to the second year, where you can move onto our Level 6 Pathway course to study Highers. This will allow you to apply for HNCs or HNDs and move on to a university degree, if that is your goal.

#### Entry Requirements

One of the following:

- Four National 4s in relevant subjects (such as English, Maths, History, Modern Studies, RMPS, Geography, Languages)
- Certificate: Start Here for Qualifications
- Successful completion of other relevant National 4 courses (for example, one that contained a fair bit of reading and writing)

### Intermediate Certificate: Pathway to Vocational Courses

Broadly comparable to SCQF Level 5

Full-time



The Pathway to Vocational Courses offers a blend of opportunities to gain National 5 qualifications, and develop insight into the skills needed for a wide range of College National Certificate or National Qualifications courses. The programme lets you study a wide range of subjects to allow you to try out different subjects.

#### Entry Requirements

One of the following:

- Four National 4s in relevant subjects (such as English, History, Modern Studies, Geography, RMPS, Business Studies)
- Certificate: Start Here for Qualifications

### Advanced Certificate: SWAP Access to Arts, Humanities and Primary Education

Broadly comparable to SCQF Level 6

Full-time



Scottish Wider Access Programmes (SWAP) courses are specifically designed for those who have left formal education and, after a period away, want to return and progress to Higher Education. Successful completion can lead you to a guaranteed place on an HNC, HND, or degree course at college or university in the SWAP–East network.

#### Entry Requirements

- No formal entry requirements
- Entry is by informal discussion where you will be asked to demonstrate that you have the relevant life skills to successfully complete the SWAP course
- Evidence of life skills may include level of maturity and experience of skills related to the potential choice of degree subject, including paid employment or volunteering and awareness of subject choice

Please note that school leavers cannot apply for SWAP courses.

### Advanced Certificate: Pathway to HNC/D and Degree

Broadly comparable to SCQF Level 6

Full-time



This course offers a variety of subjects at SCQF Level 6 (the same level as Highers), with a view to moving on to HNCs, HNDs, or degrees. A great way to gain the extra Highers you need for university, or the qualifications that you need to access an HNC, which can lead on to HND or degree.

#### Entry Requirements

One of the following:

- Four National 5s at Grade C or above in relevant subjects (e.g. English, History, Geography, RMPS, Maths, Languages, Business)
- Intermediate Certificate: Pathway to HNC/D and Degree
- Successful completion of other relevant National 5 courses (e.g. Care, Business, Social Sciences)

### Higher: English

SCQF Level 6

Part-time



This course is aimed at enabling you to develop the key skills of communicating and understanding. Recognition of the personal, academic, and vocational value of English study in the curriculum is widespread, and this course will enable you to develop your understanding of English Language and Literature.

#### Entry Requirements

- National 5: English at Grade C or above
- NC: Communication Level 5
- Higher: English at Grade D or above
- A Higher in a subject that requires high levels of reading and essay writing such as History, Modern Studies or Psychology



#### Jake Leitch

#### Studying for a career in Social Anthropology

I studied Pathway to HNC/D and Degree which helped me gain Higher Maths, English and Psychology. After passing the full course at Fife College, I was able to progress to the University of St. Andrews where I completed an MA in Social Anthropology.

Fife College was there as my extra step towards university. I didn't have enough Highers, and I thought I would probably just end up in a job that I hated. Luckily, Fife College gave me the opportunity to improve myself.

I loved the whole course at Fife College. I was in a class similar to one that I had at school, but it was filled with people of all ages who just wanted to learn - there weren't the same disruptions.

**“I want to give the next me the chance that Fife College and the University of St. Andrews gave me.”**

# ADMINISTRATION, LEGAL SERVICES AND POLICE STUDIES

**£31,720**

Average UK salary of a  
Personal Assistant

**Did you  
know?**

There are over 20,000 police  
officers employed in Scotland

**63,400**

Number of administrative  
assistants currently  
employed in Scotland

## Administration, Legal Services and Police Studies

The skills you learn with Fife College will prepare you for all kinds of careers within Administration, Office Technologies, Legal Services and Policing.

Talented individuals, who are skilled and knowledgeable in these sectors, are in high demand throughout the UK and globally. With our full-time and part-time courses, you will gain a range of practical knowledge and understanding that is highly sought-after by employers.

### What kind of career could I have?

- Solicitor
- Paralegal
- Team Leader
- Police Officer
- Courts Officer
- Office Administrator
- Officer Supervisor
- Personal Assistant
- Clerical Assistant
- Receptionist
- And more...

### What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

### What areas can I study?

- Administration and Information Technology
- Legal Services
- Police Studies

Visit [fife.ac.uk/admin](http://fife.ac.uk/admin) to find out more.

**Administration,  
Office  
Technologies,  
Legal Services  
and Police  
Studies**

**Key:**

**Progression route**



**Accelerated progression route**



**Academies/  
Community Classes**



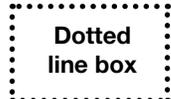
**College courses**



**School College  
Partnership courses**



**Courses share  
progression options**



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

**Potential Career  
Opportunities**



Equivalent to National 4s

**SCQF LEVEL**

**4**

Certificate:  
Tourism, Events and  
Customer Service

Equivalent to National 5s

**SCQF LEVEL**

**5**

Intermediate  
Certificate:  
Business Enterprise  
with Legal Services

Intermediate  
Certificate:  
Business, Enterprise  
and Customer  
Service

Intermediate  
Certificate:  
Business Enterprise  
with Administration

Intermediate  
Certificate:  
Business Enterprise  
with Accounting

Office junior, administrative  
assistant, clerical assistant,  
receptionist, trainee  
administrator, customer  
services

Equivalent to Highers

**SCQF LEVEL**

**6**

Advanced Certificate:  
Business Enterprise  
with Legal Services

Foundation  
Apprenticeship:  
Business Skills  
(School College  
Partnership)

Advanced Certificate:  
Tourism, Events and  
Customer Service

Advanced Certificate:  
Business Enterprise  
with Administration

Advanced Certificate:  
Business Enterprise  
with Accounting

Accounts assistant, payroll  
assistant, HR assistant,  
administrative assistant, legal  
assistant, office administrator,  
retail operative, sales assistant,  
retail supervisor, customer  
services, retail display assistant,  
travel and tourism operatives

Equivalent to Year 1 at  
University and Advanced Highers

**SCQF LEVEL**

**7**

HNC: Police Studies  
(School College  
Partnership)

HNC:  
Police Studies

HNC:  
Legal Services

HNC: Administration  
and Information  
Technology

Office administrator, office  
supervisor, personal assistant,  
HR administrator, paralegal,  
mortgage executive, public  
sector legal departments,  
banking, management,  
accounting, sheriff officer, court  
officer, Scottish courts service,  
precognition agent, estates  
agent, police officer

Equivalent to Year 2  
at University

**SCQF LEVEL**

**8**

HND: Legal Services

HND: Administration  
and Information  
Technology

Team leader, administrator, office  
supervisor, personal assistant,  
HR administrator, executive  
secretary, office manager,  
paralegal, mortgage executive,  
public sector legal departments,  
banking, management,  
accounting, sheriff officer, court  
officer, Scottish courts service,  
precognition agent, estates  
agent

Equivalent to Year 3  
at University

**SCQF LEVEL**

**9**

BA: Business  
Management

Human resource manager,  
banker, administrator, financial  
analyst, operations manager,  
secondary school teacher

**Articulation to university\***

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Glasgow Caledonian University, Robert Gordon University, the University of the Highlands and Islands, and the University of the West of Scotland on successful completion of an HNC or an HND. Please see our website for further information.



BA (Hons): Business  
Management

Human resource manager,  
team leader, administrator,  
financial analyst, management  
accountant, operations manager

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.  
HNC = Higher National Certificate, HND = Higher National Diploma

# ADMINISTRATION, OFFICE TECHNOLOGIES, LEGAL SERVICES AND POLICE STUDIES

Access to Qualifications	Full-time	Part-time	School College Partnership
Certificate: Tourism, Events and Customer Service		K	
Intermediate Certificate: Business Enterprise (with Administration or Accounting or Legal Services)	D K		
Intermediate Certificate: Business, Enterprise and Customer Service		D K L	
Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services)	D K		
Advanced Certificate: Tourism, Events and Customer Service	K		
HNC: Administration and Information Technology	K	D K	●
HNC: Legal Services	D K	K	
HNC: Police Studies	D K	D	●
HND: Administration and Information Technology	K		
HND: Legal Services	K		

## Certificate: Tourism, Events and Customer Service

Broadly comparable to SCQF Level 4

Part-time

K

This 17-week full-time course (running from September to January) covers everything from looking after customers to job seeking activities. It is a great way to get back into studying. The background to working in business, enterprise or customer service gained will give you the opportunity to develop your skills in the workplace and to learn more about working in customer facing industries.

### Entry Requirements

One of the following:

- Three National 4 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Intermediate Certificate: Business Enterprise (with Administration, Accounting or Legal Services)

Broadly comparable to SCQF Level 5

Full-time

D K

This course will provide you with the range of advanced skills and understanding required to work in a modern business environment. In addition this course offers a range of options that will provide you with the opportunity to gain specific knowledge and advanced skills in the fields of either Administration, Accounting or Legal Services.

### Entry Requirements

One of the following:

- Four National 5 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Certificate: Tourism, Events and Customer Service with a minimum of 8 SQA credits
- Another relevant course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Intermediate Certificate: Business, Enterprise and Customer Service

Broadly comparable to SCQF Level 5

Part-time

D K L

This 17-week course, which starts in February and follows on from Certificate: Tourism, Events and Customer Service will provide you with a practical and broad introduction to the fields of business and customer service. The course will aid the development of transferable skills which are applicable to further study.

### Entry Requirements

One of the following:

- Four National 4 units including English
- Certificate: Tourism, Events and Customer Service (including 7 SQA credits at SCQF Level 4 or above)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services)

Broadly comparable to SCQF Level 6

Full-time

D K

This course will provide you with the range of advanced skills and understanding required to work in a modern business environment. In addition this course offers a range of options that will provide you with the opportunity to gain specific knowledge and advanced skills in the fields of either Administration, Accounting or Legal Services.

### Entry Requirements

One of the following:

- Two National 5s at Grade C or above plus four other National 5 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Intermediate Certificate: Business, Enterprise and Administration (to include 12 SQA credits at SCQF Level 5 or above, including one at SCQF Level 6)



### Freya-Anderson Ward Studying for a career in Law

I was a bit short of the qualifications I needed to get into university to study Law and then I heard that you could study an HNC in Legal Services, so I applied to Fife College and was accepted.

I learned about the many different areas of law and got a great overview. My lecturers

were very approachable and because of the smaller classes, it was easier to ask for help.

My HNC was a great basis for going on to do my Law degree at the University of Dundee.

There are so many pathways which all lead to the same place and I believe that not getting into university straight from school made me more determined to get a place and to prove that I could.

“Whilst I didn’t go down the ‘traditional route’ to university, I don’t think there is one anymore.”

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

## Advanced Certificate: Tourism, Events and Customer Service

Broadly comparable to SCQF Level 6

Full-time



This course will develop your skills and knowledge in a range of sectors within the business, travel and events industry including airlines, airports, travel agencies, tour operations, music festivals, wedding planning and business operations. You will have the opportunity to visit different visitor, event attractions and businesses and to participate in many college and external events.

### Entry Requirements

- Two National 5s at Grade C or above plus four other National 5 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Intermediate Certificate: Business, Enterprise and Administration (to include 12 SQA credits at SCQF Level 5 or above, including one at SCQF Level 6)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Administration and Information Technology

SCQF Level 7

Full-time



Part-time



School College Partnership

This course reflects the increasingly important role and function that administration, digital and information technologies play in today's business environment. It will equip you with the essential skills and knowledge you require to play a key role in any modern business environment.

### Entry Requirements

- At least one relevant Higher at Grade C or above plus four National 5s at Grade C or above in relevant subjects (e.g. Business, English, Modern Studies, English, History, Admin and IT, Religious, Moral and Philosophical Studies, Computing, Geography, Maths or Science based subjects)
- Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services) to include 12 SQA credits at SCQF Level 5 or above, including one at SCQF Level 7
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Legal Services

SCQF Level 7

Full-time



Part-time



This course offers a variety of prospective career paths, most notably a future in the legal industry, but also access to professions such as management, finance, and business.

### Entry Requirements

One of the following:

- At least one relevant Higher at Grade C or above; plus four National 5s at Grade C or above in relevant subjects (e.g. Business, English, Modern Studies, English, History, Admin and IT, Religious, Moral and Philosophical Studies, Computing, Geography, Maths or Science based subjects)
- Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services) to include 12 SQA credits at SCQF Level 5 or above, including one at SCQF Level 7
- Advanced Certificate: Tourism, Events and Customer Service (to include 12 SQA credits at SCQF Level 6 or above)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Police Studies

SCQF Level 7

Full-time



Part-time



School College Partnership

The HNC in Police Studies has been designed to give you an understanding of the issues that are relevant to a policing environment, as well as developing your understanding of the skills and capabilities required by the modern Police Officer.

### Entry Requirements

- At least one relevant Higher at Grade C or above plus four National 5s at Grade C or above in relevant subjects (e.g. Business, English, Modern Studies, English, History, Admin and IT, Religious, Moral and Philosophical Studies, Computing, Geography, Maths or Science based subjects)
- Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services) to include 12 SQA credits at SCQF Level 5 or above, including one at SCQF Level 7
- Advanced Certificate: Tourism, Events and Customer Service (to include 12 SQA credits at SCQF Level 6 or above, including one at SCQF Level 7)
- Relevant experience and/or other qualifications will be considered on an individual basis

## HND: Administration and Information Technology

SCQF Level 8

Full-time



This course reflects the increasingly important role that administration and information technology play in today's business environment. It will equip you with the essential skills and knowledge required to play a key role in any modern business environment.

### Entry Requirements

- HNC: Administration and Information Technology SCQF Level 7 (with 15 credits)

**School College Partnership courses offered within Administration, Office Technologies, Legal Services and Police Studies include:**

- Foundation Apprenticeship: Business Skills
- NPA: Business Skills
- HNC: Police Studies

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

## HND: Legal Services

SCQF Level 8

Full-time



The course offers a variety of prospective career paths, most notably a future in the legal industry, but also access to professions such as management, finance, and business.

### Entry Requirements

- HNC: Legal Services SCQF Level 7 (with 15 credits)

**Your part-time study options within Administration, Office Technologies, Legal Services and Police Studies**

- Certificate: Tourism, Events and Customer Service
- Intermediate Certificate: Business, Enterprise and Customer Service
- HNC: Administration and Information Technology
- HNC: Legal Services
- HNC: Police Studies
- SVQ: Business and Administration SCQF Level 5
- SVQ: Business and Administration SCQF Level 6

# ART

AND Design,  
FASHION  
AND Jewellery

## Art and Design, Fashion and Jewellery

Have you ever been told that creativity can't be a career option? 98% of Scotland's creative industry enterprises are small, independent businesses. If you are someone that thoroughly enjoys expressing your individuality through the power of creativity in art, design, jewellery, or fashion, then we have the courses for you. We can supply the knowledge and skills to succeed, all you need to bring is the imagination and motivation.

Our Art and Design, Fashion and Jewellery courses are structured to give you experience whilst you study the terminologies, techniques, skills and more. With our experienced lecturing staff, you will be inspired to stay creative and apply this to your course work. You can progress into your chosen career or start your own business fully equipped with the skills and knowledge you need to be a success.

## What kind of career could I have?

- Entrepreneur
- Interior Designer
- Jewellery Designer
- Etsy seller
- Practising artist
- Fashion Designer
- Fashion Merchandiser
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/ HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

Our exciting new BA (Hons) Creative Enterprise, developed in partnership with Queen Margaret University, will allow you to take your HN studies through to Honours Degree level at Fife College, and start developing your business plan for a successful career in the creative industries.

## What areas can I study?

- Art and Design
- Fashion Design and Production with Retail
- Jewellery

**5,500**

Number of Jewellery Designers currently working in Scotland

**Did you know?**

In 2020, Scotland's creative industries contributed £4.4m to the Scottish economy

**£27,040**

Average UK salary for a Fashion Designer

# Art and Design, Fashion and Jewellery Course and Career Planner

## Key:

Progression route



Accelerated progression route



Academies/Community Classes



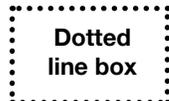
College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s  
**SCQF LEVEL 4**

Equivalent to National 5s  
**SCQF LEVEL 5**

Equivalent to Highers  
**SCQF LEVEL 6**

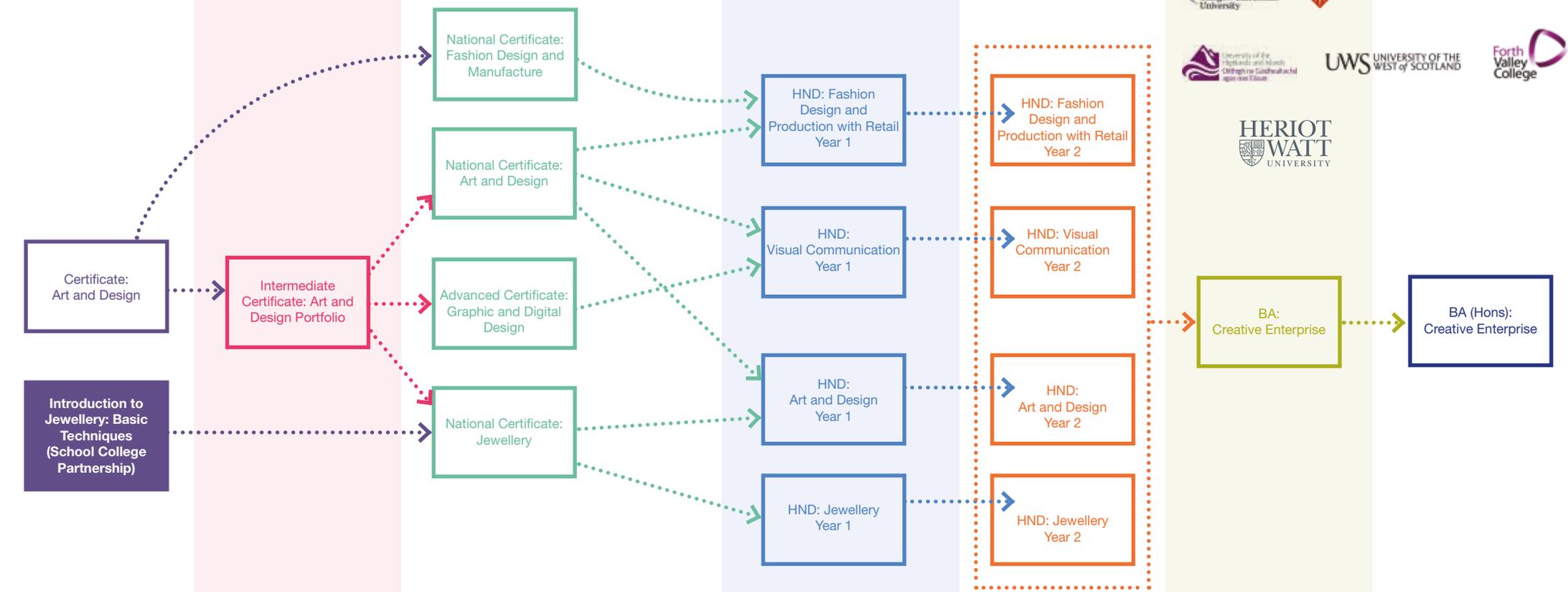
Equivalent to Year 1 at University and Advanced Highers  
**SCQF LEVEL 7**

Equivalent to Year 2 at University  
**SCQF LEVEL 8**

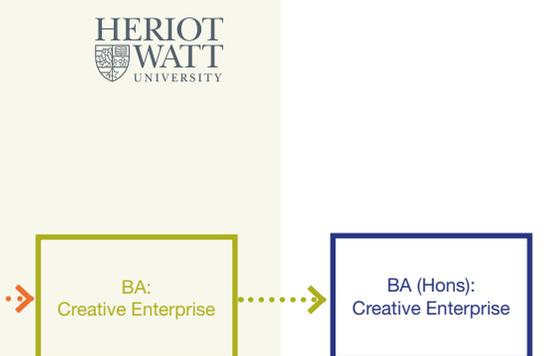
Equivalent to Year 3 at University  
**SCQF LEVEL 9**

Equivalent to Year 4 (Honours) at University  
**SCQF LEVEL 10**

The successful completion of HND year 1 is the equivalent of an HNC



**Articulation to university\***  
 Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Forth Valley College, Glasgow Caledonian University, Heriot-Watt University, Robert Gordon University, the University of the Highlands and Islands, University of Sunderland, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



Interior designer, product designer, fashion designer, games designer, graphic designer, artist, animator

Artist, designer, graphic designer, trainee designer, trainee pattern cutter, trainee buyer, fashion retail, dressmaker, illustrator, fashion stylist, self-employment, trainee costume designer, trainee in wardrobe

Artist, designer, graphic designer, jewellery design and manufacture

Artist, designer, graphic designer, visual communicator, digital publisher, jeweller and silversmith, design agency assistant, digital publishing assistant, fashion design, fashion buying, fashion merchandising, fashion retail, visual merchandising, retail management, pattern cutting, dressmaker, self-employment

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

# ART AND DESIGN, FASHION AND JEWELLERY

Art and Design	Full-time	Part-time	Distance Learning
Certificate: Art and Design	K		
Intermediate Certificate: Art and Design Portfolio	K		
National Certificate: Art and Design	G		
HND: Art and Design	G		
<b>Fashion</b>			
National Certificate: Fashion Design and Manufacture	D		
HND: Fashion Design and Production with Retail: Fashion Business	D		
<b>Jewellery</b>			
National Certificate: Jewellery	G		
HND: Jewellery	G		

## Art and Design

### Certificate: Art and Design

Broadly comparable to SCQF Level 4

Full-time

K

This course provides a foundation in art and design skills that will enable you to then decide on your specialism. Over one year, you will improve your practical skills, build your portfolio and gain entry qualifications to progress to a higher level course which could be in art and design (with Intermediate Certificate: Art and Design Portfolio) as well as a range of other design courses delivered across the creative industries.

#### Entry Requirements

- Two National 4s, preferably in subjects such as Art and Design, Digital Media, English, and ICT, however all subjects will be considered

### Intermediate Certificate: Art and Design Portfolio

Broadly comparable to SCQF Level 5

Full-time

K

This broad art portfolio course gives you an excellent grounding in the area of visual arts. If you have studied at National 4 level and wish to progress to further study, or if you have Higher results and want time to prepare a substantial portfolio for entry to art college or HN level study, this is the course for you. It is expected that on completion of this course you will progress on to National Certificate: Art and Design SCQF Level 6.

#### Entry Requirements

One of the following:

- Three National 4s including English and Art
- Certificate: Art and Design
- Another appropriate creative course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### National Certificate: Art and Design

SCQF Level 6

Full-time

G

This course enables you to broaden and strengthen your creative ability. It provides an ideal platform for career progression in visual arts. The combination of drawing, painting, 2D and 3D design skills, and illustration will give you the opportunity to build a substantial portfolio. You will work on individual and group projects and, where possible, live briefs for real clients.

#### Entry Requirements

One of the following:

- Two National 5s at Grade C or above in Art and Design and English
- Intermediate Certificate: Art and Design Portfolio
- Another relevant creative course at SCQF Level 5
- Mature students will be considered on an individual basis based on portfolio of art and design work and experience

### HND: Art and Design

SCQF Level 8

Full-time

G

This course allows you to study a variety of creative arts including life drawing, painting, 2D and 3D design skills, printmaking, and mixed media. During the course, you will develop a substantial portfolio and also take part in an exhibition of your own work, which will all help prepare for employment or your next step to Higher Education.

#### Entry Requirements

One of the following:

- Two Highers at Grade C or above, including English and Art, plus two National 4s
- National Certificate: Art, and Design SCQF Level 6
- National Certificate: Jewellery SCQF Level 6
- Another appropriate creative course at SCQF Level 6
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

#### PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- Portfolio as required or evidence of art and design projects/artefacts

## Fashion

### National Certificate: Fashion Design and Manufacture

SCQF Level 6

Full-time

**D**

This introductory course provides a dynamic starting point for a career in fashion. From the outset, you are encouraged to develop an individual approach to garment design and garment manufacture, while working within a team to master the basic principles of fashion design, fashion merchandising, pattern and garment production.

#### Entry Requirements

One of the following:

- Four National 4s including English
- SVQ: Design or three relevant units at SCQF Level 4
- Certificate: Art and Design
- Another related and relevant course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis, in which case a design portfolio that shows creative ability will be required

### HND: Fashion Design and Production with Retail: Fashion Business

SCQF Level 8

Full-time

**D**

Developed to meet the demands of employers, this HND provides advanced study for those with a relevant qualification, Highers, or practical experience. Your creativity will thrive on this course as you learn about fashion design, textile and market research, pattern cutting, garment manufacture, fashion promotion, merchandising, and selling.

#### Entry Requirements

Year 1:

One of the following:

- One Higher at Grade C or above
- National Certificate: Fashion Design and Manufacture SCQF Level 6
- National Certificate: Art and Design SCQF Level 6
- Another appropriate course at SCQF Level 5 or 6

In addition, internal applicants will also require a positive Internal Learner Reference (ILR). Students will also be considered on an individual basis based on a portfolio of fashion related work and/or relevant fashion, retail, business experience.

Year 2:

- Successful completion of year 1 HNC: Fashion Design and Production with Retail SCQF Level 7

## Jewellery

### National Certificate: Jewellery

SCQF Level 6

Full-time

**G**

This course is suitable for those with a recognised ability in art and/or design who wish to study a jewellery specialism. It provides you with a strong foundation in the design and manufacture of contemporary jewellery. You will learn a range of techniques related to jewellery design and will develop workshop skills using a wide range of precious and non-precious materials. You will be introduced to 3D design using 3D software, haptic control, and 3D printing.

#### Entry Requirements

In addition to a portfolio of work, you must possess one of the following:

- Two National 5s at Grade C or above, one of which is English
- Intermediate Certificate: Art and Design Portfolio
- Another appropriate creative course at SCQF Level 5
- Mature students will be considered on an individual basis based on a portfolio of art and design work

### HND: Jewellery

SCQF Level 8

Full-time

**G**

This course offers a comprehensive range of skills in jewellery design and manufacture. There is a range of jewellery specific projects that are design-led. This will allow you to develop specialisms appropriate to your own interests as well as the current business environment. You will be introduced to 3D design using 3D software, haptic control, and 3D printing. Hands-on, highly practical and rooted in traditional techniques, this course is the ideal core to develop your creativity and imagination.

#### Entry Requirements

Year 1

In addition to a portfolio of art and design or jewellery making, you must possess one of the following:

- Higher: Art and Design at Grade C or above plus National 5 English at Grade C or above
- National Certificate: Art and Design SCQF Level 6
- National Certificate: Jewellery SCQF Level 6
- Mature students will be considered on an individual basis based on evidence of creativity, relevant qualifications and/or work experience

Year 2

- Successful completion of Year 1 HNC: Jewellery SCQF Level 7

### School College Partnership courses offered within Art and Design, Fashion and Jewellery include:

- Introduction to Jewellery: Basic Techniques
- Non Advanced Art and Design Roadshow SCQF Level 6
- Non Advanced Certificate: Life Drawing
- Non Advanced Costumes in a Nutshell SCQF Level 6

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**



**“When you study fashion at Fife College, you get the motivation to be creative.”**

### Christina Tweedie Studying for a career in Fashion Design

My interest in fashion came from my own hobby. I was cosplaying, and I wanted to learn how to make the costumes. So, I entered the HND: Fashion Design Production with Retail course at Fife College and that is where I blossomed and where my shift changed towards fashion.

I learnt a few things about the fashion industry and how it is the second biggest pollutant, and from this I wanted to make a change within the fashion industry on how we can make it more sustainable.

This course helped me prepare for a career in the fashion and retail industry, and I am now studying Fashion Design with Business at Glasgow Caledonian University.



# ENVIRONMENT

## Built Environment

Built Environment is a relatively new way of describing the design, construction, and management of manmade structures.

Construction Technical Professional courses are for those who are looking for a career in a construction-related discipline. This can include interior design, quantity surveying, architecture, and technology. All our courses are industry approved, highly valued by employers, and provide the foundation for progression pathways, from introductory level through to HNC/HND and even degree courses.

So, if your ambition is to build a career in construction, we can offer you a solid foundation in whichever area interests you.

## What kind of career could I have?

- 3D Designer
- Architectural Technician/Technologist
- Construction Manager
- Furniture Designer
- Interior Designer
- Quantity Surveyor
- Site Manager
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND, then on to year 2 or 3 of a degree at one of our partner universities, or move into employment.

## What areas can I study?

- Building Services (Electrical, Plumbing and Heating, and Gas)
- Built Environment Technician and Interior Design
- Construction Craft (All Trades)
- Furniture Design and Manufacture

Visit [fife.ac.uk/built](http://fife.ac.uk/built) to find out more.

**21,000**

Number of Construction companies in Scotland

**Did you know?**

It took 5 years to build the £1 billion redevelopment of St. James Centre in Edinburgh and planning began back in 2007!

**£42,000**

Average UK salary for a Quantity Surveyor

# Built Environment Course and Career Planner

## Key:

Progression route



Accelerated progression route



Academies/Community Classes



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s  
**SCQF LEVEL 4**

Equivalent to National 5s  
**SCQF LEVEL 5**

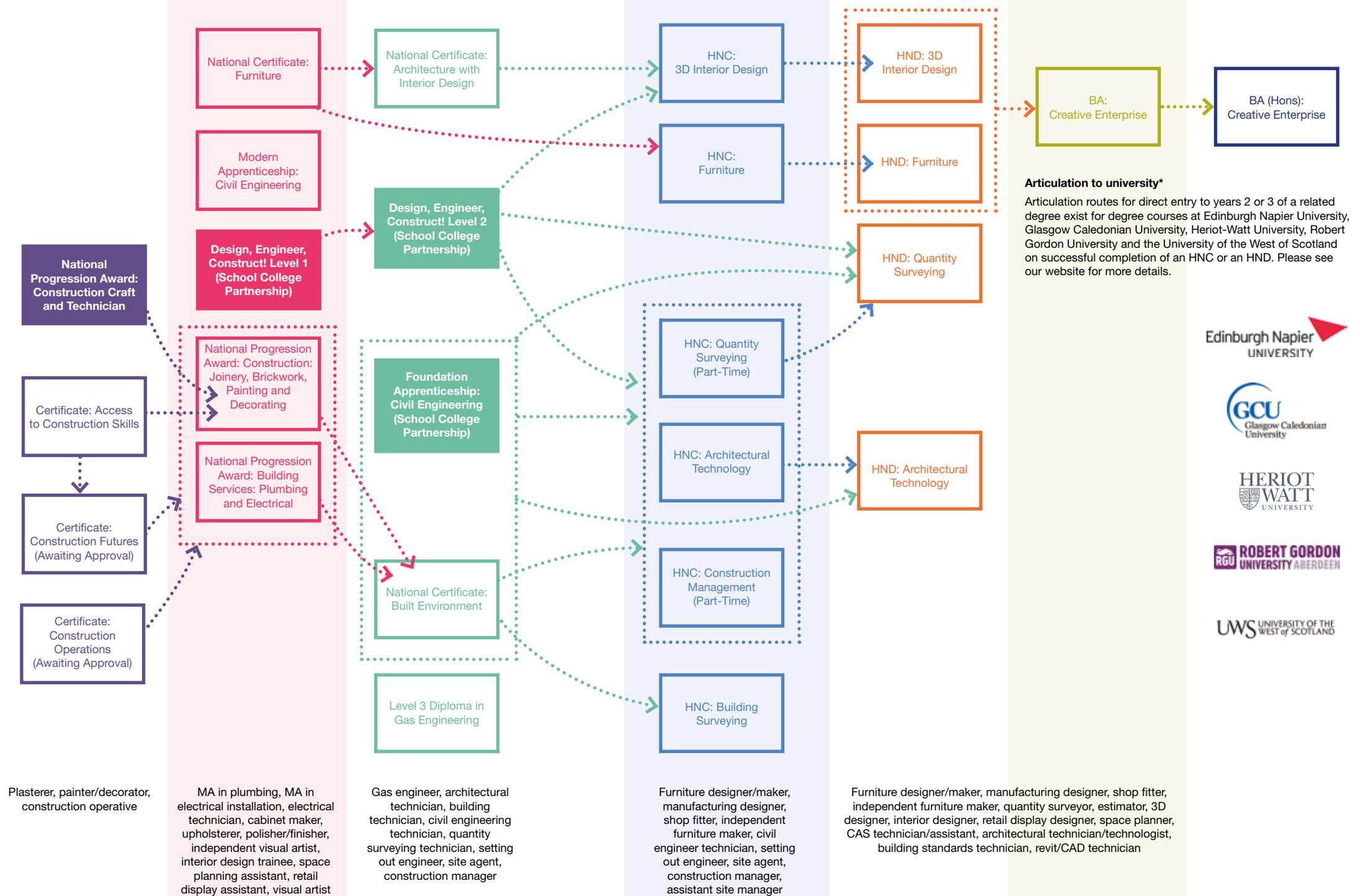
Equivalent to Highers  
**SCQF LEVEL 6**

Equivalent to Year 1 at University and Advanced Highers  
**SCQF LEVEL 7**

Equivalent to Year 2 at University  
**SCQF LEVEL 8**

Equivalent to Year 3 at University  
**SCQF LEVEL 9**

Equivalent to Year 4 (Honours) at University  
**SCQF LEVEL 10**



**Articulation to university\***  
Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Edinburgh Napier University, Glasgow Caledonian University, Heriot-Watt University, Robert Gordon University and the University of the West of Scotland on successful completion of an HNC or an HND. Please see our website for more details.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## BUILT ENVIRONMENT

Building Services	Full-time	Part-time	Distance Learning
Level 3 Diploma in Gas Engineering (9074-03)	D		
National Progression Award: Plumbing and Electrical Building Services	G		
<b>Built Environment Technician and Interior Design</b>			
National Certificate: Architecture with Interior Design	G		
National Certificate: Built Environment	G		
National Progression Award: Construction: Joinery, Brickwork, Painting and Decorating	D G		
HNC: 3D Interior Design	G		
HNC: Architectural Technology	G	G	
HNC: Building Surveying	G	G	
HNC: Construction Management		D	
HNC: Quantity Surveying		G	
HND: 3D Interior Design	G		
HND: Quantity Surveying	G	G	
HND: Architectural Technology	G		
<b>Construction Craft</b>			
Certificate: Access to Construction Skills	G		
Certificate: Construction Operations (Awaiting Approval)	L		
Certificate: Construction Futures	D G		
<b>Furniture</b>			
National Certificate: Furniture	G		
HNC: Furniture	G		
HND: Furniture	G		

## Building Services

## Level 3 Diploma in Gas Engineering (9074-03)

SCQF Level 6

Full-time

D

This qualification is aimed at new entrants into the gas industry who wish to be trained in the skills and knowledge associated with basic and complex gas systems. This includes the routine maintenance, reactive maintenance, and commissioning and de-commissioning of gas appliances in a variety of work environments.

## Entry Requirements

- Previous industry experience in either the electrical, mechanical or industrial field is essential
- Please note acceptance on the program is dependent on the availability of a suitable work placement

KEY D Dunfermline K Kirkcaldy G Glenrothes L Levenmouth R Rosyth

## National Progression Award: Building Services: Plumbing and Electrical

SCQF Level 5

Full-time

G

This course is aimed at those who have an interest in following a career in building services and focuses on introductory practical and theoretical units in the specific areas of plumbing and domestic electrical installation.

## Entry Requirements

Evidence of good attendance and timekeeping from school, college or the workplace is necessary, as is one of the following:

- Four National 4s including Maths and English
- Successful completion of the School College Partnership course Skills for Work: Construction Craft (Fife schools only) plus two National 4s in English and Maths
- Certificate: Construction Futures
- Successful completion of an engineering course at SCQF Level 4

KEY D Dunfermline K Kirkcaldy G Glenrothes L Levenmouth R Rosyth

## Built Environment Technician and Interior Design

## National Certificate: Architecture with Interior Design

SCQF Level 6

Full-time

G

This is a practical design course which aims to introduce you to the essential key skills required to begin a career in the design industry. You will be encouraged to develop imaginative and creative ideas while working on a series of design projects. You will learn how to research and source relevant information for interior design materials, finishes, and products.

There will be a strong emphasis on developing a wide range of drawing and model making skills and techniques. During the course you will carry out a variety of design projects related to architecture, interior 3D spaces and scenarios.

## Entry Requirements

- Two National 5s at Grade C or above in subjects including Art and Design/ Graphic Communications and English
- A relevant Art and Design achievement at SCQF Level 4 or 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis dependant on portfolio

## National Certificate: Built Environment

SCQF Level 6

Full-time

G

This course is intended for those who want to develop knowledge, understanding and skills relevant to careers within the built environment industry and who may be currently working in, or desire to work in, the industry. This is an ideal course if you want to progress on to technician roles such as quantity surveying, architectural technology, or construction management positions.

## Entry Requirements

One of the following:

- Three National 4s and two National 5s at Grade C or above which must include Maths and English
- A relevant course at SCQF Level 5 in either construction or engineering and SCQF Level 5 Maths: Craft 1 (F3HV11)
- Relevant industrial experience or other qualifications will be considered on an individual basis

## National Progression Award: Construction: Joinery, Brickwork, Painting and Decorating

SCQF Level 5

Full-time



This course will allow you to gain an understanding of knowledge and practical hand skills within a construction related environment, to allow you to be employed by local or regional construction businesses.

### Entry Requirements

One of the following:

- Certificate: Construction Futures.
- National 5: Practical Craft Skills at Grade C or above, plus four National 4s including Maths and English.
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: 3D Interior Design

SCQF Level 7

Full-time



This course is about designing spaces and places for people, creating interior schemes, and solving problems to improve the world around us. It enables you to develop the creative, analytical, and technical skills needed for jobs in the interior design profession.

### Entry Requirements

One of the following:

- National Certificate: Architecture and Interior Design SCQF Level 6
- Another related course at SCQF Level 6
- One Higher at Grade C or above in Art and Design or Graphic Communication, plus National 5 English at Grade C or above
- An appropriate portfolio of artwork
- School pupils wishing to apply for the School College Partnership course option should speak to their school for entry requirements

## HNC: Architectural Technology

SCQF Level 7

Full-time



Part-time



This is a varied course that provides a valuable insight into the diverse technical aspects which are fundamental to the architectural profession. It is a mainly theory-based course which includes the important knowledge and skills for successful employment, studied in the context of both practical and theoretical classes.

### Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus three National 5s at Grade C or above which must include Maths
- National Certificate: Built Environment (with additional Maths for Construction Technicians unit)
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Building Surveying

SCQF Level 7

Full-time



Part-time



This course is based on building surveying and will incorporate attributes of how to inspect buildings and to decide what would be required to repair or maintain them.

### Entry Requirements

- One Higher at Grade C or above in a relevant subject plus three National 5s at Grade C or above which must include Maths
- National Certificate: Built Environment (with additional Maths for Construction Technicians unit)
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Construction Management

SCQF Level 7

Part-time



This nationally recognised course has been designed to provide all the knowledge and understanding necessary for a career in construction management.

### Entry Requirements

One of the following:

- One Higher at Grade C or above plus three National 5s at Grade C or above which must include Maths
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- National Certificate: Built Environment SCQF Level 6
- Another relevant course at SCQF Level 6
- Successful completion of the School College Partnership course Pre-MA/Pathway to HE in Built Environment (Fife schools only)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Quantity Surveying

SCQF Level 7

Part-time



This course has been designed to provide you with the knowledge and understanding necessary to start a career in quantity surveying. It is also ideal for those already working in the sector who are looking to gain a promotion.

### Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant subject plus three National 5s at Grade C or above which must include Maths
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- National Certificate: Built Environment SCQF Level 6
- Another relevant course at SCQF Level 6
- Successful completion of the School College Partnership course Pre-MA/Pathway to HE in Built Environment (Fife schools only)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HND: 3D Interior Design

SCQF Level 8

Full-time



This is year 2 of HND: 3D Interior Design, and the course is about designing spaces and places for people, creating interior schemes, and solving problems to improve the world around us. It enables you to develop creative, analytical, and technical skills for jobs in the interior design profession.

### Entry Requirements

- A minimum of 12 credits from the HNC: 3D Interior Design framework for entry to year 2, including the HNC mandatory units
- Those with qualifications of an equivalent nature could be given opportunities in APL (Accreditation of Prior Learning) or accelerated assessment to enter year 2 of the HND
- External applicants will also require an appropriate portfolio of artwork in addition

## HND: Quantity Surveying

SCQF Level 8

Full-time



Part-time



This course has been designed to provide you with the knowledge and understanding necessary to start a career in quantity surveying. It is also ideal if you are already working in the industry and are looking to gain a promotion.

During the first year of HND: Quantity Surveying, you will achieve all the units necessary for the HNC: Built Environment group award.

### Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant STEM, English, or Business/Accounts related subject, plus three National 5s at Grade C or above which must include Maths
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- National Certificate: Built Environment SCQF Level 6 (with additional Maths for Construction Technicians unit)
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HND: Architectural Technology

SCQF Level 8

Full-time



This is a varied two-year course that provides a valuable insight into the diverse technical aspects which are fundamental to the architectural profession.

### Entry Requirements

One of the following:

- One Higher at Grade C or above in a relevant STEM discipline such as Graphic Communication, plus three National 5s at Grade C or above which must include Maths
- National Certificate: Built Environment SCQF Level 6 (with additional Maths for Construction Technician unit)
- National Certificate: Civil Engineering SCQF Level 6 (with additional Maths for Construction Technician unit)
- Level 2 Design Engineer Construct
- Foundation Apprenticeship: Civil Engineering SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis



**“I would recommend this course to other people in the same situation as me, it has helped me prepare for further study and a career”**

### Connor Scullion Studying for a career in Architecture

My interest in Architecture started with graphic communication in High School, so I came to Fife College to study NC: Architecture with Interior Design.

My favourite part is the technical drawings and getting them set up. I believe the course helped me prepare for a career and further study. The tutors always tell us about the routes we can take to a career and what the course leads to.

The tutors at Fife College are really good. They've done a good job of helping us and keeping us on track while we have been studying from home, and showing us what we need to do. I would recommend this course to other people in the same situation as me.

My ambitions are to hopefully go into university and follow that through until I can eventually get a job within an architectural firm.

## Construction Craft

### Certificate: Access to Construction Skills

SCQF Level 4

Full-time



This is a supported progression course for young people who are interested in a career in construction. On successful completion, this course will enable you to progress on to an SCQF Level 4 course in this curriculum area.

### Entry Requirements

- Successful completion of a School Transition Form
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

### Certificate: Construction Operations (Awaiting Approval)

SCQF Level 4

Full-time



This course is an introduction to hand skills for a General Building Operative (GBO) within a construction environment. It will allow you to gain an understanding of knowledge and practical hand skills within a construction related environment, to allow you to be employed by local or regional construction businesses.

### Entry Requirements

One of the following:

- Two National 4s in English and Maths or relevant Technical Subjects
- Successful completion of the School College Partnership course Skills for Work: Construction Craft (Fife schools only)
- Certificate: Access to Construction with lecturer recommendation
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Certificate: Construction Futures (Awaiting Approval)

Broadly comparable to SCQF Level 4

Full-time



This is a pre-apprenticeship course that develops the underpinning knowledge needed for work in the building trade. It will equip you with the practical skills in preparation for further study or progression to a construction trade apprenticeship.

### Entry Requirements

One of the following:

- Two National 4s in English and Maths
- Successful completion of the School College Partnership course Skills for Work: Construction Craft (Fife schools only)
- Certificate: Access to Construction with lecturer recommendation
- Relevant industry experience and/or other qualifications will be considered on an individual basis



**“The course at Fife College gave me a great insight into the construction industry and it had some amazing lecturers who explained all the different elements of the role.”**

### Nicole King Studying for a career in Quantity Surveying

I left school at the end of fifth year to do my HND in Quantity Surveying at Fife College. In my second year I was given the opportunity to go to London to visit some of the most well-known pieces of architecture in the country, which was a great experience that has continued to motivate me in my career.

After completing my HND at College, I went straight into third year of the degree course at Napier University, which has resulted in me being a year ahead of most people in my year at school.

I was also hired by Whiteburn Projects Ltd in Edinburgh as a Trainee Quantity Surveyor and combine this with studying my degree.

## Furniture

### National Certificate: Furniture

SCQF Level 5

Full-time



This course will provide you with the skills you will need for a career in the furniture industry. You will work through a range of projects which will challenge your thinking and practical design skills.

### Entry Requirements

One of the following:

- Four National 4s to include English, Graphic Communications, and Craft and Design and/or Art and Design
- Certificate: Art and Design
- Another relevant qualification at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### HNC: Furniture

SCQF Level 7

Full-time



Fife has a long history of providing training for the furniture industry, and we continue to develop the highest standards of skill and craftsmanship for which this course is recognised.

Design and manufacture projects are integrated to fully enhance the design and make ethos and the course aims to enable you to develop innovative and creative designs for furniture related artefacts.

### Entry Requirements

One of the following:

- National Certificate: Furniture SCQF Level 5
- Higher: Craft Design at Grade C or above
- Higher: Product Design at Grade C or above
- An appropriate portfolio of design work

### HND: Furniture

SCQF Level 8

Full-time



Fife has a long history of providing training for the furniture industry, and we continue to develop the highest standards of skill and craftsmanship for which this course is recognised.

Design and manufacture projects are integrated to fully enhance the design and make ethos and the course aims to enable you to develop innovative and created design for furniture related artefacts.

### Entry Requirements

#### EXTERNAL CANDIDATES

One of the following:

- One Higher at Grade C or above within art and design/craft and design
- Mature students will be considered on an individual basis based on portfolio of art and design work in your field of study and experience
- Portfolio as required or evidence of project/artefact
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

#### INTERNAL CANDIDATES

One of the following:

- HNC: Furniture SCQF Level 7
- National Certificate: Art and Design SCQF Level 6
- Another appropriate creative course at SCQF Level 6

### Part-time courses offered with Built Environment

- SVQ: Gas Utilisation
- FICA Preparation Course
- Construction Skills incorporating SVQ: Construction Operations and Civil Engineering Services
- HNC: Architectural Technology
- HNC: Building Surveying
- HNC: Construction Management
- HNC: Quantity Surveying
- HND: Quantity Surveying

### School College Partnership courses offered with Built Environment

- NPA: Construction Craft and Technician
- Certificate: DEC! The Digital Built Environment
- Foundation Apprenticeship: Work-based Skills: Construction (SCQF Level 4)
- Foundation Apprenticeship: Civil Engineering (SCQF Level 6)

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

# BUSINESS, ENTERPRISE & ACCOUNTING

## Business, Enterprise and Accounting

Studying business, enterprise and accounting opens doors to opportunities in a wide range of sectors. From office management, managing people and organisations, to economics, and marketing as well as a range of other subjects and skills, our full-time and part-time courses will prepare you for a role in a modern office environment and help you gain the valuable skills and competencies you need in today's job market.

It has been estimated 1.9 million new managers will be needed in the UK by 2024, so management and business roles are growing rapidly. With one of our business enterprise courses, you can find a huge range of opportunities across all sectors including banking, administration, human resource management or even retail management.



## What kind of career could I have?

- Accountant
- Administrator
- Banker
- Bookkeeper
- Financial Analyst
- Human Resource Manager
- Office Manager
- Payroll Manager
- Management Accountant
- Mortgage Advisor
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 5 (the equivalent to National 5s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

## What areas can I study?

- Accounting
- Business Management
- Bookkeeping
- Business and Enterprise
- Tourism and Events

Visit [fife.ac.uk/business](https://fife.ac.uk/business) for more information.

## Did you know?

Scotland is the most important UK financial centre outside London and the South East, employing over 190,000 people

# 380,000

The number of professional accountants working in the UK

# Business, Enterprise and Accounting Course and Career Planner

## Key:

Progression route



Accelerated progression route



Academies/Community Classes



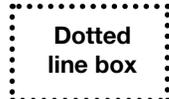
College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10

Intermediate Certificate: Business Enterprise with Accounting

SVQ: Business and Administration

Foundation Apprenticeship: Accountancy (School College Partnership)

Advanced Certificate: Business Enterprise with Accounting

Advanced Certificate: Business Enterprise with Tourism and Events

Foundation Apprenticeship: Business Skills (School College Partnership)

Modern Apprenticeship: Business Administration

HNC: Marketing Communications (Subject to approval)

HNC: Human Resource Management (Subject to approval)

HNC: Accounting (School College Partnership)

HNC: Accounting

HNC: Business (with Management)

HNC: Business (School College Partnership)

HND: Marketing (Subject to approval for 2023/24)

HNC: Human Resource Management (Subject to approval for 2023/24)

HND: Accounting

HND: Business (with Management)

Articulation to university\*  
Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Glasgow Caledonian University, Heriot-Watt University, Queen Margaret University, The Open University, the University of Aberdeen, the University of the Highlands and Islands, Robert Gordon University, the University of Stirling, and the University of the West of Scotland on successful completion of an HNC or HND. Please see our website for further information.



BA: Accounting with Finance

BA: Business Management

BA (Hons): Accounting with Finance

BA (Hons): Business Management

Accounts assistant, payroll assistant, costing assistant, trainee personnel assistant, HR assistant, administrative assistant, office administrator

Accounts assistant, payroll assistant, HR assistant, administrative assistant, legal assistant, office administrator, retail operative, sales assistant, retail supervisor, customer services, warehousing and retail display assistant

Accounting, finance, banking, insurance, bookkeeping, HR manager, administrator

Accounts/audit assistant, credit controller, bookkeeping, sales ledger/purchase ledger clerk, accountant, financial controller, financial analyst, HR manager, banking, administrator

Human resource manager, banker, administrator, financial analyst, operations manager, secondary school teacher

Human resource manager, team leader, administrator, financial analyst, management accountant, operations manager

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## BUSINESS, ENTERPRISE AND ACCOUNTING

Accounting	Full-time	Part-time	School College Partnership
Intermediate Certificate: Business Enterprise with Accounting	D K		
Advanced Certificate: Business Enterprise with Accounting	D K		
HNC: Accounting	D K	K	
HND: Accounting	D K		
BA: Accounting with Finance	D		
BA (Hons): Accounting with Finance	D		
<b>Business and Enterprise</b>			
HNC: Business (with Management)	D K		
HNC: Facilities Management		D K	
HNC: Human Resource Management (Awaiting Approval)	D		
HNC: Marketing Communications (Awaiting Approval)	D		
HND: Business (with Management)	D K		
BA: Business Management	D	K	
BA (Hons): Business Management	D		

 **Andrew Carnegie Business School**  
Part of Fife College

Courses are offered through our prestigious Andrew Carnegie Business School

KEY  Dunfermline  Kirkcaldy  Glenrothes  Levenmouth  Rosyth

## Accounting

### Intermediate Certificate: Business Enterprise with Accounting

Broadly comparable to SCQF Level 5

Full-time

This course will provide you with the range of advanced skills and understanding required to work in a modern business environment. In addition this course offers a range of options that will provide you with the opportunity to gain specific knowledge and advanced skills in the field of Accounting.

#### Entry Requirements

One of the following:

- Four National 5 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Certificate: Tourism, Events and Customer Service with a minimum of 8 SQA credits
- Another relevant course at SCQF Level 4
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### Advanced Certificate: Business Enterprise with Accounting

Broadly comparable to SCQF Level 6

Full-time

This course will provide you with the range of advanced skills and understanding required to work in a modern business environment. In addition this course offers a range of options that will provide you with the opportunity to gain specific knowledge and advanced skills in the field of Accounting.

#### Entry Requirements

One of the following:

- Two National 5s at Grade C or above plus four other National 5 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Intermediate Certificate: Business, Enterprise and Administration (to include 12 SQA credits at SCQF Level 5 or above, including one at SCQF Level 6)

### HNC: Accounting

SCQF Level 7

Full-time

Part-time



School College Partnership

This course is designed for those wishing to take up a career in accounting and financial administration within a range of organisations. Both this HNC and HND: Accounting are suitable for a wide target audience including school leavers, adult returners to education, and those in employment wishing to formalise their skills.

#### Entry Requirements

One of the following:

- One Higher at Grade C or above in relevant subjects plus four National 5s at Grade C or above
- Foundation Apprenticeship: Accountancy SCQF Level 6
- Advanced Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### HND: Accounting

SCQF Level 8

Full-time

This course will provide you with the full range of competencies to meet the requirements of employers recruiting accounting staff. It will also give you the scope to develop and progress in a variety of ways within organisations of all types and sizes.

#### Entry Requirements

Year 1

One of the following:

- One Higher at Grade C or above in relevant subjects plus four National 5s at Grade C or above
- Advanced Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

One of the following:

- HNC: Accounting SCQF Level 7
- Internal candidates must successfully achieve year 1
- Direct entry to year 2 is possible with a minimum of 12 credits at HNC (15 desirable)

KEY  Dunfermline  Kirkcaldy  Glenrothes  Levenmouth  Rosyth

**BA: Accounting with Finance**

SCQF Level 9

Full-time



This course will prepare you for careers in the accounting profession and finance generally. It will also provide you with the skills and knowledge needed to deal with the major issues you are likely to encounter in your career.

This degree course is delivered at Fife College in partnership with Abertay University and successful students will graduate with a degree awarded by Abertay University.

**Entry Requirements**

- HND: Accounting SCQF Level 8 studied at Fife College

**BA (Hons): Accounting with Finance**

SCQF Level 10

Full-time



This course will continue to prepare you for careers in the accounting profession and finance generally. It will also provide you with the skills and knowledge required to deal with the major issues you are likely to encounter in your career.

This degree course is delivered at Fife College in partnership with Abertay University and successful students will graduate with a degree awarded by Abertay University.

**Entry Requirements**

- BA: Accounting with Finance SCQF Level 9 studied at Fife College and awarded by Abertay University

**Business and Enterprise****HNC: Business (with Management)**

SCQF Level 7

Full-time



By studying this course, you will gain knowledge of the challenges and current thinking in business and, in particular, the challenges of decision making and of managing people effectively in organisations. You will develop your skills in managing your own performance and that of others.

You will study, among other subjects, human resource management, economics, strategy and management, marketing, and finance.

**Entry Requirements**

One of the following:

- One Higher at Grade C or above in a relevant subject plus four National 5s at Grade C or above
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Foundation Apprenticeship: Financial Services SCQF Level 6
- Intermediate Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**HNC: Facilities Management**

SCQF Level 7

Part-time



This qualification is suitable for you if you are employed within the Facilities Management sector and working in or seeking to progress to a supervisory and/or management role.

**Entry Requirements**

The HNC has been primarily designed to be delivered to those who are working within the field of Facilities Management and can utilise their skills and experience:

- Any relevant group award at SCQF Level 6
- Any two National Qualifications at SCQF Level 6 together with three passes at SCQF Level 5 or above
- An SVQ at SCQF Level 7 in a relevant area e.g. Facilities Management
- Different combinations of relevant and equivalent qualifications from other awarding bodies
- Relevant work experience will be considered for those without the above qualifications

**HNC: Human Resource Management (Awaiting Approval)**

SCQF Level 7

Full-time



The main purpose of this course is to prepare learners for employment in a range of human resource management roles in a variety of employment settings. It is designed to match the needs of employers, in that it provides human resource management specialists who are adaptable to change, flexible in their roles and attitudes and able to develop a clear understanding of their HRM roles and responsibilities. This will enable learners to support other employees and will impact on the success of organisations.

**Entry Requirements**

- One Higher plus 4 National 5s at Grade C or above
- Other qualifications or experience will be considered

**HNC: Marketing Communications (Awaiting Approval)**

SCQF Level 7

Full-time



This course has been designed to provide learners with the relevant knowledge and skills for entry level jobs in marketing, advertising and public relations. This includes greater focus on practical skills, particularly in the use of digital and social media techniques in marketing communications, while still ensuring a solid grounding in basic marketing theory and practice needed to progress to the HND award or into introductory level employment in the sector.

**Entry Requirements**

- One Higher plus four National 5s at Grade C or above
- Other qualifications or experience will be considered

## HND: Business (with Management)

SCQF Level 8

Full-time



Throughout the course, you will gain knowledge of the challenges and current thinking in business and, in particular, the challenges of decision making and of managing people effectively in organisations. You will develop your skills in managing your own performance and that of others.

### Entry Requirements

Year 1

One of the following:

- One Higher at Grade C or above in relevant subjects plus four National 5s at Grade C or above
- Advanced Certificate: Business Enterprise including a minimum of 12 SQA credits
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- Internal candidates must successfully achieve year 1
- External candidates must have evidence of successfully achieving HNC: Business SCQF Level 7
- Direct entry into year 2 requires HNC: Business SCQF Level 7

## BA: Business Management

SCQF Level 9

Full-time



Part-time



On this course you will gain detailed knowledge of the critical challenges and current thinking in business and, in particular, the challenges of decision making and of managing people effectively in large and complex organisations. You will also develop your skills in managing both your own performance and that of others.

This degree course is delivered at Fife College in partnership with Abertay University and successful students will graduate with a degree awarded by Abertay University.

### Entry Requirements

One of the following studied at Fife College:

- HND: Business SCQF Level 8
- HND: Administration and Information Technology SCQF 8 with A in the graded unit report (Project)
- HND: Events Management SCQF Level 8 (must include unit Business culture and strategy)

## BA (Hons): Business Management

SCQF Level 10

Full-time



On this course you will gain a detailed knowledge of the critical challenges and current thinking in business and, in particular, the challenges of decision-making and of managing people effectively in large and complex organisations. You will also develop your skills in managing both your own performance and that of others.

This degree course is delivered at Fife College in partnership with Abertay University and successful students will graduate with a degree awarded by Abertay University.

### Entry Requirements

- BA: Business Management SCQF Level 9 studied at Fife College and awarded by Abertay University

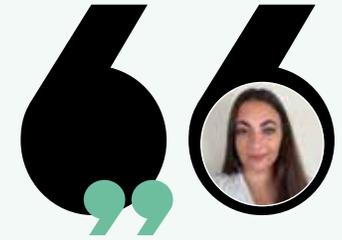
## School College Partnership courses offered within Business, Enterprise and Accounting include:

- HNC: Business
- HNC: Accounting
- Higher: Accounting
- Foundation Apprenticeship: Accountancy
- Foundation Apprenticeship: Business Skills
- NPA: Business and Marketing

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

## Your part-time study options within Business, Enterprise and Accounting:

- AAT Foundation Certificate in Accounting
- AAT Advanced Diploma in Accounting
- AAT Professional Diploma in Accounting
- BA: Business Management
- CMI Chartered Diploma in Management and Leadership
- CMI Diploma in Management and Leadership
- CMI Diploma in Strategic Management
- HN Unit: Payroll
- HNC: Accounting
- HNC: Business (with Management)
- HNC: Facilities Management
- ILM Level 3 Award in Coaching
- ILM Level 3 Award in Leadership and Management
- Professional Development Award: Book-keeping
- Professional Development Award: Financial Accounting
- Professional Development Award: Learning and Development
- Professional Development Award: Management Accounting
- SAGE Line 50
- SVQ: Learning and Development SCQF Level 6
- SVQ: Learning and Development SCQF Level 8
- SVQ: Management SCQF Level 7
- SVQ: Management SCQF Level 9
- SVQ: Management SCQF Level 11



**“Without Fife College I wouldn’t have the opportunities that were presented to me and could not be the teacher I am today. I am eternally grateful to Fife College and everything it has done for me.”**

## Derry Robertson Studied for a career as a Business Education Teacher

At high school I always had a passion for business education but for years, I thought that I had to go to university to succeed. This view was changed by a teacher who told me how he’d started his career path at college.

I didn’t want to move away from Kirkcaldy, as I enjoyed being around my friends, and I also didn’t want to leave my part-time job. For me, college was the easiest and most practical pathway to progress after high school. The opportunities and convenience are something that many don’t know about.

I studied HND: Events Management course and then BA (Hons): Business Management.

My favourite part of my college experience was how it allowed me to grow, mature and develop as a person. Not only did Fife College prepare me for a future in education, it also allowed me to appreciate and understand the hard work of educators.

After leaving Fife College, I studied a Post Graduate Diploma in Education and I am now a Business Education teacher.

# Childhood

# STUDIES

## Childhood Studies

With huge demand in Scotland currently for qualified Early Learning and Childcare workers, there has never been a better time to turn your dream of working with children into a reality. Whether you want to work as an Early Years Support Worker, Play Worker, Pupil Support Assistant or Early Years Practitioner, you will get to use the knowledge and skills learned on your college course to change the world, one little person at a time!

Our wide range of childhood studies courses will provide you with the transferable skills and practical work experience you need to advance in a career in Early Learning and Childcare. And for those already working within this sector, our flexible work-based and part-time study options mean you can fit studying around work and family commitments.

## What kind of career could I have?

- Early Years Manager
- Lead Early Years Practitioner
- Early Years Officer (EYO) or Early Years Practitioner
- Play Worker
- Educational (Pupil) Support Assistant
- Early Years Support Worker
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND, and on to years 2 or 3 of a degree at Fife College or one of our partner universities, or move into employment.

## Looking for a career in Early Learning and Childcare?

Head to [fife.ac.uk/childcare](http://fife.ac.uk/childcare) to get started!

## Exciting News!

We have new BA (Hons) degree courses in Childhood Studies and Childhood Practice!

## Did you know?

You can study from Level 4 right up to your Honours degree in Childhood Studies with us at Fife College!

## 21,800

The number of Early Years Practitioners employed in Scotland

# Childhood Studies Course and Career Planner

## Key:

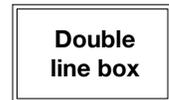
Progression route



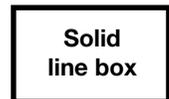
Accelerated progression route



Academies/Community Classes



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.



Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

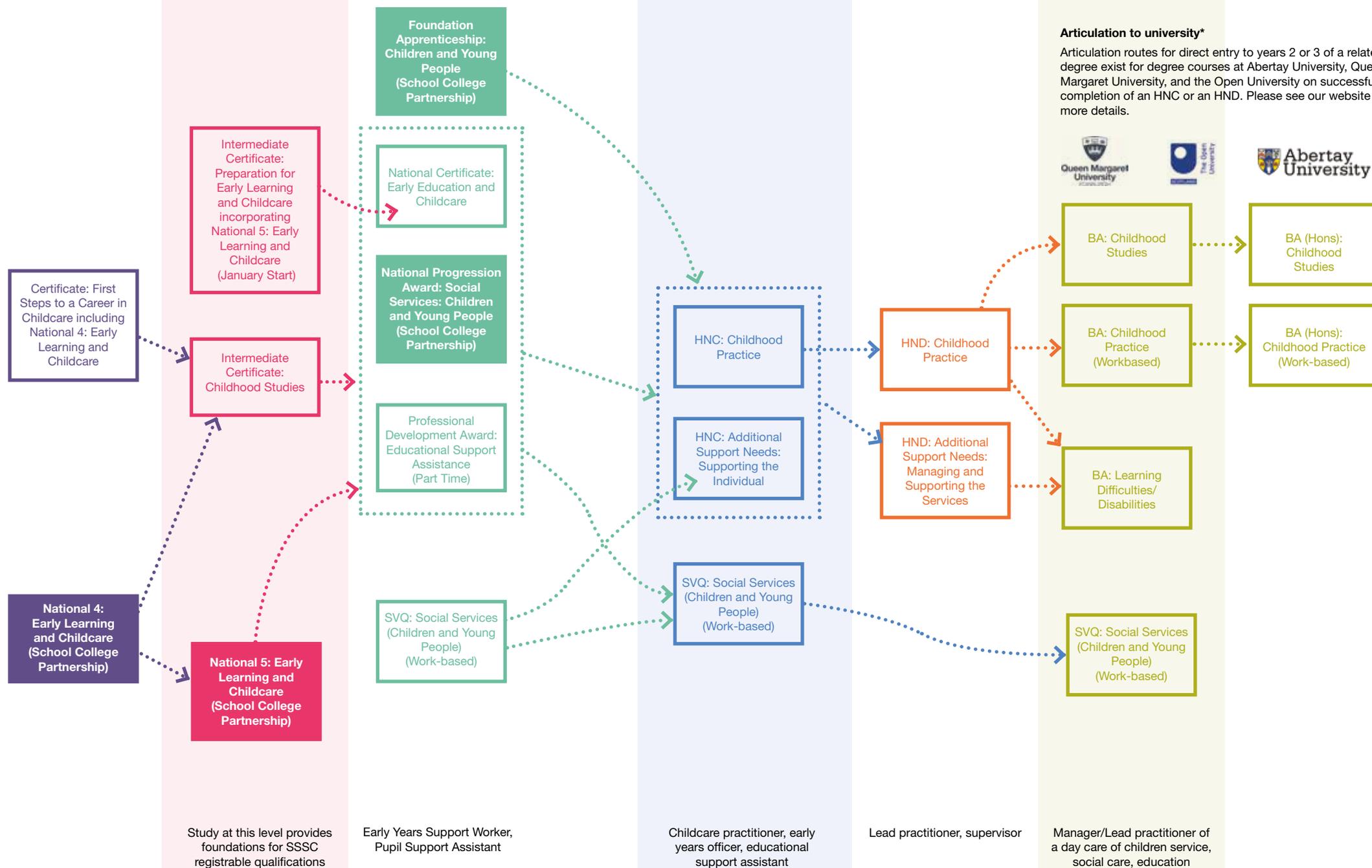
SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## CHILDHOOD STUDIES

Childhood Studies	Full-time	Part-time	Distance Learning
Certificate: First Steps to a Career in Childcare inc. National 4: Early Learning and Childcare	G		
Intermediate Certificate: Childhood Studies	G D K		
Intermediate Certificate: Preparation for Early Learning and Childcare inc. National 5: Early Learning and Childcare	D		
National Certificate: Early Education and Childcare	G D K L		
HNC: Childhood Practice	G D K	D	
HND: Childhood Practice	G D	D	
BA: Childhood Practice		D	
BA: Childhood Studies	D		
BA (Hons): Childhood Practice		D	
BA (Hons): Childhood Studies	D		

### Certificate: First Steps to a Career in Childcare inc. National 4: Early Learning and Childcare

Broadly comparable to SCQF Level 4

Full-time

G

This course is suited to those who have limited experience of working with children and of academic study but wish to develop the skills to progress within the field of childhood studies.

You will develop the knowledge to organise a safe environment for children, to plan for play experiences along with study units that will provide an introduction to child development and how to care for a child's needs, whilst developing the skills for further study.

#### Entry Requirements

You must be 16 years of age at the start of the course and possess one of the following:

- Two National 4s, one of which should be English, or equivalent
- All the units from an entry level course such as Step Up SCQF Level 3
- Relevant experience will be considered on an individual basis for those without formal qualifications

### Intermediate Certificate: Childhood Studies

Broadly comparable to SCQF Level 5

Full-time

D G K

Working with young children and helping them learn essential skills for life is very rewarding and worthwhile.

The course is for you if you already have some experience of working with children and/or certificated academic qualifications at SCQF Level 4 or above.

It combines theory and practical experience for working in an Early Years setting, allowing you to develop an awareness and understanding of all aspects of children's growth, development and the importance of play, from birth to 16 years.

#### Entry Requirements

You must be 16 years of age at the start of the course of study and possess one of the following:

- Four National 4s or equivalent (see our Qualifications Explained page for details) including English
- Certificate: First Steps to a Career in Childcare incorporating National 4: Early Education and Childcare
- Alternative equivalent qualifications will be considered on an individual basis

### Intermediate Certificate: Preparation for Early Learning and Childcare inc. National 5: Early Learning and Childcare

Broadly comparable to SCQF Level 5

Full-time

D

This short full-time course starting in January will suit you if you already have some experience of working with children and certificated academic qualifications at SCQF Level 4 or above.

It combines theory and practical work experience in an Early Years setting, helping you to develop awareness and understanding of all aspects of children's growth and development from birth to 16 years.

#### Entry Requirements

You must be 16 years of age at the start of the course of study and possess one of the following:

- Four National 4s including English
- Certificate: First Steps to a Career in Childcare including National 4: Early Learning and Childcare
- Alternative equivalent qualifications will be considered on an individual basis

### National Certificate: Early Education and Childcare

SCQF Level 6

Full-time

D G K L

This course is for you if you already have some experience of working with children and certificated academic qualifications at SCQF Level 5 or above.

It combines theory and practical work experience in an Early Years setting, and will develop awareness and understanding of all aspects of children's growth and development from birth to 16 years.

#### Entry Requirements

You must be 16 years of age at the start of the course of study and possess one of the following:

- Five National 5s at Grade C or above including English at Grade A or B
- Completion of an SCQF Level 5 course, such as Intermediate Certificate: Childhood Studies with 12 assessed credits including Maths/Numeracy, IT, and Communication at SCQF Level 5
- Alternative equivalent qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## HNC: Childhood Practice

SCQF Level 7

Full-time



Part-time



This course will provide you with a rich understanding of working with children and young people and will help you to integrate knowledge and theory into practice, including the importance of the National Care Standards and Scottish Social Services Council (SSSC) Codes of Practice.

This course will teach the importance of play to children's development, leadership skills, a thorough understanding of child development theories, strategies to support children with additional support needs, how to understand and support children's behaviour, contemporary family issues, collaborative working and the importance of health, wellbeing and safeguarding.

### Entry Requirements

You should be 17 years of age or over when applying for the course and should have experience of working with children. You should also possess one of the following:

- Two Highers at Grade C or above, including English at A or B
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B

- National Certificate: Early Education and Childcare group award
- SVQ: Social Services (Children and Young People) SCQF Level 6
- Other SCQF Level 6 qualifications and experience of working in childcare will be considered on an individual basis

### PLUS

- If you are considering progression to Higher Education teacher training courses, you should note that you are likely to require two additional Highers, including English at Grade A or B, and National 5 Maths at Grade C or above to be considered by most HE institutions
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## HND: Childhood Practice

SCQF Level 8

Full-time



Part-time



This qualification is suitable for you if you hold a Practitioner qualification as specified by the Scottish Social Services Council (SSSC) such as HNC: Childhood Practice and have achieved 120 SCQF credits. In addition, part-time learners should be working in, or have access to a placement in the Early Learning and Childcare sector.

### Entry Requirements

- This qualification is suitable for learners who hold a practitioner qualification as specified by the Scottish Social Services Council (SSSC). In addition, learners should be working in, or have access to a placement in the Childhood Practice sector and have acquired 120 credits points at SCQF Level 7, for example HNC: Childhood Practice, prior to undertaking the award
- You must be 18 years of age at start of study and have significant work experience in Early Learning and Childcare at Practitioner Level

An Enhanced Disclosure Scotland application is required. This will be carried out with the college if a place is offered.

This course is suitable for you if you already hold an HNC in Childhood Practice or other Childcare based HNC qualifications with Graded Unit at grade A or B.

## BA: Childhood Practice

SCQF Level 9

Part-time



The BA: Childhood Practice degree programme, delivered in partnership with Queen Margaret University, is designed to provide a rigorous, academic area of study, enabling you to develop the necessary skills and understanding to register as a Lead Practitioner or Manager of Childcare Settings with the Scottish Social Services Council.

The degree meets the rules and requirements set out in the Standard for Childhood Practice (Revised 2015) and is jointly approved by the Scottish Social Services Council.

The BA: Childhood Practice provides a practice-based examination of the theoretical approaches important to leadership and management within childhood practice.

### Entry Requirements

- The BA: Childhood Practice is an innovative programme of study designed for those who have been registered as Practitioners with the Scottish Social Services Council (SSSC), and employed for two years within the sector and who wish to become registered as Lead Practitioners / Managers. We will require the SSSC Registration details for anyone applying for the course

- You must hold an HND in Childhood Practice (SCQF Level 8) or other Childcare based HND qualifications with Graded Unit at Grade A or B (240 SCQF Points)
- On submission of SCQF Credit Points gained to date (usually provided at the time of SQA certification) the academic team will advise best progression route for studies
- As this is a practice-based qualification, you must be currently employed in an Early Learning and Childcare setting, with a minimum of 2 years' experience prior to undertaking studies
- You will also require a signed statement of support from your employer

## BA: Childhood Studies

SCQF Level 9

Full-time



The BA: Childhood Studies degree programme, delivered in partnership with Queen Margaret University, is designed to provide a rigorous, academic area of study, enabling you to develop the necessary skills and understanding to progress in your career. You will graduate with the knowledge of the multi-disciplinary nature of working with young children and their families, as well as the importance of quality partnerships with parents and other agencies.

### Entry Requirements

- To apply for this course you must hold an HND in Childhood Practice or other Childcare based HND qualifications with Graded Unit at Grade A or B
- You should have a minimum of 240 SCQF credit points
- You should also have previous and extensive experience of working or work placement in an educational setting
- You will also require a compulsory PVG check through Disclosure Scotland prior to undertaking the work placement element of this course. Fife College will arrange this with you on starting your studies

## BA (Hons): Childhood Practice

SCQF Level 10

Part-time

**D**

The BA (Hons): Childhood Practice degree programme, delivered in partnership with Queen Margaret University, is designed to provide a rigorous, academic area of study, enabling you to develop the necessary skills and understanding to register as a Lead Practitioner or Manager of Childcare Settings with the Scottish Social Services Council.

The degree meets the rules and requirements set out in the Standard for Childhood Practice (Revised 2015) and is jointly approved by the Scottish Social Services Council.

The BA (Hons): Childhood Practice provides a practice-based examination of the theoretical approaches important to leadership and management within childhood practice.

### Entry Requirements

- BA: Childhood Practice
- As this is a practice-based qualification, you must be employed in an Early Learning and Childcare setting throughout our studies and have your employer's approval to undertake this qualification

## BA (Hons): Childhood Studies

SCQF Level 10

Full-time

**D**

The BA (Hons): Childhood Studies degree programme, delivered in partnership with Queen Margaret University, is designed to provide a rigorous, academic area of study, enabling you to develop the necessary skills and understanding to progress in your career. You will graduate with the knowledge of the multi-disciplinary nature of working with young children and their families, as well as the importance of quality partnerships with parents and other agencies.

### Entry Requirements

- BA: Childhood Studies
- You will also require a compulsory PVG check through Disclosure Scotland prior to undertaking the work placement element of this course. Fife College will arrange this with you on starting your studies

## School College Partnership courses offered within Childhood Studies include:

- National 4: Early Learning and Childcare SCQF Level 4
- National 5: Early Learning and Childcare SCQF Level 5
- NPA: Social Services: Children and Young People
- Foundation Apprenticeship: Social Services: Children and Young People

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

## Your part-time study options within Childhood Studies

- BA: Childhood Practice
- BA (Hons): Childhood Practice
- HNC: Childhood Practice
- HND: Childhood Practice
- Professional Development Award: Education Support Assistance
- SVQ: Social Services (Children and Young People) SCQF Level 6
- SVQ: Social Services (Children and Young People) SCQF Level 7
- SVQ: Social Services (Children and Young People) SCQF Level 9



**"I have found that the Skills Boost course has been invaluable. It has given me a good foundation on which to build my HNC."**

## Tracy Duncan Studying for a career as an Early Years Practitioner

My interest in Childhood Studies comes from my experience as a parent and through my volunteer work with local children's groups. I came to the realisation that working with children as a career is something that I am passionately enthusiastic about. Watching my children grow and learn has sparked my interest in studying child development and how, as an Early Years Practitioner, I could support children's learning.

I was attracted to the Advanced Certificate: Preparation for HNC Childhood Practice course as having been out of the workforce and formal education for so long, I thought this Skills Boost course would give me a good introduction to college life and childhood practice.

# COMMUNITY

## Community-Based Adult Learning

As part of our commitment to the communities we serve, we offer lots of courses in local venues across Fife through our Community-Based Adult Learning programmes, which can help you improve your skills for learning, work and life.

Our courses allow you to study somewhere close to home and allow you to get the introductory level qualifications you need to get on to further courses. You can also get help with employability skills, as well as support and advice on how to achieve your job goals. Or you can just learn new skills and gain experience in topics you're interested in.

Some classes are delivered in partnership with Fife Council and our other partners in a relaxed, informal and supportive environment with experienced staff on hand to help you take the next step.

Find out more at [fife.ac.uk/community](https://fife.ac.uk/community)

## Did you know?

You could be eligible for assistance with childcare and travel costs when you attend these courses

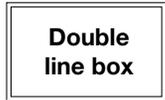
# Community-Based Adult Learning Course and Career Planner

## Key:

Progression route  
 .....>

Accelerated progression route  
 —————>

Academies/  
 Community Classes



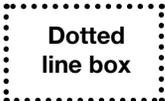
College courses



School College  
 Partnership courses



Courses share  
 progression options



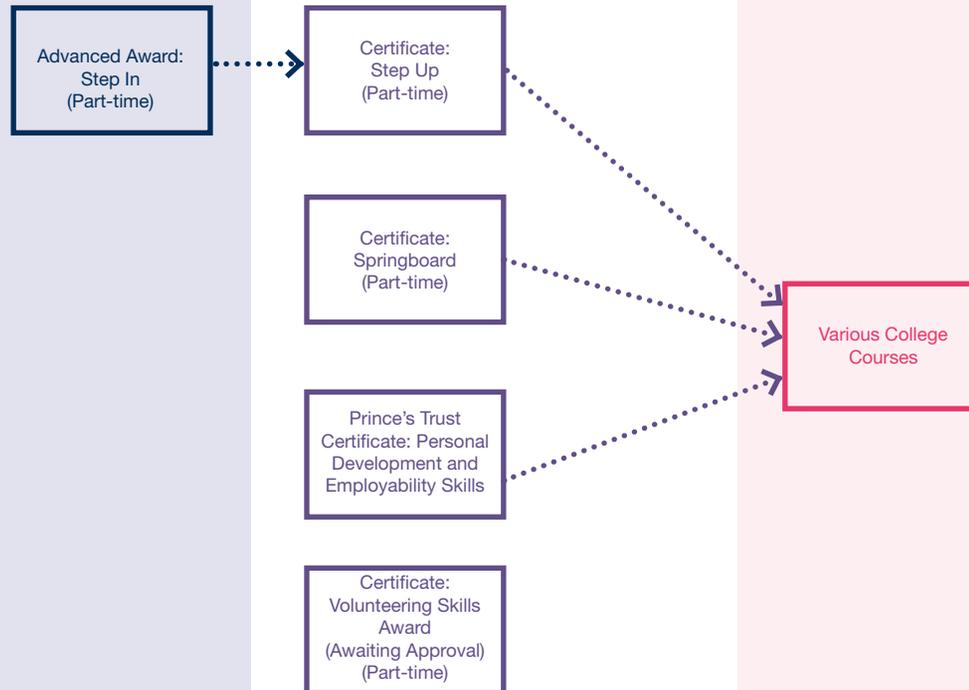
This planner shows possible routes of progression. For full entry requirements for each course, always check online.

SCQF LEVEL  
**2**

SCQF LEVEL  
**3**

Equivalent to National 4s  
 SCQF LEVEL  
**4**

Equivalent to National 5s  
 SCQF LEVEL  
**5**



# COMMUNITY BASED ADULT LEARNING

Community Based Adult Learning	Part-time	Short Full-time
Advanced Award: Step In	LC L G	
Certificate: Step Up	G D L	
Certificate: Springboard	LC L	
Prince's Trust Certificate: Personal Development and Employability Skills		G D L
Certificate: Volunteering Skills Award	G K L	

## Advanced Award: Step In

Part-time



Broadly comparable to SCQF Level 3

Thinking of updating your skills? Step In is a practical short course with a range of taster activities to help develop skills and confidence in a supportive and stress free environment. This course offers the support you might need to get the job you want or the college course that is right for you. The course is offered in various locations across Fife.

### Entry Requirements

- A keen desire to gain qualifications and develop skills
- Step In is designed for adult returners however suitability will be based on a one-to-one interview

## Certificate: Step Up

Part-time



Broadly comparable to SCQF Level 4

This course will allow you to develop skills and qualifications in essential skills - communication, numeracy, ICT and employability units within a small and supportive environment. Achievement of this course may assist you to progress onto a further College programme, employment or volunteering. You will be provided with support throughout your programme to help with your future choices.

### Entry Requirements

- One of the following:
- Successful completion of Step In or Prince's Trust
  - Communication, Numeracy, and Information Technology at Access or Level 3
  - Previous work or life experience will be considered and while course is designed for adult returners suitability will be based on a one-to-one interview

## Certificate: Springboard

Part-time



Broadly comparable to SCQF Level 4

This course will allow you to develop skills, confidence and gain qualifications to assist you to progress to employment, volunteering or further college courses. This part-time programme is delivered in partnership with Fife Council in your Local Learning Centre and College campus.

### Entry Requirements

- One of the following:
- You can be referred through agencies/partner organisations or self-refer through the application process
  - Completion of Step In
  - You will be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

## Prince's Trust Certificate: Personal Development and Employability Skills

Short Full-time



SCQF Level 4

The College, in partnership with the Prince's Trust, offers this diverse course that helps you to improve your skills, qualifications, confidence, and motivation. It will increase your employability and give you more focus for the future. This unique course is for young people aged 16-25 years and is designed to provide challenges that bring out the best in you. This course will not affect your Universal Credit payments.

### Entry Requirements

- You must be between the ages of 16-25

## Certificate: Volunteering Skills Award

Part-time



Broadly comparable to SCQF Level 4

This is an ideal course if you are thinking about volunteering or are already a volunteer. The award has three parts - Prepare for Volunteering, Being a Volunteer and Working on a Volunteering Project. It will develop your skills, understanding and confidence for being a volunteer.

### Entry Requirements

- You should be able to work at SCQF Level 3 or 4
- Mature applicants with no formal qualifications will be considered on individual basis

# CREATIVE MEDIA

## Creative Media

Do you have an eye for photography? Have you ever wanted to learn more about the camera operator's role on your favourite TV show or movie? If so, then this area is for you! With our creative industries department, you could study a range of courses from sound production to photography, screen production to radio, podcasting and much more. Our lecturing staff will apply their industrial (and teaching) experience and knowledge to help you become a successful contributor and producer in the creative industries.

## What kind of career could I have?

- Photographer
- YouTuber
- Social Media Content Creator
- Podcaster
- Production Assistant
- Camera assistant/operator
- Sound Production/Music Technologist
- And many more...

## What route can I take to my ideal career?

You can start at SCQF Level 5 (the equivalent to National 5s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

Our exciting new BA (Hons): Creative Enterprise, developed in partnership with Queen Margaret University, will allow you to take your HN studies through to Honours Degree level at Fife College, and start developing your business plan for a successful career in the creative industries.

## What areas can I study?

- Broadcast Media
- Photography
- Sound/Screen/TV Production
- Radio
- Media and Communication
- Visual Communication/Graphic Design

Visit [fife.ac.uk/creative](https://fife.ac.uk/creative) for more information and a full list of courses in this area.

**£48,880**

The average UK salary for a radio broadcast assistant

**Did you know?**

1 in 8 UK businesses are in the creative industries

**90,000**

The number of people employed in creative media in Scotland

# Creative Media Course and Career Planner

Equivalent to National 4s  
**SCQF LEVEL 4**

Equivalent to National 5s  
**SCQF LEVEL 5**

Equivalent to Highers  
**SCQF LEVEL 6**

Equivalent to Year 1 at University and Advanced Highers  
**SCQF LEVEL 7**

Equivalent to Year 2 at University  
**SCQF LEVEL 8**

Equivalent to Year 3 at University  
**SCQF LEVEL 9**

Equivalent to Year 4 (Honours) at University  
**SCQF LEVEL 10**

## Key:

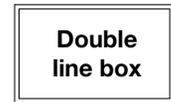
### Progression route



### Accelerated progression route



### Academies/Community Classes



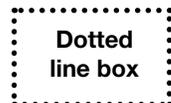
### College courses



### School College Partnership courses



### Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

### Potential Career Opportunities



The successful completion of HND year 1 is the equivalent of an HNC

Intermediate Certificate: Introduction to Photography (School College Partnership)

National Certificate: Photography

HND: Photography Year 1

HND: Photography Year 2

HNC: Visual Communication

HND: Visual Communication

National Certificate: Sound Production

HND: Creative Industries: Screen Production Year 1

HND: Creative Industries: Screen Production Year 2

National Certificate: Creative Industries: Broadcast Media

HND: Creative Industries: Radio Year 1

HND: Creative Industries: Radio and Podcasting Year 2

HNC: Media and Communication

Foundation Apprenticeship: Creative and Digital Media (School College Partnership)

HND: Sound Production Year 1

HND: Sound Production Year 2

BA: Creative Enterprise

BA (Hons): Creative Enterprise

**Articulation to university\***  
Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Edinburgh College, Edinburgh Napier University, Glasgow Caledonian University, Robert Gordon University, the University of the Highlands and Islands and the University of the West of Scotland on successful completion of an HNC or an HND. Please see our website for further information.



Junior/Assistant positions in broadcast media, photography, sound production, graphic designer, visual or media and communication

Trainee presenter, researcher, radio journalist, reporter, freelance photographer, sound engineer, broadcasting assistant, news correspondent, sound designer, graphic designer, visual communicator, podcaster, media and communications specialist

Presenter, researcher, radio journalist, reporter, freelance photographer, sound engineer, broadcasting assistant, news correspondent, sound designer, graphic designer, visual communicator

Creative economy freelancer, creative entrepreneur, interior designer, publisher, film and TV production, sound production, jewellery designer, furniture maker, fashion industry, screen, acting and performance industries

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## CREATIVE MEDIA

Creative Media	Full-time	Part-time	Distance Learning
National Certificate: Creative Industries: Broadcast Media	G		
National Certificate: Photography	D		
National Certificate: Sound Production	G		
HNC: Creative Industries: Television (Screen Production)	G		
HNC: Media and Communication	K		
HNC: Visual Communication	G		
HND: Creative Industries: Radio	G		
HND: Creative Industries: Television (Screen Production)	G		
HND: Photography	D		
HND: Sound Production	G		
HND: Visual Communication	G		
BA: Creative Enterprise	G		
BA (Hons): Creative Enterprise	G		

### National Certificate: Creative Industries: Broadcast Media

Full-time

G

SCQF Level 6

This exciting one-year course is a hands-on project based course designed as an introduction to career paths in radio, television, film, digital media, digital journalism, or media and communications. Based in classrooms and our professional radio and TV studios, you will be working on your own and in teams. With the support of staff, you'll develop a broad range of creative and work-ready skills including; content production, creative analysis, creative process and production, problem solving, working with others and entrepreneurialism.

#### Entry Requirements

One of the following:

- Two National 5s at Grade C or above, including English and either a Creative, Media, or Science based subject
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6
- Another relevant course at SCQF Level 5
- Mature students with related work experience will be considered on an individual basis

### National Certificate: Photography

Full-time

D

SCQF Level 6

This course will provide a broad introduction to photography, enabling you to acquire the technical and creative skills needed to become a professional photographer. The course is ideal for anyone who would like to improve their basic photographic skills. It prepares you for progression to an HND through the development of both a print and electronic portfolio.

#### Entry Requirements

A strong portfolio of work containing a minimum of 20 images from a range of subjects plus one of the following:

- Two National 5s at Grade C or above including English and a creative subject
- A relevant creative course at SCQF Level 5
- Mature students will be considered on an individual basis based on a portfolio of photography and or design work

### National Certificate: Sound Production

Full-time

G

SCQF Level 6

Sound production is an exciting career combining science, technology, engineering and creativity. Sound is arguably the most important production component in music, film, television, radio and the computer, media and games industries. To be successful in the world of sound production you need a broad range of creative technology knowledge and skills which we will help you develop.

#### Entry Requirements

As well as evidence of sound or music production, one of the following:

- Two National 5s at Grade C or above, ideally including English and Music or Music Technology
- Another relevant course at SCQF Level 5
- Mature students will be considered on an individual basis



**"I would definitely recommend this course to others, you really don't realise the amount of skills and knowledge that you are actually picking up at the time. You're never too old to learn something new!"**

### Deborah Dey Studied for a career as a Graphic Designer

I would have loved to have studied art when I left school, but it wasn't to be at that time. At 48, I thought if I don't go to college now, I'll never do it! I chose the NC: Graphic Design/New Media course as it covered a variety of subjects that I was interested in.

All the different age groups in the class got along so well and I couldn't wait to return to study HNC and then HND: Visual Communication. It was hard work when you had a few different design projects to work on at the same time and deadlines to keep, but it was fun too.

The lecturers were great and were always encouraging me to push myself out of my comfort zone and to believe in myself and my abilities.

## HNC: Creative Industries: Television (Screen Production)

Full-time



SCQF Level 7

This course will develop your talent and essential craft skills for a range of roles in the screen industries. Whether it's for streaming, small-screen or big-screen, you will be taught the core craft skills of camera, lighting, sound and editing; all equally important whether for film, video, TV, drama, fiction, documentary, comedy, or live content.

### Entry Requirements

One of the following:

- One Higher at Grade C or above including English, Media Studies, or another suitable creative subject such as Music, Music Technology, or Drama
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6
- National Certificate: Creative Industries: Broadcast Media SCQF Level 6
- National Certificate: Photography SCQF Level 6
- National Certificate: Sound Production SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- A short show-reel or online portfolio would be an advantage
- You may be required to take part in an informal conversation as part of the application process.
- This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You will be required to demonstrate a passion for storytelling, creativity, and/or associated technical production skills

## HNC: Media and Communication

Full-time



SCQF Level 7

This course is for people passionate about opportunities to influence others via the creation of media content. Writer? Blogger? Vlogger? Podcaster? Got your own stories to tell, news to share, or opinions to discuss? Want to join the debate or lead it? This course gives you the creative production skills to get your own or your employer's messages to a wider audience effectively.

### Entry Requirements

One of the following:

- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6 plus a National 5 at Grade C or above in English or Music
- One Higher at Grade C or above from English, Media Studies, or Politics
- National Certificate: Creative Industries: Broadcast Media SCQF Level 6
- National Certificate: Photography SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- A short show-reel or online portfolio would be an advantage
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You will be required to demonstrate a passion for communication and writing, as well as evidence of creativity and/or associated technical production skills

## HNC: Visual Communication

Full-time



SCQF Level 7

Graphic designers and visual communicators work creatively to convey a message or to enhance the user and/or consumer experience. Whether it is graphic design for online or printed; infographics, digital advertising or more traditional mediums such as magazines, books, posters, web-pages, packaging etc., creativity, design skills, creativity and imagination are essential to help 'amplify the message'.

### Entry Requirements

A comprehensive portfolio plus one of the following:

- One Higher at Grade C or above preferably from Art and Design, Craft and Design, English, Media, or Graphic Communication
- National Certificate: Photography SCQF Level 6
- National Certificate: Art and Design SCQF Level 6
- Mature students will be considered on an individual basis based on a portfolio of art and design work in their field of study and experience

## HND: Creative Industries: Radio

Full-time



SCQF Level 8

On this two year course you'll develop the knowledge and professional skills required to work in the Radio and Broadcasting Industries. You will help run BOOM, our student radio station, support local radio stations as part of their street teams. Start your own Vlog or YouTube channel and more. Afterwards, you can progress to University, enter the Radio and Media Industry or host your own Podcast or YouTube Channel.

### Entry Requirements

One of the following:

- Two Highers from English, Modern Studies, or Media at Grade C or above
- National Certificate: Creative Industries: Broadcast Media SCQF Level 6
- National Certificate: Sound Production SCQF Level 6
- Other qualifications including creative or science/social science courses at SCQF Level 6
- Mature students will be considered on an individual basis taking into account previous qualifications and experience
- For direct entry to year 2 you must have achieved HNC: Creative Industries: Radio
- If you have successfully completed HNC: Creative Industries Radio at another Scottish college then you can apply to join us for Year 2 of the HND

## HND: Creative Industries: Television (Screen Production)

Full-time



SCQF Level 8

The HND: Creative Industries: Television (Screen Production) is one of a suite of specialist awards for the Creative Industries and is designed to develop specialist skills and knowledge of the creative industries and content production to enable progression to employment or further study in the field of Television.

### Entry Requirements

- HNC: Creative Industries: Television (15 credits)

**HND: Photography**

Full-time

**D**

SCQF Level 8

This is a highly practical course where your creative photographic techniques will develop along with your technical and practical skillsets. Working in our dedicated photography studios and on location, you will acquire skills that are essential for professional/commercial success. Working on your own and with others on a variety of challenging photography briefs will prepare you equally well for employment or self-employment.

**Entry Requirements**

Year 1

A portfolio of photography plus one of the following:

- Two Highers at Grade C or above, ideally including Photography or English plus two National 5s at Grade C or above
- National Certificate: Photography SCQF Level 6
- Digital Imaging or Media at SCQF Level 6 and a strong portfolio of 20 images
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- HNC: Photography (15 credits) and a portfolio for external applicants

**HND: Sound Production**

Full-time

**G**

SCQF Level 8

If you want to discover why and how music and sound has an emotional impact on you and others then join us in our unique recording studios to work with bands, solo artists and other creative producers who need your skills to help them realise their creative project. You will explore where and how sound supports other creative content, e.g. sound design, game sound, film sound, television, radio, podcast and vlog production... Whatever the medium consumed, it is always more interesting with sound.

**Entry Requirements**

Year 1

One of the following:

- Two Highers at Grade C or above preferably including English and Music Technology or Music
- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6
- National Certificate: Sound Production SCQF Level 6
- National Certificate: Creative Industries SCQF Level 6
- National Certificate: Music Performance SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- HNC: Sound Production (15 credits)

**HND: Visual Communication**

Full-time

**G**

SCQF Level 8

The HND Visual Communication (Year 2) further develops your knowledge and skills from the HNC. It prepares you for working freelance or to take up employment. You can also progress to 3rd Year of a degree including our own BA (Hons): Creative Enterprise.

**Entry Requirements**

- HNC: Visual Communication (15 credits)
- External applicants for Year 2 will also need a strong portfolio of work

**BA: Creative Enterprise**

SCQF Level 9

Full-time

**G**

Developed in partnership with Queen Margaret University, Edinburgh, the new BA in Creative Enterprise will equip you with the practical skills and expertise you need to transform your creative passion and talent into a sustainable freelance career.

This one-year multi-disciplinary programme is open to those who have successfully completed an HND in a range of creative industries subjects. Students achieving the degree can opt to study for a further year to obtain the Honours degree.

**Entry Requirements**

One of the following Creative HND Awards (gained within prior 5 years at time of enrolment on degree course), with Graded Unit at A/B:

- HND: Jewellery
- HND: Sound Production
- HND: Radio and Podcasting
- HND: Fashion Design and Manufacturing
- HND: Photography
- HND: Visual Communications
- HND: Furniture
- HND: 3D Interior Design
- HND: Art & Design
- HND: 3D Computer Animation
- HND: Acting and Performance
- HND: Screen Production

You will also require a tutor reference (internal candidates will require a positive Internal Learner Review (ILR)), a strong portfolio and a personal statement.

**BA (Hons): Creative Enterprise**

Full-time

**G**

SCQF Level 10

Developed in partnership with Queen Margaret University, Edinburgh, the new BA (Hons) Creative Enterprise will equip you with the practical skills and expertise you need to transform your creative passion and talent into a sustainable freelance career.

Drawing on the success of creative 'hubs' and 'incubators', this two-year multi-disciplinary programme is open to those who have successfully completed an HND in a range of creative industries subjects.

**Entry Requirements**

- BA: Creative Enterprise

**School College Partnership courses offered within Creative Media include:**

- Foundation Apprenticeship: Creative and Digital Media SCQF Level 6

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

**Your part-time study options within Creative Media**

- Non Advanced Pre-Apprenticeship SCQF Level 4 - Academy of Music
- Non Advanced Recording Techniques SCQF Level 4 - Academy of Music
- Working in the Live Music Sector SCQF Level 6 - Academy of Music
- Introduction to Podcast Production (Awaiting Approval)

# CULINARY ARTS & HOSPITALITY

## Culinary Arts and Hospitality

Culinary arts and hospitality have seen steady growth in recent years, leading to new and exciting career opportunities for those who have the drive, skills and the right qualifications to get into these industries.

At Fife College, we're proud to be able to deliver first-class teaching to our students in the very best learning environments. Our new purpose-built training kitchens, and our bistro facilities are designed to provide an environment just like a professional restaurant, providing a fantastic way to consolidate your learning and test your skills, all in a live environment.

## What kind of career could I have?

- Head Chef
- Chef de Partie
- Food and Beverage Manager
- Pastry Chef
- Food Stylist
- Food Product Developer
- Hospitality Manager
- Bar Manager
- Artisan Baker
- Bakery Operative
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then onto year 2 or 3 of a degree at university or move into employment.

Visit [fife.ac.uk/culinary](http://fife.ac.uk/culinary) for more information and a full list of courses in this area.

## Did you know?

Ex-Fife College students have worked in a Gordon Ramsay's Restaurant, Gleneagles Hotel, The Kitchin by Tom Kitchin, The Ivy and more!

# £15 Billion

The Food and Drink sector is worth £15BN to Scotland's economy

# Culinary Arts and Hospitality Course and Career Planner

## Key:

Progression route



Accelerated progression route



Academies/Community Classes



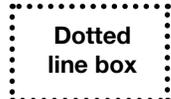
College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

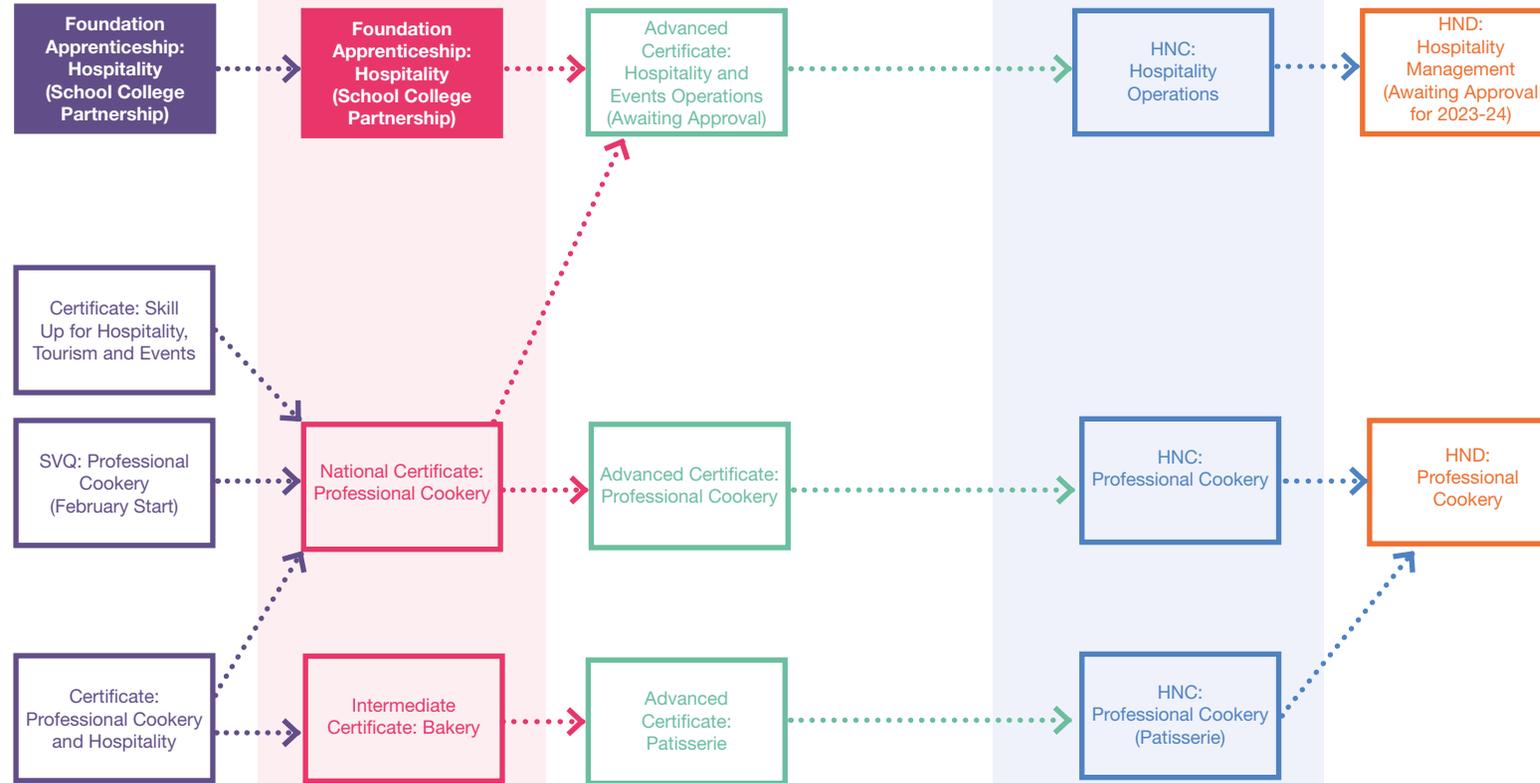
SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10



Bakery operative, trainee cake decorator, trainee cook, trainee chef, café cook, café assistant, commis chef, kitchen assistant, Modern Apprentice

Bakery operative, assistant pastry chef, junior cook, cook, commis chef, host, trainee chef, chef, assistant cook

Commis chef, senior commis chef, junior chef de partie, cook, bakery operative, cake designer, baker, pastry chef, food technologist, home economist, food stylist, food product developer

Chef de partie, assistant chef, cook, sous chef, chef, assistant food and beverage manager, food technologist, home economist, food stylist, food product developer

## Articulation to university\*

Articulation routes for direct entry to year 2 of a related degree exist for degree courses at Abertay University and the University of the Highlands and Islands on successful completion of an HNC. Please see our website for further information.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

# CULINARY ARTS AND HOSPITALITY

Culinary Arts and Hospitality	Full-time	Part-time	Distance Learning
Certificate: Professional Cookery and Hospitality	D K L		
Certificate: Skill Up for Hospitality, Tourism and Events	K		
SVQ: Professional Cookery (February Start)		D L	
Intermediate Certificate: Bakery	K L		
National Certificate: Professional Cookery	K L D		
Advanced Certificate: Hospitality and Events Operations (Awaiting Approval)	K		
Advanced Certificate: Patisserie	K		
Advanced Certificate: Professional Cookery	D K L		
HNC: Hospitality Operations	K		
HNC: Professional Cookery	K		
HNC: Professional Cookery (Patisserie)	K		
HND: Professional Cookery (Awaiting Approval)	K		

## Certificate: Professional Cookery and Hospitality

Broadly comparable to SCQF Level 4

Full-time  
D K L

This course is the perfect way to start your career in professional cookery and the hospitality industry. You will learn basic practical skills from food preparation through to food service.

This course is all about hands-on learning, teamwork, and building confidence. You will be able to produce great food for the students, staff, and visitors in our purpose-built kitchens and bistro facilities.

### Entry Requirements

Interest in the hospitality industry and cooking is required along with one of the following:

- Three National 3s
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Certificate: Skill Up for Hospitality, Tourism and Events

Broadly comparable to SCQF Level 4

Full-time  
K

This Skill Up course is a project based approach to learning where you will study four projects throughout the year. The project themes include Employability, Business Plan, Travel and Tourism, and Food and Drink. You will have plenty of opportunities to develop practical skills and creative thinking, working with industry partners and various local hospitality and food and drink operators.

### Entry Requirements

One of the following:

- Three National 3 units
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## SVQ: Professional Cookery (February Start)

SCQF Level 4

Part-time  
D L

This short full-time course is perfect if you are looking for a career in a professional kitchen or catering outlet. You will develop the skills and confidence needed for working in a professional kitchen and food service area. You will prepare, cook, and finish a wide range of foods suitable to be served to students, staff, and visitors to the campus. You will work together in a team on an event that will showcase what you have learned. This course is a hands on practical course ideal for those starting out.

### Entry Requirements

Interest in the hospitality industry and cooking is required along with one of the following:

- Three National 3s
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Intermediate Certificate: Bakery

Broadly comparable to SCQF Level 5

Full-time  
K L

In this course you will learn about craft baking, and the art of making bread and dough products, as well as gaining specialist knowledge in basic pastry and cake decoration. You will learn about food hygiene, customer care and the service of food and beverages.

This hands-on course will give you the opportunity to experience what is required for preparing, producing, promoting, and selling food products as part of an enterprise activity including running our successful in house bakery. This course includes a work placement in the local area.

### Entry Requirements

One of the following:

- Four National 4s to include English/Communication
- SVQ: Professional Cookery (including Hospitality) SCQF Level 4
- Certificate: Professional Cookery and Hospitality
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

## National Certificate: Professional Cookery

SCQF Level 5

Full-time



This course is designed to teach you the skills required to work in the hospitality industry and professional cookery. It will introduce you to the range of opportunities available and has a focus on professional cookery.

As part of the course, you will be working in our purpose-built professional kitchens and bistro cooking and serving our loyal customers. Work experience will be part of the course and helps you identify which area of professional cookery you would like a career in.

### Entry Requirements

- Four National 4s preferably including Communications/English
- SVQ: Professional Cookery Level 4
- NPA: Professional Cookery including two National 4s
- Mature students with work experience and other qualifications may be considered
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

## Advanced Certificate: Hospitality and Events Operations (Awaiting Approval)

Broadly comparable to SCQF Level 6

Full-time



This exciting course is an excellent introduction to the Hospitality and Events Industry. It equips you with the knowledge and skills required for employment within these sectors and forms the basis for Hospitality Management. It is a practical course, where you will gain skills while working in our in-house purpose-built restaurant. You will develop communication and customer care skills in a customer facing role. The course will develop your confidence in all aspects of running events within hospitality.

### Entry Requirements

- Four National 5s
- Intermediate Certificate: Tourism, Events and Business
- National Certificate: Professional Cookery
- Foundation Apprenticeship: Hospitality (School College Partnership) plus two National 5s
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

## Advanced Certificate: Patisserie

Broadly comparable to SCQF Level 6

Full-time



This course will develop the skills you need to work in a pastry section, patisserie or artisan bakery. You will learn skills in craft baking, artisan breads, sweets and desserts, and specialist units such as marzipan and sugar products. Building on skills you learned at Level 5, this course will develop you further, gaining confidence in your abilities both in practical and theory subjects.

### Entry Requirements

One of the following:

- Intermediate Certificate: Bakery including Core Skill at Level 5
- Four National 5s at Grade C or above, preferably including English and Hospitality/Practical Cake Craft
- Mature applicants with industry/work experience/other qualifications will be considered on an individual basis
- In addition, internal applicants will require a positive Internal Learner Reference (ILR)

## Advanced Certificate: Professional Cookery

Broadly comparable to SCQF Level 6

Full-time



This course is all about developing your culinary skills and knowledge of the professional kitchen. Building on basic skills gained at Level 5 the focus is on food production and food presentation skills at a complex level. During your studies you will cook a wide variety of dishes from soups and starters through to main courses and desserts, always aiming for the highest standard.

### Entry Requirements

One of the following:

- Four National 5s, preferably including Practical Cookery
- National Certificate: Professional Cookery SCQF Level 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- In addition, internal applicants will require a positive Internal Learner Reference (ILR)

Applicants will be invited in for a Kitchen Skills and Theory Assessment.

## HNC: Hospitality Operations

SCQF Level 7

Full-time



This course is designed to develop your supervisory and junior management potential for a career within the hospitality industry. This vocational course focuses on supervisory skills and knowledge that you will be able to demonstrate during the course. Work placement provides an excellent opportunity to put your learning into practice.

### Entry Requirements

- One Higher at Grade C or above in a relevant subject area of Business or English
- Foundation Apprenticeship: Business Skills SCQF Level 6
- Advanced Certificate: Hospitality and Events Operations
- Advanced Certificate: Tourism, Events and Business with a minimum of 12 SQA units
- Advanced Certificate: Business Enterprise with a minimum of 12 SQA units
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualification will be considered on an individual basis
- In addition, internal applicants will require a positive Internal Learner Reference (ILR)

## HNC: Professional Cookery

SCQF Level 7

Full-time



This course is ideal for those looking for a career in professional cookery and who will lead a team in a professional kitchen in the future. Producing highly technical dishes, you will develop your cookery and supervisory skills at an advanced level. Building on your existing cookery skills you will study both practical and theory subjects.

### Entry Requirements

One of the following:

- Advanced Certificate: Professional Cookery with a minimum of 12 SQA credits (8 at SCQF Level 6)
- Mature applicants with relevant industry experience and/or other qualifications will be considered on an individual basis
- In addition, internal applicants will require a positive Internal Learner Reference (ILR)

## HNC: Professional Cookery (Patisserie)

SCQF Level 7

Full-time

**K**

This course will develop your patisserie skills to an advanced level. It is a follow on course from Advanced Certificate: Patisserie and will focus on key aspects in the world of patisserie and pastry. The course will challenge you and develop your confidence both in practical and theory subjects within this specialist area of professional cookery.

### Entry Requirements

One of the following:

- Advanced Certificate: Professional Cookery with a minimum of 12 SQA credits (8 at SCQF Level 6)
- Advanced Certificate: Patisserie with a minimum of 12 SQA credits (8 at SCQF Level 6)
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- In addition, internal applicants will require a positive Internal Learner Reference (ILR)

## HND: Professional Cookery (Awaiting Approval)

SCQF Level 8

Full-time

**K**

The HND in Professional Cookery builds on the knowledge and skills gained in the HNC Professional Cookery and will include topics gastronomy, managing resources and kitchen planning and design. It includes a period of practical work experience which will enable you to put into practice the knowledge and skills learned.

### Entry Requirements

- Completion of HNC: Professional Cookery, with a minimum of B for Graded Unit
- In addition, internal applicants will require a positive Internal Learner Reference (ILR)

### Your part-time study options within Culinary Arts and Hospitality

- Bread Making (Awaiting Approval) SCQF Level 4
- Intermediate Certificate: Practical Cake Craft
- Pre-Business, Hospitality and Tourism SCQF Level 4
- SVQ: Professional Cookery
- SVQ: Food and Drink Manufacturing
- SVQ: Food and Drink Operations
- SVQ: Spirit Operations

### School College Partnership courses offered within Culinary Arts and Hospitality include:

- Certificate: Step Up for Hospitality, Tourism and Events
- Foundation Apprenticeship: Work-based Skills: Hospitality (SCQF Level 4)

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**



**“My advice would be don’t hold back - if you want opportunities, you need to chase them.”**

### Eilidh Smith Studied for a career in Professional Cookery

I came across from Australia when I was 18, after deciding I wanted to go to college in Europe. I applied for NC: Hospitality at Fife College, and from there I went on to do my NC: Professional Cookery, and then my HNC in Professional Cookery.

While I was at college, my classmate Terri and I won the Brakes Competition, which gave us the opportunity to join the Culinary Team at the Culinary Arts Olympics in Stuttgart, Germany.

Since leaving Fife College, I am now working at the Ivy in Edinburgh and I plan to transfer down to London, then move onto Paris and do some French patisserie.

# DIGITAL, COMPUTING & CYBER

## Digital, Computing and Cyber

There has never been a better time to consider a career in Digital, Computing and Cyber. In an industry that contributes nearly £5bn to the Scottish economy, it's estimated that 13,000 new roles are created on an annual basis within Scotland's emerging digital sectors

Our courses will equip you with the specialist skills you need to pursue a career in areas such as Software Development, Computer Networking, Cyber Security, Computer Arts, 3D Animation, Computer Gaming and Digital Design. And with 82 percent of all job applications requiring digital skills, there are many exciting job opportunities, not only in IT businesses but across all sectors including Banking and Finance, Creative Industries, Education, Engineering, Tourism, Healthcare and the Public Sector.

## What kind of career could I have?

- 3D Animator
- Cyber Security Specialist
- Digital TV Producer
- Games Developer/Tester
- IT Technician
- Mobile App Developer
- Network Engineer
- UX Designer
- Web Developer
- And many more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

See our full list of career-focused courses for more information: [fife.ac.uk/digital](http://fife.ac.uk/digital)

## Did you know?

82% of all job vacancies require digital skills

**59,000**

The number of people employed in the Digital, Computing and Cyber sector in Scotland

**£60,000**

Average salary for an experienced cyber security consultant

# Computing and Cyber Course and Career Planner

## Key:

### Progression route



### Accelerated progression route



### Academies/Community Classes



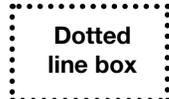
### College courses



### School College Partnership courses



### Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

### Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

SCQF LEVEL

9

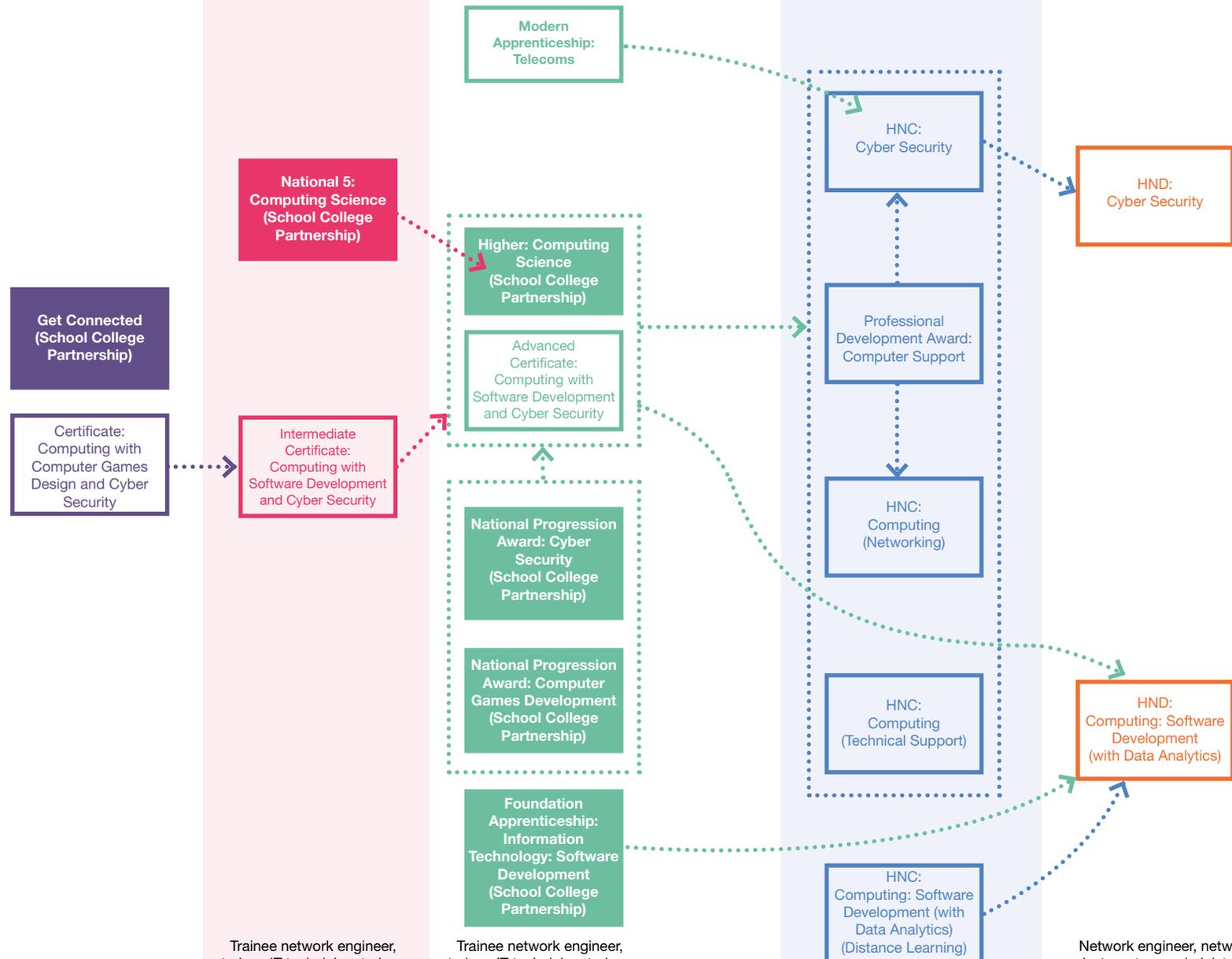
Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10

### Articulation to university\*

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Glasgow Caledonian University, Heriot-Watt University, Robert Gordon University, the University of the Highlands and Islands, and the University of the West of Scotland on successful completion of an HNC or an HND. Please see our website for further information.



Trainee network engineer, trainee IT technician, trainee web developer, trainee software developer, trainee technical support engineer

Trainee network engineer, trainee IT technician, trainee web developer, trainee software developer, trainee technical support engineer

Network engineer, network administrator, network support analyst, systems administrator, infrastructure engineer, software developer, applications developer, mobile applications developer, software engineer, database engineer, web developer, IT support analyst engineer, technical support analyst

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma



# Digital Technologies Course and Career Planner

## Key:

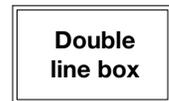
### Progression route



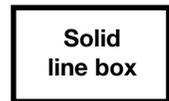
### Accelerated progression route



### Academies/Community Classes



### College courses



### School College Partnership courses



### Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

### Potential Career Opportunities

SCQF LEVEL  
**2**

Online Coding Academy  
(9-12 year olds)

Online 3D Printing and Modelling  
(Primary Schools)

Equivalent to National 4s  
SCQF LEVEL  
**4**

Beginners Online Coding Course – Unreal Game Development (14+) (School College Partnership)

Online Introduction to Raspberry Pi (14+) (School College Partnership)

Certificate: Computing with Computer Games Design and Cyber Security

Equivalent to National 5s  
SCQF LEVEL  
**5**

National Progression Award: Digital Media Animation (School College Partnership)

National 5: Computing Science (School College Partnership)

Intermediate Certificate: Computer Games Development with eSports

Equivalent to Highers  
SCQF LEVEL  
**6**

Advanced Certificate: Computer Games Design and Animation

National Progression Award: Computer Games Development (School College Partnership)

Foundation Apprenticeship: Information Technology: Software Development (School College Partnership)

Equivalent to Year 1 at University and Advanced Highers  
SCQF LEVEL  
**7**

HNC: 3D Computer Animation

HNC: Computer Arts and Design

HNC: Digital Design and Development (Games)

Equivalent to Year 2 at University  
SCQF LEVEL  
**8**

HND: 3D Computer Animation

HND: Computer Games Development

HND: Digital Design and Development (Games)

Equivalent to Years 3 & 4 (Honours) at University  
SCQF LEVEL  
**9 10**

BA (Hons): Creative Enterprise (2 years)

### Articulation to university\*

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Glasgow Caledonian University, Robert Gordon University, and the University of the West of Scotland on successful completion of an HNC or HND. Please see our website for further information.



3D animator, games developer, digital TV producer, digital imaging creator, web-based entertainment developer, level designer, games programmer, games producer, games designer, games tester, software developer, programmer, mobile apps developer, web software developer, responsive web app developer, webmaster, games industry advisor, instrumental media developer, self-employed, user experience designer, games tester, interactive content development

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## DIGITAL, COMPUTING AND CYBER

Computing and Cyber	Full-time	Part-time	Distance Learning
Intermediate Certificate: Computing with Software Development and Cyber Security	D K G		
Advanced Certificate: Computing with Software Development and Cyber Security	D K		
HNC: Computing (Networking)	K		
HNC: Computing: Software Development (with Data Analytics)		K	R
HNC: Computing (Technical Support)	K		
HNC: Cyber Security	K		
HND: Cyber Security	K		
HND: Computing: Software Development (with Data Analytics)	K		
Digital Technologies	Full-time	Part-time	Distance Learning
Certificate: Computing with Computer Games Design and Cyber Security	K		
Intermediate Certificate: Computer Games Development (with eSports)	D G		
Advanced Certificate: Computer Games Design and Animation	D G		
HNC: 3D Computer Animation	G		
HNC: Computer Arts and Design	G		
HNC: Digital Design and Development (Games)	G		
HND: 3D Computer Animation	G		
HND: Computer Games Development	G		
HND: Digital Design and Development (Games)	G		

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

## COMPUTING AND CYBER

### Intermediate Certificate: Computing with Software Development and Cyber Security

Broadly comparable to SCQF Level 5

Full-time

D K G

Software and cyber security is one of the fastest evolving areas of business and government today as online systems make up the foundations of the digitally-enabled economy.

This course provides an introduction to a variety of key computing areas: Software Development, Data Security and Ethical Hacking, to build your skills and knowledge, allowing you to flourish in a specialist area.

#### Entry requirements

One of the following:

- Three National 4s or equivalent including Mathematics, English and a Science or Technical subject
- Certificate: Computing with Computer Games Design and Cyber Security SCQF Level 4
- Certificate: Computing with Digital Media SCQF Level 4
- Work experience and/or other qualifications will be considered on an individual basis

### Advanced Certificate: Computing with Software Development and Cyber Security

Broadly comparable to SCQF Level 6

Full-time

D K

This is an exciting and hands-on computing course suitable for school leavers or mature students who want to develop their skills in the rapidly growing areas of cyber security, software development and networking required for entering industry or further study at HNC/HND level.

#### Entry requirements

One of the following:

- Three National 5s at Grade C or above, preferably including Computing Science
- Intermediate Certificate: Computing with Software Development and Cyber Security SCQF Level 5
- Intermediate Certificate: Computing with Digital Media SCQF Level 5
- Work experience and/or other qualifications will be considered on an individual basis

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

### HNC: Computing (Networking)

SCQF Level 7

Full-time

K

This course offers you the opportunity to develop skills in Cloud Computing and Networking Technologies. There is an emphasis on Computer Networking, Network infrastructure and the development of technical skills on both Windows and Linux server platforms including routing concepts, troubleshooting computer problems and client operating systems.

#### Entry Requirements

One of the following:

- One Higher at Grade C or above in Computing Science, Maths, Graphic Communication or any science/technology subject. Plus four National 5s at Grade C or above or equivalent
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### HNC: Computing: Software Development (with Data Analytics)

SCQF Level 7

Distance Learning

Part-time

K

This course will provide you with current skills in specialist technical software development and will allow you to develop up-to-date knowledge in programming and systems development. You will learn how to plan, design and implement a range of different software solutions using JavaScript, VB.net, C++, Oracle, Java, PHP, MySQL, XML, HTML5 and CSS.

#### Entry Requirements

One of the following:

- One Higher at Grade C or above in relevant subjects, such as Computing Science, Maths, Graphic Communication or a Science related subject, plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Computing (Technical Support)

SCQF Level 7

Full-time



This course will allow you to study many of the skills that are in demand for many different types of career in an IT Technical Support Role. The course provides a comprehensive range of knowledge and practical skills in providing technical expertise in PC maintenance, networking, installing Microsoft Windows, desktop support, and server support.

### Entry Requirements

One of the following:

- One Higher at Grade C or above in Computing Science, Maths, Graphic Communication or any science/technology subject, plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HNC: Cyber Security

SCQF Level 7

Full-time



Part-time



On this course, you will learn how to think like a hacker, and gain a deep understanding of security issues and concerns. The course introduces you to characteristics of cybercrime, security principles, technologies, and procedures to defend networks. You will understand how to develop security policies that comply with cyber security laws.

### Entry Requirements

One of the following:

- One Higher at Grade C or above in Computing Science, Maths, Graphic Communication or any Science/Technology subject; plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Hardware/System Support SCQF Level 6 plus four National 5s at Grade C or above
- Advanced Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## HND: Cyber Security

SCQF Level 8

Full-time



This is the second year of an exciting new qualification in cyber security. You will gain a deeper understanding in areas of cyber security, ethical hacking and digital forensics, and further develop your knowledge and skills secured in the first year.

### Entry Requirements

- HNC: Cyber Security SCQF Level 7 – 15 SQA credits

## HND: Computing: Software Development (with Data Analytics)

SCQF Level 8

Full-time



This course was developed in response to the current shortage of skilled software developers in Scotland and offers an introduction to software development. It will introduce you to a range of subjects and skills that contribute to the design and development of good quality software.

### Entry Requirements

Year 1

One of the following:

- One Higher at Grade C or above in Computing Science, Maths, Graphic Communication or any Science/Technology subject; plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus four National 5s at Grade C or above
- National Certificate: Computing with Digital Media SCQF Level 6
- Another relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- Successful completion of HNC: Computing (with 15 SQA credits) - please note that this must be from the new group award: GF3E15



**“I would recommend the course for those who wish to learn something new or expand their knowledge in a related area.”**

### Duncan Napier Studying for a career in Cyber Security

I am studying HNC: Cyber Security. I have a background in Networking and this course was seen as a natural extension to broaden my knowledge.

Similar courses that are offered at universities were only being offered on a postgraduate basis for which there was no funding available. So, I was researching courses I could use for professional development and to reinforce my existing knowledge and skills. My favourite parts are networking, ethical hacking, digital forensics and Python programming.

I am working part-time at Fife College as a Trainer/Assessor in Digital Technologies whilst completing my course.

I would like to expand my knowledge and pass that experience on to others in a lecturing capacity or start my own technical training company.

## DIGITAL TECHNOLOGIES

### Certificate: Computing with Computer Games Design and Cyber Security

Broadly comparable to SCQF Level 4

Full-time



The course covers a full range of areas, allowing learners to gain exposure to the many different aspects of the digital sector, and enabling them to make a more informed choice as to which area they are most interested in.

### Entry Requirements

- Three National 3s in Maths, English, and a Science/Technology subject (preferably with at least one of these areas at National 4, or at least an indication of ability to work at National 4 level)
- If you are able to demonstrate a keen interest in computing or games development then you may also be considered
- Work experience and/or other qualifications will be considered on an individual basis

### Intermediate Certificate: Computer Games Development (with eSports)

Broadly comparable to SCQF Level 5

Full-time



This course will introduce you to different genres and trends, including games programming, required for the games industry.

This course provides a foundation of techniques and skills which are important to the industry, such as building a portfolio, character creation, media assets, programming, development, 3D/2D animation and testing.

#### Entry requirements

- Three National 4 qualifications including English and Maths or Numeracy and preferably an arts or STEM-based subject

OR

- Certificate: Computing with Digital Media SCQF Level 4
- Certificate: Computing with Computer Games Design and Cyber Security SCQF Level 4
- Work experience and/or other qualifications will be considered on an individual basis

### Advanced Certificate: Computer Games Design and Animation

Broadly comparable to SCQF Level 6

Full-time



This course is designed to cover all aspects of computer games development. You will learn about games development, programming, animation and digital design.

#### Entry Requirements

- Core Skills Communication Profile at SCQF Level 5
- PLUS one of the following:
- Three other National 5s at Grade C or above (Preferred: National 5 Maths at Grade B or above)
  - Intermediate Certificate: Computer Games Design and Animation (with eSports) SCQF Level 5
  - National Certificate: Computing with Digital Media SCQF Level 5
  - National Certificate: Computer Games Development SCQF Level 5
  - Note: National 5 Maths at Grade B or above will be required for some progression routes

### HNC: 3D Computer Animation

SCQF Level 7

Full-time



Computer animation is experiencing an explosion in its use within areas such as the web and mobile apps, multimedia platforms, games, phones, SFX, TV and film.

This course will develop your 3D computer modelling and animation skills through the extensive use of industry-leading software including Autodesk 3D Studio Max and Maya, Adobe Premiere, Photoshop and After Effects, and Animate.

#### Entry Requirements

You should have one of the following:

- Three National 5s at Grade C or above
- Working towards - Two Highers at Grade C or above, in subjects such as Art, English, Computing Science, or Graphical Communication
- Advanced Certificate or National Certificate: Computer Games Development SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### HNC: Computer Arts and Design

SCQF Level 7

Full-time



The main aims of the HNC in Computer Arts and Design are to underpin specific knowledge for the candidate studying art and design in a digital context. The course has four main areas of enquiry: 2D design, 3D design, fine art and time-based art.

This course will develop digital computer arts skills through extensive use of software including the full Adobe Creative Suite covering audio, 2D animation and digital art and design. You will also develop relevant skills and experience required to complete a range of creative projects.

#### Entry Requirements

One of the following:

- One Higher at Grade C or above in English, Computing Science, Graphic Communication, Art and Design, or Drama; plus National 5 English at Grade C or above
- NC: Computer Games; Creative Development (and Animation) SCQF 6
- Other relevant art/digital art based SCQF 6 course
- Relevant portfolio of work showing an aptitude for computing/design
- You must demonstrate a portfolio of previous work displaying examples of art and design work including digital or traditional art, animation or digital design competency. You are required to have a basic level of competency in ICT

### HNC: Digital Design and Development (Games)

SCQF Level 7

Full-time



Keen to explore your talent for computer games design? Interested in producing digital interactive media? Want to know how to design for the best user experience? If you are looking for a career in games production, digital design, interactive storytelling, or UX design, then this is the course for you.

#### Entry Requirements

Communication or English at SCQF Level 6 plus one of the following:

- One Higher at Grade C or above in Computing Science, English, Graphic Communication, or Art and Design; plus four National 5s at Grade C or above
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6
- Advanced Certificate or National Certificate: Computer Games Development SCQF Level 6
- Advanced Certificate or National Certificate: Computing with Digital Media SCQF Level 6

### HND: 3D Computer Animation

SCQF Level 8

Full-time



This course will develop your 3D computer modelling and animation skills through the extensive use of industry-leading software including Autodesk 3D Studio Max and Maya, Adobe Premiere, Photoshop and After Effects, and Animate.

You will participate in a range of creative, client-based briefs, which are designed to develop your conceptual thinking and improve your skills within the digital domain.

#### Entry Requirements

- HNC: 3D Computer Animation SCQF Level 7 - 15 SQA credits

## HND: Computer Games Development

SCQF Level 8

Full-time



If you have a desire to delve into the depths of computer games and investigate how they work, then this is the ideal course for you. You will need an interest in and flair for programming, maths, and solving complex problems. You should enjoy playing a variety of computer games and you may even have designed a few games of your own. You will need great communication and team working skills and the determination to persevere until something works.

### Entry Requirements

Year 1

Successfully complete a pre-course assessment plus one of the following:

- Two Highers at Grade C or above in Maths, Computing Science, Graphic Communication or any Science/Technology subject; plus four National 5s at Grade B or above, one of which must be Maths
- Foundation Apprenticeship: Information Technology: Software Development SCQF Level 6 plus National 5 Maths at Grade B or above
- Advanced Certificate or National Certificate: Computer Games Development SCQF Level 6 plus National 5 Maths at SCQF Grade B or above
- Advanced Certificate or National Certificate: Computing with Digital Media SCQF Level 6 plus National 5 Maths at Grade B or above

Year 2

- Successfully complete Year 1 HND: Computer Games Development

KEY  Dunfermline  Kirkcaldy  Glenrothes  Levenmouth  Rosyth

## HND: Digital Design and Development (Games)

SCQF Level 8

Full-time



Keen to explore your talent for computer games design? Interested in producing digital interactive media? Want to know how to design for the best user experience? If you are looking for a career in games production, digital design, interactive storytelling, or UX design, then this is the course for you.

### Entry Requirements

- HNC: Digital Design and Development SCQF Level 7 – with 15 SQA credits

### School College Partnership courses offered within Digital, Computing and Cyber

- Foundation Apprenticeship: Information Technology - Software Development
- Get Connected
- National 5: Computing Science
- National Progression Award: Cyber Security SCQF Level 6
- National Progression Award: Computer Games Development SCQF Level 6
- National Progression Award: Digital Media SCQF Level 6
- Online Coding Academy
- Online Introduction to Raspberry Pi

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

### Your part-time study options within Digital, Computing and Cyber

- Get Connected (CISCO)
- HNC: Computing: Software Development (with Data Analytics) Distance Learning
- Introduction to Cyber Security
- Introduction to Internet of Things
- National Progression Award: PC Passport
- PDA: Computer Support



**“I would highly recommend the course to others – it is intensive but worth the effort, as you will see the progression over the years if you put the work in.”**

### Darren Hamilton Studying for a career as a 3D Animator

I studied HND: 3D Computer Animation and the course has been great over the two years. There is a lot of work to be done on your own to meet the deadlines, but each class teaches vital information to help progress the quality of our work and also various software to make your work professional.

The lecturers give plenty of feedback and are always around for questions and guidance.

The course has taught me valuable skills like how to work to deadlines. Before college, if I didn't make something in a day it was scrapped. Now I take time developing ideas into a fully rendered 3D model or scene.

I was so happy to have been given a conditional offer for university for my choice of course and can go straight into third year after my HND.

KEY  Dunfermline  Kirkcaldy  Glenrothes  Levenmouth  Rosyth

# ENGINEERING AND ENERGY

## Engineering and Energy

A career in Engineering provides great job opportunities within many different industries. Engineers are highly sought after in emerging industries such as Renewable Energy and Advanced Manufacturing, as well as more traditional fields such as Electrical or Mechanical Engineering and Fabrication and Welding.

Whichever field you are interested in working in, Fife College provides the best Engineering training to kick-start your career. Our HNC and HND Engineering courses deliver first class training from industry experts in facilities that mirror the work environment, giving you the wide ranging skills and practical experience that you'll need to build your career in this fast-growing sector.

## What kind of career could I have?

- Decommissioning
- Environmental Protection
- Forestry
- Food and Drink Production
- Construction
- Energy and Renewables
- Aerospace
- Transport
- Advanced Manufacturing
- Robotics and Automation
- Technology
- Inspection and Non-destructive Testing
- And more...

## What could I do next?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at university or move into employment.

## What areas can I study?

- Advanced Manufacturing, Robotics and Automation
- Automotive Engineering
- Mechanical Engineering
- Electrical Engineering
- Engineering Systems and Renewables
- Fabrication and Welding
- Manufacturing Engineering
- Computer Aided Draughting and Design
- Petroleum, Oil and Gas
- And more...

See our full list of career-focused courses for more information: [fife.ac.uk/engineering](http://fife.ac.uk/engineering)

**£8.6BN**

The Engineering sector generates £8.6BN in the Scottish economy

**Did you know?**

You could earn between £30,000 and £51,000 as a full-time professional engineer in Scotland

# Automotive, Fabrication and Welding, Manufacturing and Petroleum Engineering

## Key:

Progression route



Accelerated progression route



Academies/Community Classes



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s  
**SCQF LEVEL 4**

Equivalent to National 5s  
**SCQF LEVEL 5**

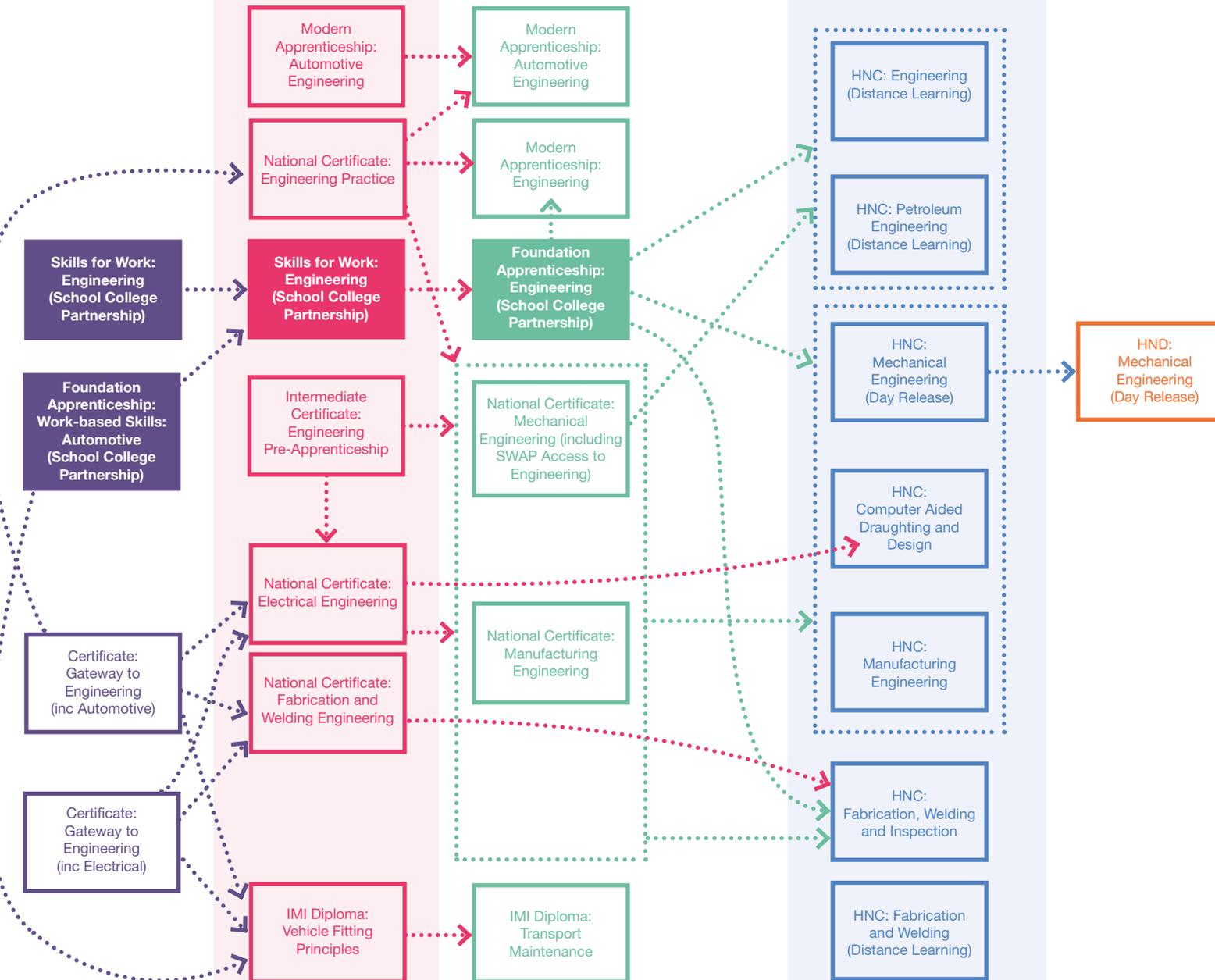
Equivalent to Highers  
**SCQF LEVEL 6**

Equivalent to Year 1 at University and Advanced Highers  
**SCQF LEVEL 7**

Equivalent to Year 2 at University  
**SCQF LEVEL 8**

Equivalent to Year 3 at University  
**SCQF LEVEL 9**

Equivalent to Year 4 (Honours) at University  
**SCQF LEVEL 10**



Modern Apprentice, engineering trainee in automotive, CNC or maintenance engineering, energy, renewables

Modern Apprentice, fabricator, welder, engineering trainee in automotive, CNC or maintenance engineering, energy, renewables

Modern Apprentice, renewables energy technician

Manufacturing engineer, systems engineer, CAD technician, architectural technician, NDT technician

## Articulation to university\*

An articulation route for direct entry to year 2 of a related degree exists at Robert Gordon University on successful completion of HNC: Computer Aided Draughting and Design. Please see our website for further information.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

# Electrical, Mechanical and Renewables Engineering Course and Career Planner

## Key:

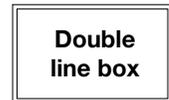
Progression route



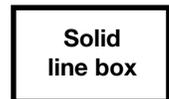
Accelerated progression route



Academies/Community Classes



College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

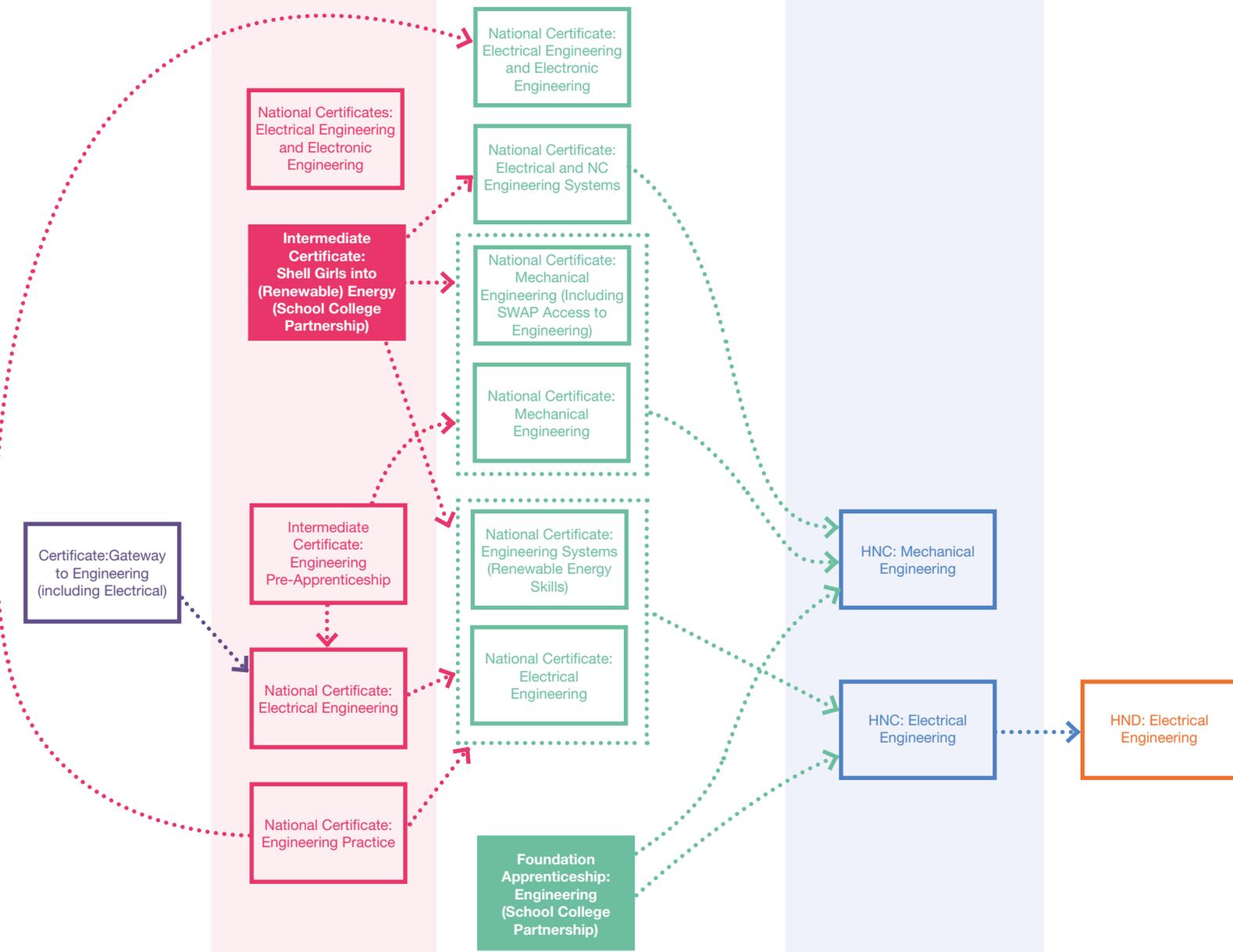
SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10



Modern Apprentice, engineering trainee in mechanical or electrical engineering, energy, renewables

Modern Apprentice, engineering trainee in mechanical or electrical engineering, energy, renewables

Modern Apprentice, electrician, electrical technician, electrical maintenance engineer, renewables energy technician

Electrical engineer, mechanical engineer, systems engineer, architectural technician, NDT technician

Electrical engineer, mechanical engineer, systems engineer, seismic surveyor, research engineer

## Articulation to university\*

Fife College is one of the few colleges in Scotland that offers our HNC and HND students the opportunity to study Engineering Maths 3, 4, and 5, which opens up articulation routes for direct entry to years 2 or 3 of related degree courses at Edinburgh Napier University, Glasgow Caledonian University, Robert Gordon University, the University of Aberdeen, University of the West of Scotland and the University of Highlands and Islands on successful completion of an HNC or an HND. Please see our website for further information.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.  
HNC = Higher National Certificate, HND = Higher National Diploma

## ENGINEERING AND ENERGY

	Full-time	Part-time	Distance Learning
<b>Automotive Engineering</b>			
Certificate: Gateway to Engineering (Including Automotive)	G		
IMI Diploma: Vehicle Fitting Principles	G		
IMI Diploma: Transport Maintenance	G		
<b>Electrical Engineering</b>			
Certificate: Gateway to Engineering (Including Electrical)	G		
National Certificates: Electrical Engineering and Electronic Engineering	G		
National Certificate: Electrical Engineering	R		
National Certificate: Electrical and Electronic Engineering	G	G	
HNC: Electrical Engineering	R G	R G D	
HND: Electrical Engineering	G		
<b>Engineering Systems and Renewables</b>			
National Certificate: Electrical and NC Engineering Systems	R		
National Certificate: Engineering Systems (Renewable Energy Skills)	R		
<b>Fabrication and Welding</b>			
National Certificate: Fabrication and Welding Engineering	R G	R G	
HNC: Fabrication, Welding and Inspection	R G	R G	
<b>Manufacturing Engineering</b>			
National Certificate: Manufacturing Engineering	G	G	
HNC: Computer Aided Draughting and Design	G	G	
HNC: Manufacturing Engineering	G	G	
<b>Mechanical Engineering</b>			
National Certificate: Engineering Practice	R G		
National Certificate: Mechanical Engineering (including SWAP Access to Engineering)	G		
HNC: Mechanical Engineering	R G	R G	
<b>Distance Learning</b>			
HNC: Engineering		D	●
HNC: Fabrication and Welding		D	●
HNC: Petroleum Engineering			●

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

## AUTOMOTIVE ENGINEERING

**Certificate: Gateway to Engineering (Including Automotive)**

Broadly comparable to SCQF Level 4

Full-time

**G**

This course has been specifically designed for anyone who wishes to begin a career in the automotive, mechanical, electrical, fabrication and welding, or manufacturing engineering industries. You will undertake a variety of mechanical and automotive vehicle maintenance skills, to assist you to find the area that is right for you.

**Entry Requirements**

- Three National 3s in Maths, English, and a Technology subject with at least one of these areas at National 4 (or at least an indication of ability to work at National 4 level)
- If you are able to demonstrate a keen interest in engineering, have good discipline and the ability to develop your practical engineering skills, you may also be considered
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

**IMI Diploma: Vehicle Fitting Principles**

Broadly comparable to SCQF Level 5

Full-time

**G**

This pre-apprenticeship course in Vehicle Maintenance is specifically designed for those looking to follow a career in the automotive industry. The units taught are mainly automotive-based and are selected to provide a broad spectrum of fundamental skills required to commence a Modern Apprenticeship as a vehicle technician.

**Entry Requirements**

One of the following:

- Three National 4s which must include Maths, English, and a Technology or Science-based subject
- Successful completion of the three National 5 Mathematics Units or the two National 5 English Units will also be acceptable if the applicant has achieved these rather than National 4s in these subjects
- Certificate: Introduction to Engineering and Technology EAL Level 1 (with SCQF Level 4 Maths and English)
- Certificate: Gateway to Engineering SCQF Level 4 (with SCQF Level 4 Maths and English)

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise. A positive ILR Individual Learner Reference is also essential for progressing students

**IMI Diploma: Transport Maintenance IMI Level 2**

Broadly comparable to SCQF Level 6

Full-time

**G**

This fast-track course covers the same units and course framework as years one and two of a Modern Apprenticeship, meaning that after successful completion and with proven experience and suitable motor trade employment you may start an apprenticeship in year 3.

**Entry Requirements**

- Ideally all applicants should have previously completed the IMI Vehicle Fitting Maintenance, and also have Three National 5s at Grade C or above in Maths, English, and a Technology subject
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- A positive ILR Individual Learner Reference is also essential for progressing students

## ELECTRICAL ENGINEERING

**Certificate: Gateway to Engineering (Including Electrical)**

Broadly comparable to SCQF Level 4

Full-time



This course has been specifically designed for anyone who wishes to begin a career in the automotive, mechanical, electrical, fabrication and welding, or manufacturing engineering industries.

You will undertake a variety of mechanical and electrical engineering skills, to assist you to find the area that is right for you.

**Entry Requirements**

- Three National 3s in Maths, English, and a Technology subject (preferably with at least one of these areas at National 4, or at least an indication of ability to work at National 4 level)
- If you are able to demonstrate a keen interest in engineering, have good discipline and the ability to develop your practical engineering skills, you may also be considered
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

**National Certificates: Electrical Engineering and Electronic Engineering**

SCQF Level 5

Full-time



On this course you will gain a large amount of practical experience in both electrical wiring installation and electronics. You will be introduced to various wiring techniques for installing domestic lighting and socket circuits using sheathed cable. You will also learn how to wire and install industrial conduit systems using single core cable.

**Entry Requirements**

- Three National 4s or equivalent (see our Qualifications Explained page for details) which must include Mathematics, English and a Science or Technical subject
- Successful completion of the three National 5 Mathematics Units or the two National 5 English Units will also be acceptable if the applicant has achieved these rather than National 4s in these subjects
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

**National Certificate: Electrical Engineering**

SCQF Level 5

Full-time



On this course you'll gain a large amount of practical experience in electrical engineering in our well-equipped and modern facilities. You will be introduced to the fundamental areas of electrical principles, wiring, testing, and measurement while also covering hand skills required in electrical engineering.

**Entry Requirements**

One of the following:

- Three National 4s which must include Maths, English, and a Technology or Science-based subject
- Certificate: Introduction to Engineering and Technology EAL Level 1

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

**National Certificate: Electrical and Electronic Engineering**

SCQF Level 6

Full-time



Part-time



This course is ideal for those interested in a career or apprenticeship in electrical engineering. You will receive a high level of practical training and study the underpinning theories. You will achieve a National Certificate award in Electrical Engineering at SCQF Level 6, and in addition, there are two elements of electrical workshop training included in this course.

**Entry Requirements**

One of the following:

- Three National 5s at Level C or above which must include Mathematics and Physics or a Technology subject or equivalent (see our Qualifications Explained page for details)
- Successful completion of a relevant Engineering course at SCQF Level 5 including Mathematics Craft 1 and Craft 2 (or equivalent)
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

**HNC: Electrical Engineering**

SCQF Level 7

Full-time



Part-time



This course will introduce you to the higher level aspects of electrical engineering. You will take part in significant practical activities which are underpinned by a strong theoretical content that will guide you towards a career in electrical engineering. The academic level of this course is the same as year 1 at university.

**Entry Requirements**

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Electrical Engineering SCQF Level 6
- Wind Turbine Maintenance (Technical Knowledge) SCQF Level 6
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**HND: Electrical Engineering**

SCQF Level 8

Full-time



This course is ideal if you are interested in progressing to University or developing a high level of knowledge and skills in the area of electrical and electronic engineering to make you work-ready for a career in this industry.

**Entry Requirements**

- HNC: Electrical Engineering SCQF Level 7 at Grade B or above in the Graded Unit
- Higher Maths at Grade C or above would also be desirable

## ENGINEERING SYSTEMS AND RENEWABLES

**National Certificate:  
Electrical and NC  
Engineering Systems**

SCQF Level 6

Full-time



This course covers a variety of core subjects in the principles of technology and will lead to an SQA qualification that is recognised and sought after by employers. It will equip you with the skills and knowledge required to pursue a career or further study in this field.

**Entry Requirements**

One of the following:

- Three National 5s at Grade C or above which must include Maths, English, and Physics or a Technology subject
- National Certificate: Electrical Engineering SCQF Level 5
- National Certificate: Engineering Practice SCQF Level 5
- Another relevant engineering course at SCQF Level 5 including Maths: Craft 1 and 2
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**National Certificate:  
Engineering Systems  
(Renewable Energy  
Skills)**

SCQF Level 6

Full-time



This course encompasses an SQA National Certificate in Engineering Systems, which will provide you with the underpinning knowledge to enter the renewable energy industry as a Modern Apprentice or as a trainee, alongside a skills-based PEO qualification from EAL, which will provide the workshop/hand skills essential for a career in the renewable energy industry.

**Entry Requirements**

- Minimum of three National 5s, which must include Mathematics, and Physics or a Technical subject at Grade C or above
- Candidates with appropriate experience (in lieu of qualifications) may also be considered

FABRICATION  
AND WELDING**National Certificate:  
Fabrication and Welding  
Engineering**

SCQF Level 5

Full-time



Part-time



On this course you will gain a recognised SQA National Certificate: Fabrication and Welding at SCQF Level 5 as well as a large amount of practical training to develop your understanding and skills in the processes and techniques used in fabrication and welding.

**Entry Requirements**

One of the following:

- Three National 4s including Maths, English, and a Science/Craft subject
- Successful completion of the three National 5 Mathematics Units or the two National 5 English Units will also be acceptable if the applicant has achieved these rather than National 4s in these subjects
- Another relevant course at SCQF Level 4

**HNC: Fabrication,  
Welding and Inspection**

SCQF Level 7

Full-time



Part-time



This highly sought after advanced level course offers you the opportunity to gain in-depth knowledge of commonly used and specialist welding processes and inspection techniques used within the oil, petro-chemical, nuclear, and general fabrication industries. You will understand industrial practice in your local industry, the use of materials, and the effects of processes on their mechanical, physical and chemical properties.

**Entry Requirements**

One of the following:

- One Higher at Grade C or above plus two National 5s at Grade C or above, ideally in Maths, a Science, or a Technology subject
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Fabrication and Welding Engineering SCQF Level 5 with a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## MANUFACTURING ENGINEERING

**National Certificate:  
Manufacturing  
Engineering**

SCQF Level 6

Full-time



Part-time



This course leads to a highly valued National Certificate in Manufacturing Engineering as well as serving as the theory component of a Manufacturing Modern Apprenticeship. It covers a variety of core subjects in the principles of manufacturing technology including advanced manufacturing and will lead to an SQA qualification that is recognised and sought after by employers.

**Entry Requirements**

One of the following:

- Three National 5s at Grade C or above which must include Maths, English, and Physics or a Technology subject
- National Certificate: Engineering Practice SCQF Level 5
- Another relevant engineering course at SCQF Level 5 including Maths: Craft 1 and 2
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**HNC: Computer Aided  
Drafting and Design**

SCQF Level 7

Full-time



Part-time



The application of Computer Aided Drafting (CAD) is a powerful means of illustrating 2-Dimensional, 3-Dimensional and animated drawings, using the latest in computer technology. This highly sought after HNC equips you with the necessary skills to enter the design labour market, or to progress onto a higher level qualification in this specialist field.

**Entry Requirements**

One of the following:

- Foundation Apprenticeship: Engineering SCQF Level 6
- One Higher at Grade C or above plus three National 5s at Grade C or above, one of which would preferably be Graphic Communication
- National Certificate: Engineering Systems SCQF Level 6
- National Certificate: Mechanical Engineering SCQF Level 6
- Another relevant course at SCQF Level 6 accompanied with a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## MECHANICAL ENGINEERING

**HNC: Manufacturing Engineering**

SCQF Level 7

Full-time



Part-time



This is an advanced level course which will equip you with the wide variety of skills and knowledge that you will need if you are looking ahead to employment in the manufacturing industry including advanced manufacturing and automation.

**Entry Requirements**

One of the following:

- Two Highers, one at Grade C and the other at Grade D or above. One of these must be in Maths, with the other being Physics or a Technology subject
- Foundation Apprenticeship: Engineering SCQF Level 6
- Advanced Certificate: Manufacturing Engineering (including a pass on the unit Mech Eng Principles and Maths: Tech 2)
- Another relevant course at SCQF Level 6

**PLUS**

- Please note: you must be employed within the industry to apply for the Modern Apprenticeship

**National Certificate: Engineering Practice**

SCQF Level 5

Full-time



This is a mainly practical course aimed to improve your career prospects within mechanical, manufacture or systems related areas within engineering. It follows an SQA SCQF Level 5 Engineering Practice award, providing a thorough grounding in the engineering principles required by people working towards technician level.

**Entry Requirements**

One of the following:

- Three National 4s which must include Mathematics (C747 74), English, and Technology or a Science-based subject
- Successful completion of the three National 5 Mathematics Units or the two National 5 English Units will also be acceptable if the applicant has achieved these rather than National 4s in these subjects
- Certificate: Gateway to Engineering SCQF Level 4 (with SCQF Level 4 Maths and English)

**PLUS**

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

**National Certificate: Mechanical Engineering (including SWAP Access to Engineering)**

SCQF Level 6

Full-time



This course is ideal for those interested in a career or apprenticeship in mechanical engineering. As well as gaining a National Certificate in Mechanical Engineering at SCQF Level 6, you will also receive a high level of theoretical delivery in preparation for progression to our HNC course in Mechanical Engineering.

**Entry Requirements**

One of the following:

- Three National 5s at Grade C or above which must include Maths, and Physics or a Technology subject
- National Certificate: Engineering Practice SCQF Level 5
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**PLUS**

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

**HNC: Mechanical Engineering**

SCQF Level 7

Full-time



Part-time



This course is ideal if you are interested in progressing to University or developing a high level of knowledge and skills in the area of Mechanical Engineering to make you work-ready for a career in this industry. You will also have the opportunity to study advanced units in Mathematics.

**Entry Requirements**

One of the following:

- Two Highers at Grade C or above, one of which must be Maths with the other coming from Physics or Engineering Science (Grade D will be considered for exceptional candidates)
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Mechanical Engineering SCQF Level 6 (including Maths: Tech 2)
- Another relevant course at SCQF Level 6 (incorporating Maths: Tech 1 and 2) accompanied by a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## DISTANCE LEARNING

**HNC: Engineering**

SCQF Level 7

Part-time



This distance learning course is for anyone who wishes to start a career in engineering or who may already be employed currently in the industry and would like to attain an internationally recognised engineering qualification. You will carry out mathematical solutions and apply engineering theory to a multitude of mechanical and electrical engineering problems and understand the parameters in which engineering systems operate.

**Entry Requirements**

One of the following:

- Two Highers: One at Grade C or above in Physics, Chemistry or Technological Studies and Higher Maths at Grade B or above
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Mechanical Engineering (including SWAP Access to Engineering)
- Another relevant engineering course at SCQF Level 6 (incorporating Maths Tech 1 and 2) accompanied with a good academic reference recommending articulation to a higher level
- Industrial experience and/or other qualifications will also be considered

**HNC: Fabrication and Welding**

SCQF Level 7

Part-time



This highly sought after advanced level course offers you the opportunity to gain in-depth knowledge of commonly used and specialist welding processes and inspection techniques used within the oil, petro-chemical, and nuclear industries.

**Entry Requirements**

One of the following:

- One Higher at Grade C or above plus two National 5s at Grade C or above, ideally in Maths, a Science, or a Technology subject
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Fabrication and Welding Engineering SCQF Level 5 with a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## DISTANCE LEARNING

## HNC: Petroleum Engineering

SCQF Level 7

Part-time



This course is for those looking to work in the exciting world of petroleum discovery and recovery. It has been designed to meet industry demand for a skilled workforce to work on oil/gas production platforms. You will find out about locating, extracting, and purifying the oil and gas before it is delivered to the refineries.

## Entry Requirements

One of the following:

- One Higher at Grade C or above in Physics, Chemistry, or a Technology Subject
- Foundation Apprenticeship: Engineering SCQF Level 6
- National Certificate: Mechanical Engineering SCQF Level 6 (including SWAP Access to Engineering)
- National Certificate: Engineering Systems SCQF Level 6
- Another relevant course at SCQF Level 6 accompanied with a good academic reference recommending articulation to a higher level
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## School College Partnership courses offered within Engineering and Energy include:

- Foundation Apprenticeship: Work Based Skills: Automotive (SCQF Level 4)
- Intermediate Certificate: Shell Girls into (Renewable) Energy
- Skills for Work: Engineering SCQF Level 4
- Skills for Work: Engineering SCQF Level 5
- Foundation Apprenticeship: Engineering SCQF Level 6

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

## Your part-time study options within Engineering and Energy

- Intermediate Certificate: Engineering Pre-Apprenticeship
- HNC: Computer Aided Draughting and Design
- HNC: Electrical Engineering
- HNC: Engineering (Distance Learning)
- HNC: Fabrication and Welding (Distance Learning)
- HNC: Fabrication, Welding and Inspection
- HNC: Manufacturing Engineering
- HNC: Mechanical Engineering
- HNC: Petroleum Engineering (Distance Learning)
- National Certificate: Electrical Engineering
- National Certificate: Electrical and Electronic Engineering
- National Certificate: Fabrication and Welding Engineering
- National Certificate: Manufacturing Engineering
- National Certificate: Mechanical Engineering
- PDA: Advanced Manufacture Technologies
- PDA: Industrial Automation
- SVQ Level 3: Engineering Maintenance
- SVQ Level 3: Engineering Technical Support Bias Quality
- Welding Skills



**“Every course I’ve studied has prepared me for progression onto the level above and helped me gain a third year degree offer from Edinburgh Napier University, as well as several other university offers.”**

### David Nicoll Studying for a career as a Mechanical Engineer

The courses I’ve studied at Fife College are NC: Engineering Practice Level 5, NC: Mechanical Engineering Level 6, HNC: Mechanical Engineering Level 7 and I’m currently studying HND: Mechanical Engineering Level 8.

My interest in engineering stems from my love of fixing and building things.

I have enjoyed every course I’ve studied, with dynamics and thermo fluids being my favourites. I would recommend to anyone interested in engineering to look into the courses I have studied, and apply if they think it’s something they would enjoy.

There are many jobs and careers I’d love to do but my main ambition is to become an offshore wind turbine technician or mechanical maintenance engineer.



## English for Speakers of Other Languages (ESOL)

Learning a new language can have many benefits. You'll be able to boost your job prospects, be more comfortable in conversation, and be able to communicate in more effective ways. We offer English for Speakers of Other Languages (ESOL) courses, which will help you develop your speaking, listening, reading, and writing skills in English.

So whether you're looking to develop your English language skills for work or pleasure, our ESOL courses, from introductory level to advanced levels, are perfect for you. Studying with us will get you ready for whatever your next step is - you'll be ready for employment, the Cambridge PET, and the Citizenship test.

### What skills will I develop?

- Motivation
- Creativity
- Self-awareness
- Good work ethic
- Entrepreneurship
- Resilience
- Social awareness
- Collaborative working
- Confidence
- Adaptability
- Organisation
- Flexibility

### What route can I take to my ideal career?

You can start at SCQF Level 2 and progress to SCQF Level 6 – the equivalent of Highers.

Visit our website for more information  
[fife.ac.uk/ESOL](http://fife.ac.uk/ESOL)

**1.35 billion**

There are around 1.35 billion people worldwide who speak English either natively or as a second language

**Did you know?**

Over 60% of the world speak more than one language

**Learning English can open opportunities for future employment**

# ESOL Course and Career Planner

## Key:

Progression route  
 .....→

Accelerated progression route  
 →

Academies/  
 Community Classes

Double  
 line box

College courses

Solid  
 line box

School College  
 Partnership courses

Filled  
 in box

Courses share  
 progression options

Dotted  
 line box

This planner shows possible routes of progression. For full entry requirements for each course, always check online.

SCQF LEVEL  
**2**

SCQF LEVEL  
**3**

Equivalent to National 4s  
 SCQF LEVEL  
**4**

Equivalent to National 5s  
 SCQF LEVEL  
**5**

Equivalent to Highers  
 SCQF LEVEL  
**6**

Equivalent to Year 1 at  
 University and Advanced Highers  
 SCQF LEVEL  
**7**

Equivalent to Year 2  
 at University  
 SCQF LEVEL  
**8**

English for Speakers  
 of Other Languages  
 (ESOL): Beginners

English for Speakers  
 of Other Languages  
 (ESOL): Elementary

National 4: English  
 for Speakers of Other  
 Languages  
 (ESOL)

National 5: English  
 for Speakers of Other  
 Languages  
 (ESOL)

Higher: English for  
 Speakers of Other  
 Languages  
 (ESOL)

Depending on your  
 level of English, you  
 can go on to apply for  
 a course or degree at  
 Fife College

ESOL	Full-time	
English for Speakers of Other Languages (ESOL): Beginners	K	<p>Full-time</p> <p>K</p> <p>SCQF Level 2</p> <p>Would you like to have a better job? Would you like to be able to write a CV and speak to people at a job interview? Would you like to speak to people in English and understand English?</p> <p>This course will help you to improve your speaking, listening, reading, and writing skills in English. All students work towards the Scottish Qualifications Authority (SQA) National Qualifications in ESOL.</p> <p><b>Entry Requirements</b></p> <ul style="list-style-type: none"> <li>Enrolment age for this course is 16 years and over</li> <li>You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided</li> <li>You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills-based exercise</li> <li>You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school</li> <li>Proof of EU Settlement Status (if applicable) will be required as part of the application process</li> </ul>
English for Speakers of Other Languages (ESOL): Elementary	K	
National 4: English for Speakers of Other Languages (ESOL)	K	
National 5: English for Speakers of Other Languages (ESOL)	K	
Higher: English for Speakers of Other Languages (ESOL)	K	

### English for Speakers of Other Languages (ESOL): Elementary

Full-time

K

SCQF Level 3

Would you like to have a better job? Would you like to be able to write a CV and speak to people at a job interview? Would you like to speak to people in English and understand English? This course will help you to improve your speaking, listening, reading, and writing skills in English.

#### Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills-based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school
- Proof of EU Settlement Status (if applicable) will be required as part of the application process

### National 4: English for Speakers of Other Languages (ESOL)

Full-time

K

SCQF Level 4

Would you like to get a better job? Would you like to pass the Citizenship test? Would you like to pass the Cambridge PET? This course will help you to improve your speaking, listening, reading and writing skills in English.

#### Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills-based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school
- Proof of EU Settlement Status (if applicable) will be required as part of the application process

### National 5: English for Speakers of Other Languages (ESOL)

Full-time

K

SCQF Level 5

Would you like to get a better job? Would you like to pass the Citizenship test? Would you like to apply for a course at college? This course will help you to improve your speaking, listening, reading, and writing skills in English.

#### Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills-based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school
- Proof of EU Settlement Status (if applicable) will be required as part of the application process

### Higher: English for Speakers of Other Languages (ESOL)

Full-time

K

SCQF Level 6

Would you like to have a better job? Are you interested in passing the Citizenship test? Are you thinking of starting a college or a university course? This course is designed to improve your speaking, listening, reading, and writing skills in English as well as your general academic skills.

#### Entry Requirements

- Enrolment age for this course is 16 years and over
- You will be required to sit a placement test which will determine the level at which you will study unless evidence of prior achievement is provided
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise
- You must supply a personal statement prior to this and, if you are successful, you will be expected to supply a reference. In the case of Fife school leavers, the College will request a Transition Form from the school
- Proof of EU Settlement Status (if applicable) will be required as part of the application process



# HAIR, Beauty MAKE-UP Artistry

## Hair, Beauty and Make-Up Artistry

Whether you dream of being a stylist, working in a spa or running your own salon, we have the course for you. Hugely popular and well-renowned for our first-class teaching and facilities, you can take your first step into the hair, beauty and make up industry with one of our courses.

Our courses are taught by fully qualified, highly creative staff who have a wealth of professional and teaching experience. Whether you choose hairdressing, barbering, or make up artistry, we work with a real-life business focus. You will learn the central skills of working in the industry, such as delivering a high standard of customer service, as well as practical skills and knowledge of different treatments.

## What kind of career could I have?

- Salon Manager
- Film and Fashion Make-Up Artist
- Self-Employed Hairdresser
- Hair Stylist
- Cosmetic Counter Assistant
- Health Club Spa Manager
- Session Stylist
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND, or move into employment.

Visit [fife.ac.uk/hair](http://fife.ac.uk/hair) for more information.

**60%**

60% of people who work in hairdressing and barbering are self-employed

**Did you know?**

The hair and beauty industry in Scotland generates an annual turnover of over £600 million

# Hair, Beauty and Make-up Artistry Course and Career Planner

## Key:

Progression route



Accelerated progression route



Academies/Community Classes



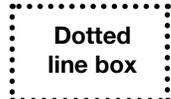
College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

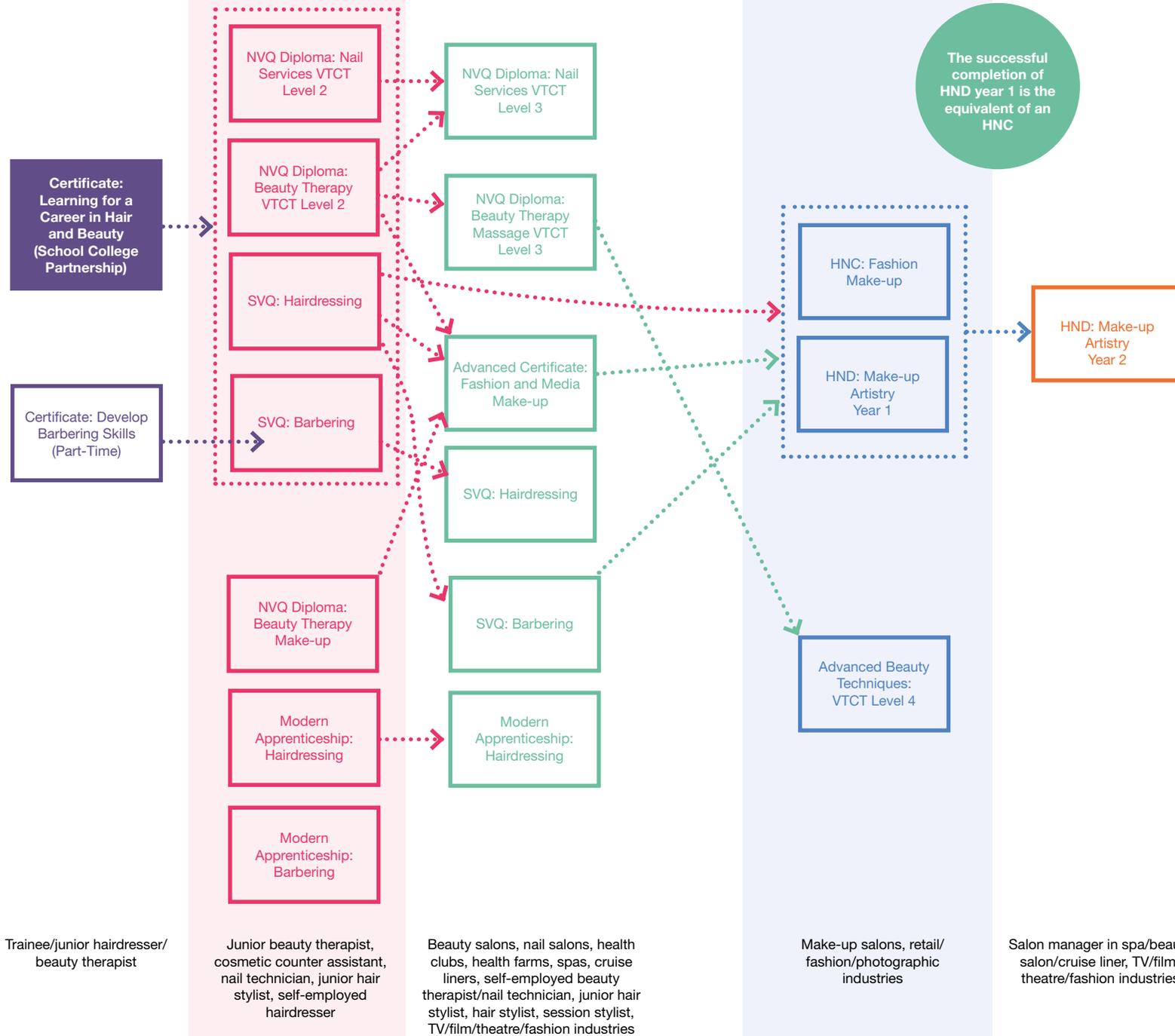
SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10



## HAIR, BEAUTY AND MAKE-UP ARTISTRY BEAUTY

Beauty	Full-time	Part-time	Distance Learning
NVQ Diploma: Beauty Therapy Make-up VTCT Level 2	K		
NVQ Diploma: Beauty Therapy VTCT Level 2	D K L		
NVQ Diploma: Nail Services VTCT Level 2	D K		
NVQ Diploma: Beauty Therapy Massage VTCT Level 3	D K		
NVQ Diploma: Nail Services VTCT Level 3	K		
Advanced Beauty Techniques VTCT Level 4	K		
Hairdressing and Barbering	Full-time	Part-time	Distance Learning
Certificate: Develop Barbering Skills		K	
SVQ: Barbering SCQF Level 5	K		
SVQ: Hairdressing SCQF Level 5	D K L		
SVQ: Barbering SCQF Level 6	K		
SVQ: Hairdressing SCQF Level 6	K		
Make-up Artistry	Full-time	Part-time	Distance Learning
Advanced Certificate: Fashion and Media Make-up	K		
HNC: Fashion Make-up	K		
HND: Make-up Artistry	K		

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

### NVQ Diploma: Beauty Therapy Make-up VTCT Level 2

SCQF Level 5

Full-time

**K**

This exciting course allows you to develop a wide range of makeup skills along with some beauty basics. Your journey to becoming a make-up artist starts here!

#### Entry Requirements

- Three National 4s which must include English

### NVQ Diploma: Beauty Therapy VTCT Level 2

SCQF Level 5

Full-time

**K L D**

This course will provide you with the basic knowledge, understanding and skills to work competently as a beauty therapist or to progress to further study.

#### Entry Requirements

- You must be a minimum of 16 years of age at the start of your course
- You must have manual dexterity, interpersonal skills, and a good understanding of the beauty industry

PLUS one of the following:

- A qualification in Beauty Therapy at SCQF Level 4
- Three National 4s including English and one Science based subject
- Mature applicants will be considered depending on relevant experience

### NVQ Diploma: Nail Services VTCT Level 2

SCQF Level 5

Full-time

**K D**

This course is ideal for those who wish to pursue a career in the creative and ever expanding nail services industry. It is delivered by lecturers who are knowledgeable, experienced and passionate about the nail services industry and provides the opportunity to learn the skills and techniques required for employment as a nail technician or as preparation for further study.

#### Entry Requirements

- It is recommended that you are a minimum of 16 years of age at the start of your course, however, Winter Leavers will be considered on production of a successful Transition Form
- Please note that parental/guardian consent will be required to enable full participation in some elements of this course if you are under 16
- You must have manual dexterity, a pleasant manner and a keen interest in the nail services industry
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

PLUS one of the following:

- Three National 4s. It is recommended that these include English
- Those without formal qualifications will be considered dependent on relevant experience

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

## NVQ Diploma: Beauty Therapy Massage VTCT Level 3

SCQF Level 6

Full-time



This course is a progression from NVQ Diploma: Beauty Therapy VTCT Level 2 and will provide the necessary practical and theoretical knowledge in order for you to gain employment in the beauty industry as a massage therapist.

### Entry Requirements

- You must be a minimum of 16 years of age at the start of your course
- You must have manual dexterity, interpersonal skills and a good understanding of the beauty industry
- Qualifications in Beauty Therapy at SCQF Level 5

## NVQ Diploma: Nail Services VTCT Level 3

SCQF Level 6

Full-time



This course is designed to advance your existing qualifications as a nail technician and allow you to learn exciting new techniques such as sculpting, air brushing, and 3D nail art, enabling you to expand your creativity, use your imagination, and demonstrate your artistic abilities.

You will also learn about business, finance, and promotional activities making this course ideal for those who wish to pursue self-employment or a management role.

### Entry Requirements

- You must be a minimum of 16 years of age at the start of your course
- You must have manual dexterity, a pleasant manner, and a keen interest in the nail services industry
- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

PLUS one of the following:

- NVQ Diploma: Nail Services VTCT Level 2
- Equivalent industry-recognised nail technician qualification at SCQF Level 5

## Advanced Beauty Techniques VTCT Level 4

SCQF Level 7

Full-time



This course provides you with the understanding and skills to provide permanent hair reduction, treat skin imperfections and rejuvenate the skin; including skin rolling and peeling. You will gain a deeper understanding of the physiology of ageing and the management of client care and health and safety in the salon.

### Entry Requirements

- VTCT Level 3 in Beauty or equivalent
- Completed Facial Electrical module is compulsory

## HAIRDRESSING AND BARBERING

### Certificate: Develop Barbering Skills

Broadly comparable to SCQF Level 4

Part-time



This 14-week course is suitable for people already employed in the industry and who have a minimum of two years' experience. You will study a variety of barbering techniques, both traditional and modern, and will be required to bring your own models.

### Entry Requirements

- Employment within the industry
- A minimum experience of two years

### SVQ: Barbering

SCQF Level 5

Full-time



The purpose of this course is to provide you with the knowledge, skills, and understanding necessary to be a junior barber. It is designed for learners aged 16 years or over and has a variety of practical and theoretical units for you to achieve. You will be expected to gather evidence of both the practical skills and underpinning knowledge for each unit you study and create a portfolio of evidence.

### Entry Requirements

- You must be 16 years old
- You must have a work placement in a barbershop as part of your course
- Three National 4s, preferably including English
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- You must have a good understanding of the industry

### SVQ: Hairdressing

SCQF Level 5

Full-time



The hairdressing industry is a very inspirational sector and this qualification will provide you with the right balance of knowledge and skills needed to become a trainee hairdresser. In addition to practical skills you will build self-confidence improving interpersonal skills by working directly with clients and highly skilled staff in a realistic working salon environment.

### Entry Requirements

Year 1

- You must be a minimum of 16 years of age at the start of your course. Winter Leavers will be considered with a successful Transition Form. Certain treatments during the course may require parental/guardian consent if you are under 16
- You must have manual dexterity, a pleasant manner and a keen interest in and knowledge of the hairdressing industry
- Previous work experience would be beneficial and relevant to your application

PLUS one of the following:

- Three National 4s
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

Year 2

- An internal discussion will be required before progressing to year 2
- Progression will depend on attitude, attendance, ability, and achievement in year 1
- A work placement is mandatory in year 2 of the course

**SVQ Barbering**

SCQF Level 6

Full-time



This qualification has been specifically designed to build on existing knowledge and understanding of barbering and will develop an enhanced repertoire of technical skills to prepare learners for employment as a senior barber. Learners will work in, and have their barbering skills assessed in a 'real' commercial barbershop/salon.

**Entry Requirements**

- You must have SVQ Level 2 in Barbering or equivalent
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- You must be currently working in salon/barbershop
- Industry experience (5 years plus) may be considered

**SVQ: Hairdressing**

SCQF Level 6

Full-time



Hairdressing is a very inspiring career with a lot of job satisfaction. You will learn a variety of creative cutting and colouring techniques including colour correction and long hair skills. This course will prepare you for a wide range of career opportunities.

**Entry Requirements**

- You must be currently employed or self-employed within the industry
- SVQ: Hairdressing SCQF Level 5 and relevant industry experience
- National 5: English for Speakers of Other Languages (ESOL) (where applicable)
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- Sound knowledge of the hairdressing industry



**“I wanted the very best education and to learn from industry experts so Fife College was the best route for me.”**

**Lisa Chandler**  
Studied for a career in Make-up Artistry

I've had an interest in make-up as long as I can remember, and in sixth year I decided that make-up was the career path I wanted to go down.

After completing my HND in Make-up Artistry, I felt prepared and I had a fire in my belly to grow my business and career as much as possible. I now have experience working on models, in theatre and also in special effects.

I would highly recommend the make-up artistry courses at Fife College. They give you great experience and insight into the business and you will learn about all areas in the industry. My course helped with my knowledge and confidence in make-up, and the experience I gained in just two years set me up for life.

I have started my own business and work freelance in a salon. My dream is to start my own make-up brand.

**MAKE-UP ARTISTRY****Advanced Certificate: Fashion and Media Make-up**

Broadly comparable to SCQF Level 6

Full-time



During this course you will learn the importance of researching, planning and preparing make-up and hair looks for the fashion and media industries. You will design and produce your final looks and produce folios of your work. Your learning will be a blend of in-college and online learning. You will be required to source models for your final looks and will participate in a work placement. You will also create a creative current look for a competition.

**Entry Requirements**

- Four National 5s - must include English

**HNC: Fashion Make-up**

SCQF Level 7

Full-time



This course is ideal for you if you have an interest in fashion make-up and wish to work within the fashion industry. From runway and fashion make-up to editorial and catwalk, this fashion make-up course is designed to explore the creative elements of the fashion world.

**Entry Requirements**

- Make-up Artistry, Hairdressing or Beauty qualification at SCQF Level 5 or 6
- Relevant experience in hairdressing, make-up or beauty will be considered on an individual basis
- You will also need to demonstrate that you are passionate about fashion make-up and that you are determined to succeed in the industry

**HND: Make-up Artistry**

SCQF Level 8

Full-time



This course is ideal for you if you have an interest in media make-up artistry and wish to work in the TV, film, theatre and fashion industries. You will produce a range of media hair and make-ups for photo shoots and produce a portfolio of your final looks.

**Entry Requirements**

- An SCQF Level 6 qualification in Make-up Artistry
- Applicants with appropriate and relevant industry experience may be considered

**School College Partnership courses offered within Hair, Beauty and Make-Up Artistry include:**

- Introduction to the Hair and Beauty Sector VTCT Entry Level

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

**Your part-time study options within Hair, Beauty and Make-Up Artistry**

- Certificate: Develop Barbering Skills

# HEALTH AND Social CARE

## Health and Social Care

Working in health and social care is a career like no other! You will be joining thousands of front line heroes, who make a real difference every day to the lives of the most vulnerable people in society. Whether you want to work as a counsellor or a youth worker, a housing officer or a social worker, you will be using your knowledge and skills to help people change their lives for the better.

Our wide range of acclaimed health and social care courses will provide you with the transferable skills and practical work experience you need to get started in your career. And for those already working within the care industry, our flexible work-based and part-time study options mean you can fit studying around work and family commitments.

### What kind of career could I have?

- Additional Support Needs Teacher
- Adult Nurse
- Care Home Practitioner
- Children's Nurse
- Community Development Worker
- Counsellor
- Housing Officer
- Project Worker
- Residential Child Care Support Worker
- Social Worker
- Support Worker
- Youth Worker
- And more...

### What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 2/3 of a degree at Fife College or one of our partner universities, or move into employment.

See our full list of career-focused courses for more information: [fife.ac.uk/care](http://fife.ac.uk/care)

**178,000**

The number of staff employed by NHS Scotland in 2021

**Did you know?**

There are 1.5 million people working in Social Care positions across the UK

# Health and Social Care Course and Career Planner

## Key:

### Progression route



### Accelerated progression route



### Academies/Community Classes



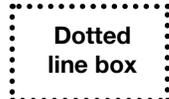
### College courses



### School College Partnership courses



### Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

### Potential Career Opportunities

Equivalent to National 4s  
**SCQF LEVEL 4**

Equivalent to National 5s  
**SCQF LEVEL 5**

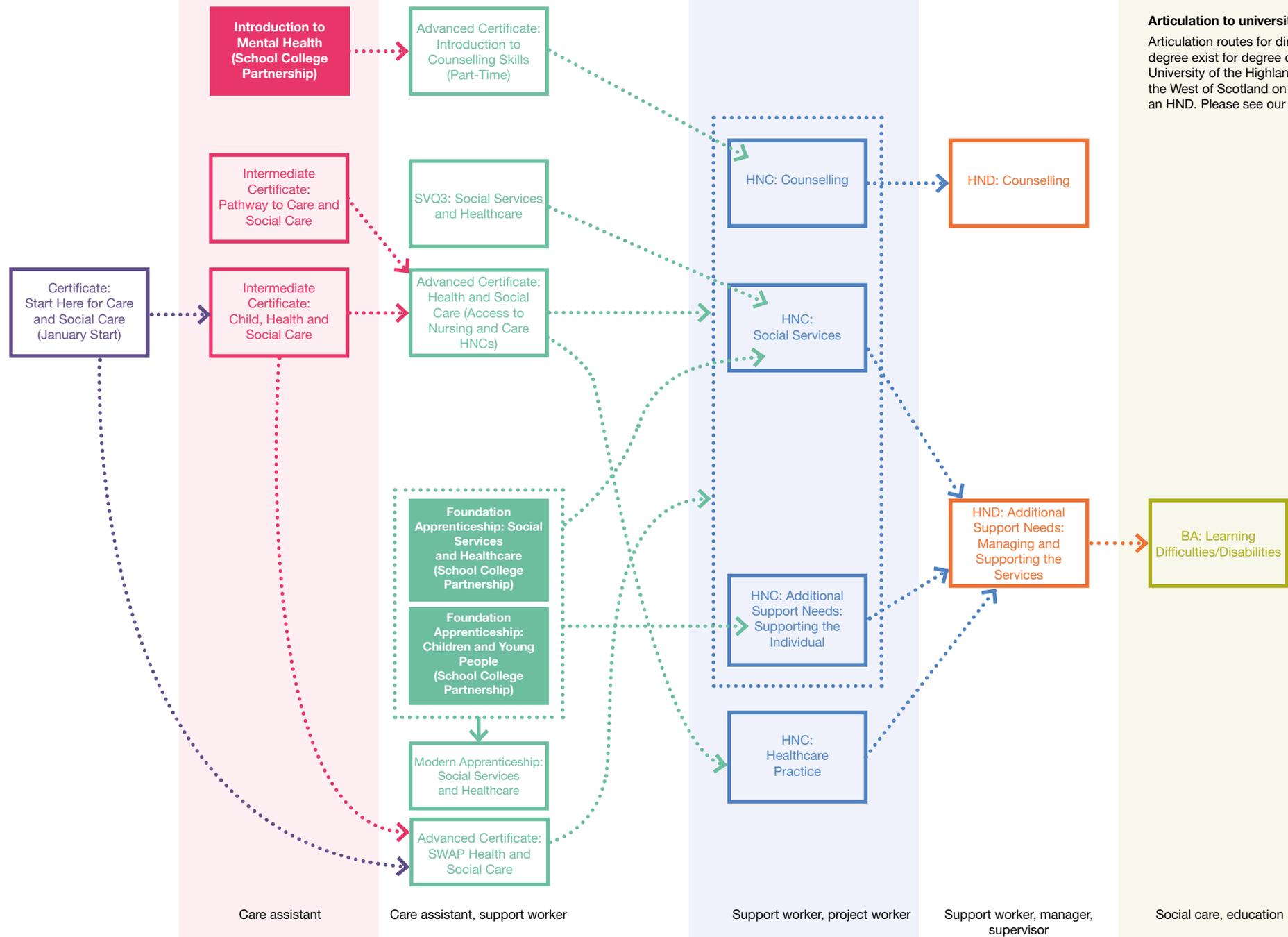
Equivalent to Highers  
**SCQF LEVEL 6**

Equivalent to Year 1 at University and Advanced Highers  
**SCQF LEVEL 7**

Equivalent to Year 2 at University  
**SCQF LEVEL 8**

Equivalent to Year 3 at University  
**SCQF LEVEL 9**

Equivalent to Year 4 (Honours) at University  
**SCQF LEVEL 10**



Care assistant

Care assistant, support worker

Support worker, project worker

Support worker, manager, supervisor

Social care, education

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma



## HEALTH AND SOCIAL CARE

Health and Social Care	Full-time	Part-time	Distance Learning
Intermediate Certificate: Child, Health and Social Care	D K L G		
SVQ3: Social Services and Healthcare SCQF Level 6	D L	D K	
Advanced Certificate: SWAP Health and Social Care	D K G		
Advanced Certificate: Health and Social Care (Access to Nursing and Care HNCs)	D K L G		
HNC: Additional Support Needs: Supporting the Individual	D K		
HNC: Counselling	K	K	
HNC: Healthcare Practice	D G	K	
HNC: Social Services	D K G	K	
HND: Additional Support Needs: Managing and Supporting the Services	D K		
HND: Counselling	K	K	
BA: Learning Difficulties/Disabilities	D		

### Intermediate Certificate: Child, Health and Social Care

Broadly comparable to SCQF Level 5

Full-time



This course provides an introduction to all areas of the health and social care industry and is aimed at those who have yet to decide which area they wish to work in.

It offers a route to access nursing and social care courses at Level 6. The units of study provide knowledge of the core values of the industry which apply to childcare, healthcare, and social care, as well as some specialised units such as mental health.

#### Entry Requirements

One of the following:

- Four National 4s
- Completion of all units on another appropriate SCQF Level 4 course

### SVQ3: Social Services and Healthcare

SCQF Level 6

Full-time



Part-time



The aim of this course is to enable those working in a care environment to improve their working practice by developing their skills, knowledge, and understanding of their role in the workplace. This course will allow you to register with the Scottish Social Services Council (SSSC).

#### Entry Requirements

- There are no formal entry requirements for this course, although you must have an interest in working in an adult health and social care setting
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course
- Some level of computer literacy is required to access this course

### Advanced Certificate: SWAP Health and Social Care

Broadly comparable to SCQF Level 6

Full-time



This course gives you an introduction to health and social care professions and the career paths available in these areas. It allows you to begin your studies at Level 6 on a generic programme studying subjects such as care and psychology.

#### Entry Requirements

- No formal entry requirements
- Entry is by informal discussion where you will be asked to demonstrate that you have the relevant life skills to successfully complete the SWAP course
- Evidence of life skills may include level of maturity and experience of skills related to the potential choice of degree subject, including paid employment or volunteering and awareness of subject choice

Please note that school leavers cannot apply for SWAP courses.

### Advanced Certificate: Health and Social Care (Access to Nursing and Care HNCs)

Broadly comparable to SCQF Level 6

Full-time



This course offers you an opportunity to learn about the health and social care professions and the career paths that are available in these areas. It allows you to begin your studies at SCQF Level 6 on a generic programme working towards Highers in care and psychology.

#### Entry Requirements

One of the following:

- Four National 5s at Grade A or B, including English
- Intermediate Certificate: Health and Social Care
- Relevant industrial experience and/or other qualifications will be considered on an individual basis



### Neil Muirhead Studying for a career in Health and Social Care

I spent 26 years working in bars and restaurants but then, when my son turned 3, he was diagnosed with autism. It was then that I decided I wanted to pursue a career helping people with disabilities.

I started studying my HNC and then HND and that led me to my current course which is BA: Learning Difficulties/Disabilities.

My favourite part of the course, apart from the knowledge you gain, is meeting new people.

The best thing about studying at Fife College is the way they lay out the courses. They bring you in nice and gently and the whole thing is as enjoyable as possible for learners.

My lecturers also found me a placement, working in a residential childcare facility which is a challenging but very rewarding job.

**“I chose Fife College because it was convenient, being so close to home and because of its excellent reputation.”**

KEY Dunfermline Kirkcaldy Glenrothes Levenmouth Rosyth

KEY Dunfermline Kirkcaldy Glenrothes Levenmouth Rosyth

## HNC: Additional Support Needs: Supporting the Individual

SCQF Level 7

Full-time



This course is intended to provide a progression route for those who wish to continue to study in the area of Additional Support Needs (ASN). You will undertake a placement for two days per week between September and June to give you practical experience in working in this sector.

Successful completion of the course will also enable you to seek employment and register with the Scottish Social Services Council (SSSC) at practitioner level. Visit the SSSC for more information about registration requirements.

### Entry Requirements

One of the following:

- Two Highers at Grade C or above
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
- SVQ: Social Services (Children and Young People) or Health and Social Care SCQF Level 6

- Another qualification at SCQF Level 6 in a related subject such as Social/Health Care, Humanities, or Social Sciences
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## HNC: Counselling

SCQF Level 7

Full-time



Part-time



This course is specifically designed for you if you already have a knowledge of counselling. It provides you with the skills, theoretical knowledge, and personal development required to use counselling skills with people in a range of settings. This is a very demanding course and you will need to assess realistically your ability to cope with these demands.

### Entry Requirements

One of the following:

- Advanced Certificate: Counselling Skills SCQF Level 6 or equivalent (Fife College course)
- Participation in voluntary/paid work experience in a counselling setting or people centred workplace setting
- Two Highers in relevant subjects

## HNC: Healthcare Practice

SCQF Level 7

Full-time



Part-time



This course provides the underpinning knowledge for healthcare support workers and can provide an entry route to degrees in nursing, midwifery, and allied health professions.

The course includes mandatory assessed placements within a healthcare setting, which may be within hospital wards and care homes, and will require you to work various shift patterns (not night shift).

### Entry Requirements

One of the following:

- Two Highers at Grade C or above
- Advanced Certificate: Health and Social Care (Access to Nursing and Care HNCs) plus external
- Care Higher pass
- Access to Nursing SWAP - completion of course, including Anatomy and Physiology
- Other SCQF Level 6 qualifications and experience of working in a health or social care setting will be considered on an individual basis

PLUS

- National 5 Maths at Grade C or above is desirable for those who wish to progress to certain degree programmes
- You are required to have a preplacement health check
- There may be a charge for your health check and additional uniform
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## HNC: Social Services

SCQF Level 7

Full-time



Part-time



HNC: Social Services (social care) is designed to meet the registration requirements to work in social care settings and is aimed at those who have some experience in working in care in either a paid or voluntary capacity.

This is a 12 credit award with most of the units applied to work experience and placements.

### Entry Requirements

One of the following:

- Two Highers at Grade C or above
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
- A qualification at SCQF Level 6 in a related subject such as Social/Health Care, Humanities, or Social Sciences
- Evidence of some work/experience in the care sector
- Evidence that you can meet the academic requirements of SCQF Level 7 with the submission of a written piece at information session, if you do not meet any of the above and are looking for a change of career

PLUS

- Some placements have a minimum age requirement of 18 years

If you do not hold the formal qualifications required, we may consider paid or voluntary experience in a formal care setting. Someone from the College will be in touch to discuss your experience, and whether it is suitable for you to gain entry to the course.

## HND: Additional Support Needs: Managing and Supporting the Services

SCQF Level 8

Full-time



This course is designed for those who are working within the area of Additional Support Needs (ASN) and wish to undertake further professional development. It is also for those who are considering entering this field, who have previously achieved a related HNC award (or equivalent).

### Entry Requirements

One of the following:

- HNC: Additional Support Needs: Supporting the Individual SCQF Level 7 (G8P2 15) is preferred. However, its predecessor HNC: Supporting Learning Needs (G5ML 15) may allow you to credit transfer for the current HNC (G8P2 15) at the College's discretion

In particular situations, you may instead have successfully completed one of the following:

- HNC: Social Care SCQF Level 7
- HNC: Health Care Practice SCQF Level 7
- HNC: Care and Administrative Practice SCQF Level 7
- HNC: Childhood Practice SCQF Level 7
- HNC: Early Education and Childcare SCQF Level 7
- HNC: Social Services SCQF Level 7

PLUS

- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## HND: Counselling

SCQF Level 8

Full-time



Part-time



This course provides the opportunity for those who have an HNC in Counselling to progress onto Year 2 of the HND. It has been designed to provide the relevant underpinning knowledge of theories and ethics required to progress in your career.

### Entry Requirements

- HNC Counselling SCQF Level 7 – no other counselling qualifications will be accepted
- PVG
- You must source your own placement

Plus in order to evaluate your potential to develop the relevant attributes, and in the interest of future client safety, you must be assessed against the following criteria prior to admission to the course:

- Self-awareness, maturity, and stability
- Ability to make use of and reflect upon life experience
- Capacity to cope with the emotional demands of the course
- Academic ability
- Professional attitude and behaviours

## BA: Learning Difficulties/Disabilities

SCQF Level 9

Full-time



This course offers a progression route from HND: Additional Support Needs: Managing and Supporting the Services or HND: Social Sciences. This unique course is one of the most popular degrees at Fife College. It provides you with an opportunity to study at SCQF Level 9 and then progress to Honours degrees.

### Entry Requirements

One of the following:

- HND: Additional Support Needs: Managing and Supporting the Services SCQF Level 8 with graded unit 2 at C or above
- HND: Social Sciences SCQF Level 8 studied at Fife College with graded unit at C or above
- HND: Childhood Practice SCQF Level 8 studied at Fife College with graded unit at C or above

## School College Partnership courses within Health and Social Care include:

- Advanced Certificate: Health Care Professions (Subject to Approval)
- Advanced Certificate: Health Care Professions, Care Skills and Knowledge (Subject to Approval)
- Foundation Apprenticeship: Social Services and Healthcare (SCQF Level 6)
- Foundation Apprenticeship: Social Services: Children and Young People (SCQF Level 6)
- NPA: Social Services, Children and Young People (SCQF Level 6)

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

## Your part-time study options within Health and Social Care

- Advanced Certificate: Introduction to Counselling Skills
- Health and Wellbeing (Awaiting Approval)
- HNC: Counselling
- HNC: Healthcare Practice
- HNC: Social Services
- HND: Counselling
- PDA: Administration of Medication
- PDA Counselling Children and Young People
- PDA: Counselling Supervision
- PDA: Health and Social Care Supervisor
- SVQ: Social Services and Healthcare SCQF Level 6
- SVQ: Social Services and Healthcare (Adults) SCQF Level 7
- SVQ: Social Services (Children and Young People) SCQF Level 7
- SVQ: Social Services and Healthcare SCQF Level 9
- SVQ: Care Services Leadership and Management SCQF Level 10

# Performing ARTS & TECHNICAL Theatre

## Performing Arts and Technical Theatre

Are you someone that enjoys putting on a show? Perhaps you dream of seeing your name in lights, or scrolling in the credits, or in a theatre show programme? Then look no further, our performing arts and technical theatre courses are just for you!

Our highly experienced practitioners and lecturers offer a wide variety of specialisms in Acting, Dance, Musical Theatre, Theatre Performance and Production Arts. The creative industries are a sector which is highly entrepreneurial as it is open minded to flexible, new ways of working. It's where a growing number of young, dynamic small businesses are flourishing and new, exciting employment opportunities are generated.

## What kind of career could I have?

- Actor/performer
- Acting for stage/screen/TV/film
- Assistant stage manager
- Assistant lighting/sound technician
- Musical Theatre Performer
- Dance Teacher
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND and on to year 3 of a degree at Fife College or one of our partner universities, or move into employment.

Our exciting new BA (Hons) Creative Enterprise, developed in partnership with Queen Margaret University, could allow you to take your HN studies through to Honours Degree level at Fife College, and start developing your business plan for a successful career in the creative industries.

## What areas can I study?

- Dance
- Acting and Theatre Performance
- Musical Theatre
- Technical Theatre and Production Arts

## Did you know?

Scotland is home to many world famous actors, some of them have even studied at Fife College! Could you be next?

## £44,200

The average salary in the UK for a Choreographer is £44,200!

# Performing Arts and Technical Course and Career Planner

## Key:

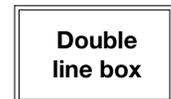
### Progression route



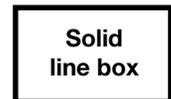
### Accelerated progression route



### Academies/Community Classes



### College courses



### School College Partnership courses



### Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.



### Potential Career Opportunities

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10

The successful completion of HND year 1 is the equivalent of an HNC

### Articulation to university\*

Articulation routes for direct entry to years 2 of a related degree exist for degree courses at Dundee and Angus College, Edinburgh College and the University of the West of Scotland on successful completion of an HNC, or to year 3 of a related degree at the University of Sunderland, and the University of the West of Scotland on successful completion of an HND. Please see our website for further information.



Certificate: Access to Performing Arts (January Start)

Intermediate Certificate: Acting and Theatre Performance

Community Youth Theatre – Studio 38 from ages 3 to 25

National Certificate: Acting and Theatre Performance

National Certificate: Technical Theatre

Higher: Drama (School College Partnership)

Higher: Dance (School College Partnership)

National Progression Award: Technical Theatre

HNC: Musical Theatre

HND: Acting and Performance Year 1

HNC: Technical Theatre

HND: Acting and Performance Year 2

BA: Creative Enterprise

BA (Hons): Creative Enterprise

Acting and performance, technical theatre, musical theatre

Acting and performance, technical theatre, musical theatre

Actor/performer, acting for stage/screen/TV/film/radio, contemporary performance, teaching, drama facilitation, community theatre practitioner, independent performing artist, radio/TV/arts administration, arts journalism/presenting, musical theatre performer/practitioner, drama and dance practitioner/educator, singing/music teacher, vocal/recording artist, assistant stage manager, assistant lighting technician, assistant sound technician, events management assistant, wardrobe assistant, scene artist

Physical theatre practitioner/facilitator, independent performer, clown doctor

**DID YOU KNOW...**  
All university degrees for Acting and Performance (with the exception of Royal Conservatoire of Scotland) require an HND in Acting and Performance which means you cannot apply directly from school

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## PERFORMING ARTS AND TECHNICAL THEATRE

Performing Arts	Full-time		Part-time	
Certificate: Access to Performing Arts		K		
Intermediate Certificate: Acting and Theatre Performance		K		
National Certificate: Acting and Theatre Performance		K		
HNC: Musical Theatre		K		
HND: Acting and Performance		K D		
Technical Theatre and Production Arts	Full-time		Part-time	
National Certificate: Technical Theatre		K		
HNC: Technical Theatre and Production Arts		K		

### School College Partnership courses offered within Performing Arts and Technical Theatre include:

- Higher: Dance
- Higher: Drama
- National Progression Award: Acting and Performance

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

## PERFORMING ARTS

### Certificate: Access to Performing Arts

Broadly comparable to SCQF Level 4

Full-time

K

Do you dream of having a career in Performing Arts? Not sure which direction to take? On Stage, Backstage, Front of House, ... so many choices! Join our Access to Performing Arts course to start your exciting journey towards a rewarding career. Developing your skills and talent through drama production you will discover how to put a show together and develop essential skills for employment in the Creative Industries including; performance, production digital, technical, and personal skills.

#### Entry Requirements

- Four National 3s and/or three National 4s and a successful interview

### Intermediate Certificate: Acting and Theatre Performance

SCQF Level 5

Full-time

K

This course is designed as an access route into acting and performing arts. It provides opportunities to explore acting techniques in devising and role play, pass the National 5 qualification, and achieve the Creative Industry Award.

#### Entry Requirements

One of the following:

- Three National 4s including English
- Relevant industry experience and/or other qualifications will be considered on an individual basis

### National Certificate: Acting and Theatre Performance

SCQF Level 6

Full-time

K

Interested in acting as a career? Or perhaps you want to teach acting? This course offers you the chance to learn all about how to develop your acting and performance skills as well as how to apply these in a future career, whether that's on a stage, in a radio, film or television studio, or in a classroom.

#### Entry Requirements

External Candidates

One of the following:

- Four National 5s at Grade C or above
- Acting and Performance at SCQF Level 5 and a Grade A, B, or C pass in the exam
- Mature students will be considered on an individual basis

PLUS

- Drama workshop written exercise
- You may be required to take part in an informal conversation as part of the application process
- This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

Internal Candidates

- Intermediate Certificate: Acting and Theatre Performance



**“Once I’ve worked in the industry for some time I’d really like to come back to college and be a lecturer to teach the subject.”**

### Shaun Heath Studying for a career as a Lighting Technician

I left school when I was 15 and my first course at Fife College was a January Start course, Access to Business, Hospitality and Tourism. At the end of that year, I started my NC in Technical Theatre and I am currently studying the HND in Technical Theatre and Production Arts.

I have always had a passion for live events, especially in the music industry. When I was in S3 I started doing careers sessions where we had to research what careers we would be interested in. My interest in sound engineering and stage management led me to the Technical Theatre course at Fife College. In the future I would hope to become a fully qualified lighting technician and perhaps even a designer.

Since completing first year I have begun employment with an events company and I’m currently in the middle of work experience at Perth Theatre and Concert Hall as a Junior Technician.

**HNC: Musical Theatre**

SCQF Level 7

Full-time

**K**

This demanding practical course has been designed to equip you with practical skills, training and development in voice, singing and music theory, movement and dance practice as well as acting techniques. Working with experienced lecturers and industry practitioners, you will develop the skills and techniques required for a career in musical theatre and performing arts.

**Entry Requirements**

External Candidates

One of the following:

- Two Highers at Grade C or above including Drama and/ or English
- National Certificate: Acting and Theatre Performance SCQF Level 6
- Another related/relevant course at SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- Successful audition

You will be required to take part in a workshop and present a musical theatre practical portfolio consisting of:

- A monologue (between 1.5-3 minutes)
- A prepared song (2-3 minutes)
- A prepared movement/dance sequence (1 to 2 minutes)
- Please bring sheet music/ accompaniment with you to audition

Internal Candidates

One of the following:

- National Certificate: Acting and Theatre Performance SCQF Level 6 and a successful audition
- Another related/relevant course at SCQF Level 6 and a successful audition

**HND: Acting and Performance**

SCQF Level 8

Full-time

**K D**

As a student on this course, you will not only participate in varied and exciting practical workshops focusing on movement, voice, and acting. You will also collaborate with others to create dynamic productions to showcase these skills. In addition, you will learn how to evaluate, analyse, and further develop your skills whilst building a portfolio of your performance work to support you in entering work in the performance industry.

**Entry Requirements**

Year 1

One of the following:

- Two Highers, one of which should be Drama and/or English, at a Grade A, B, or C pass
- Relevant experience
- National Certificate: Acting and Theatre Performance SCQF Level 6 including the Higher Drama exam at a Grade A, B, or C pass
- A relevant National Progression Award (NPA) or Baccalaureate

Year 2

- On successful achievement of the HNC/HND Year 1 Acting and Performance (15 credits), an offer of progression to HND: Year 2 will be made

**TECHNICAL THEATRE AND PRODUCTION ARTS****National Certificate: Technical Theatre**

SCQF Level 6

Full-time

**K**

This course has been designed to offer you a practical, hands-on experience which covers basic skills in all theatre production areas from stage management, props, and lighting and sound, to set and costume design and construction. You will have the opportunity to work as an assistant on public performances in our purpose-built studio theatre which develops a deeper understanding of production terminology and state of the art equipment.

**Entry Requirements**

One of the following:

- Four National 5s at Grade C or above including English and Maths
- Experience in a production role (minimum of one year)

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise

**HNC: Technical Theatre and Production Arts**

SCQF Level 7

Full-time

**K**

This practical, hands-on course offers the opportunity to continue your studies in technical theatre in all production areas, and to work as a first deputy in stage management, lighting and sound, scenic art, and construction on public performances in the College's purpose-built theatre as well as other Fife theatre venues.

**Entry Requirements**

One of the following:

- Two Highers at Grade C or above, including English or Drama plus three National 5s at Grade C or above, preferably with English and Maths
- National Certificate: Technical Theatre SCQF Level 6
- Relevant industry experience and/or other qualifications will be considered on an individual basis

PLUS

- You may be required to take part in an informal conversation as part of the application process. This group/individual conversation may be an information session, a portfolio discussion, or a skills based exercise (please bring relevant production paperwork)

# SCIENCE AND Mathematics

## Science and Mathematics

### Science

Not all scientists wear white lab coats, the world of science is wide and varied, with limitless opportunities for exploration and employment.

From technology to medicine, scientists make an invaluable contribution to how we understand the world around us; from how atoms collide, and substances react with one another to forces within nature and biomechanics. Our range of courses and qualifications will give you the core skills and theoretical knowledge to fuel your desire and manifest it into a successful career.

### What kind of career could I have?

- Biomedical Scientist
- Laboratory Technician
- Research Scientist
- Technical Apprentice
- And more...

### What route can I take to my career in Science?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at one of our partner universities, or move into employment.

See our full list of career-focused courses for more information: [fife.ac.uk/science](http://fife.ac.uk/science)

### Why choose Mathematics at Fife College?

Maths plays a big part in our lives and understanding how numbers work can have a hugely positive impact.

Qualifications gained through our maths courses will help you to enhance your core numeracy skills such as problem solving, applying logical reasoning and analytical approaches, which are all valued across employment sectors.

Gaining a qualification in mathematics will also support your application to progress to further study across a wide range of subject areas. It is often an essential criterion for entry to a further educational course in areas of science, engineering, technology, computing, architecture, finance and more.

Visit [fife.ac.uk/maths](http://fife.ac.uk/maths) for more information.

### Did you know?

Those with a qualification in Maths can earn up to £2,000 more than those who don't.

### Did you know?

For the first time ever, there are more than 1 million women working in core STEM roles across the UK.

# Science and Mathematics Course and Career Planner

## Key:

**Progression route**



**Accelerated progression route**



**Academies/Community Classes**



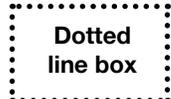
**College courses**



**School College Partnership courses**



**Courses share progression options**



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

**Potential Career Opportunities**

Equivalent to National 4s

SCQF LEVEL

4

National 4:  
Mathematics  
(Part-time or  
Distance Learning)

Certificate:  
Gateway to Science

Equivalent to National 5s

SCQF LEVEL

5

National 5:  
Mathematics  
(Part-time or  
Distance Learning)

Get Ready for  
National 5:  
Mathematics  
(Part-time)

Modern  
Apprenticeship:  
Food and Drink  
Operations

National Certificate:  
Applied Sciences

National 5:  
Biology  
(Part-time)

Biomedical support worker,  
laboratory technician, Modern  
Apprentice

Equivalent to Highers

SCQF LEVEL

6

Higher:  
Mathematics  
(Part-time or  
Distance Learning)

Foundation  
Apprenticeship:  
Food and Drink  
Technologies  
(School College  
Partnership)

Modern  
Apprenticeship:  
Food and Drink  
Operations

National Certificate:  
Applied Sciences

Advanced  
Certificate: SWAP  
Access to Health and  
Life Sciences

Higher: Human  
Biology  
(Part-Time)

Foundation  
Apprenticeship:  
Scientific  
Technologies  
(Laboratory Skills)  
(School College  
Partnership)

Biomedical support worker,  
laboratory technician,  
Modern Apprentice

Equivalent to Year 1 at  
University and Advanced Highers

SCQF LEVEL

7

Professional  
Development Award:  
Laboratory Science/  
HNC: Applied  
Science  
(School College  
Partnership)

HNC: Applied  
Sciences  
(Biology Options)

HNC: Applied  
Sciences  
(Chemistry Options)

Modern  
Apprenticeship:  
Laboratory &  
Associated Technical  
Activities

Modern Apprentice,  
biomedical support worker  
band 3 any discipline,  
laboratory technician,  
research assistant

Equivalent to Year 2  
at University

SCQF LEVEL

8

HND: Applied  
Biological Sciences

Technical Apprentice,  
biomedical support  
worker band 4, laboratory  
technician, laboratory  
assistant (research and  
diagnostic)

Equivalent to Year 3  
at University

SCQF LEVEL

9

### Articulation to university\*

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Edinburgh Napier University, Heriot-Watt University, Queen Margaret University, the University of Aberdeen, the University of Edinburgh, the University of the Highlands and Islands, Robert Gordon University, the University of St Andrews, and the University of the West of Scotland on successful completion of an HNC or an HND. Please see our website for further information.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.  
HNC = Higher National Certificate, HND = Higher National Diploma

## SCIENCE AND MATHEMATICS

Science	Full-time	Part-time	Distance Learning
Certificate: Gateway to Science	G		
National 5: Biology		D	
National Certificate: Applied Sciences Level 5	G		
National Certificate: Applied Sciences Level 6	G		
Advanced Certificate: SWAP Access to Health and Life Sciences	D		
Higher: Human Biology		D	
HNC: Applied Sciences	G D		
HNC: Applied Sciences (with Chemistry) (Awaiting Approval)	G		
HND: Applied Biological Sciences	G		
Mathematics	Full-time	Part-time	Distance Learning
National 4: Mathematics		D	
Get Ready for National 5: Maths		D	
National 5: Mathematics		D K	
Higher: Mathematics		D	

## SCIENCE

### Certificate: Gateway to Science (Awaiting Approval)

Broadly comparable to SCQF Level 4

Full-time

G

This course is designed for those who would like to pursue academic study in science and health but have limited qualifications. It will give you an insight into different science areas and help you to choose the right career path.

You will develop core skills, improving your chances of progression to the National Certificate: Applied Sciences at Level 5 or of gaining an apprenticeship.

#### Entry Requirements

- Three National 3s or equivalent (see our Qualifications Explained page for details) in English, Mathematics and a Science subject (preferably with at least one of these areas at National 4 or equivalent, or at least an indication of ability to work at National 4 level)
- If you are able to demonstrate a keen interest in science, have good discipline and the ability to develop your science skills, you may also be considered
- Please note: you may be required to complete an aptitude test and successful interview
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR)

### National 5: Biology

SCQF Level 5

Part-time

D

The National 5: Biology course allows candidates to understand and investigate the living world in an engaging and enjoyable way. It develops candidates' abilities to think analytically, creatively and independently, and to make reasoned evaluations.

#### Entry Requirements

- Only candidates who are not planning to undertake National 5: Biology at another SQA centre (e.g. at school) are eligible to apply for this course
- A pass at National 4 Biology (C707 74), or Standard Grade 3 or above

### National Certificate: Applied Sciences

SCQF Level 5

Full-time

G

This course allows you to study the sciences at National 5 level, developing the necessary scientific skills and expertise with a view to progressing to a Higher level course at SCQF Level 6 or directly into employment on one of the fast-growing, well-paid specialist STEM sectors.

#### Entry Requirements

- Four National 4s including a Science subject, Mathematics, and English

### National Certificate: Applied Sciences

SCQF Level 6

Full-time

G

This course allows you to study the sciences at Higher level with a view to progressing to HNC: Applied Sciences then an HND or university course or directly into employment on one of the fast-growing, well-paid specialist STEM sectors.

#### Entry Requirements

- Four National 5s at Grade C or above from Chemistry, Biology, Physics, Maths, and English



#### Kriss Moore Studied for a career in Applied Sciences

I always had a passion for science but when I left school I began working in customer service, sales and retail, putting my dream of working in science on the back burner.

When I moved back to Fife from Glasgow, a push from a friend led me to applying to the NC: Applied Sciences course, beginning a path I'd started 15 years previously.

**“I'd recommend this course but most particularly its faculty to anyone, regardless of age or past experience, who wants to start their own journey in science.”**

This led to an HNC, and then I secured a Modern Apprenticeship, as a lab technician! So before I had even finished the HNC I was able to demonstrate the skills necessary for the role I was aiming to achieve. This wouldn't have been possible without support from tutors, head of departments and peers at Fife College.

My ambition for the future is to learn everything I can while in this very lucky position and take the knowledge gained to overachieve my expectations of what's possible.

### Advanced Certificate: SWAP Access to Health and Life Sciences

Broadly comparable to SCQF  
Level 6

Full-time

**D**

This course will provide you with the skills and qualifications required for entry to health and life sciences degrees, as well as professions allied to medicine. Scottish Wider Access Programmes, (SWAP) courses, are for adults who have few or no formal qualifications and who have been out of full-time education for at least three years (five years if you have Highers or an HNC/HND).

#### Entry Requirements

- Although there are no formal entry requirements for this course, a good general education with some Maths and Communication – ideally two National 4s – would be advantageous
- Entry is by informal discussion where you will be asked to demonstrate that you have the relevant life skills to successfully complete the SWAP course
- Evidence of life skills may include level of maturity, and experience of skills related to the potential choice of degree subject including paid employment or volunteering and awareness of subject choice

Please note that school leavers can not apply for SWAP courses.

### Higher: Human Biology

SCQF Level 6

Part-time

**D**

Distance Learning

This part-time evening course provides the opportunity for you to acquire a deeper understanding of cellular processes, physiological mechanisms, communication between organisms, and the biology of populations as they apply to the human species.

#### Entry Requirements

- National 5 Biology at Grade C or above, however entry to the course may also be subject to successful completion of a diagnostic test
- Mature students with relevant experience but without formal qualifications are encouraged to apply
- A transition course will run one day a week in August 2022, to help students achieve on this programme

### HNC: Applied Sciences

SCQF Level 7

Full-time

**D G**

This is an excellent science course which prepares you to progress further in a science career. It is designed to allow you to progress further in education, onto HND: Applied Biological Sciences at Fife College, or to a university degree.

#### Entry Requirements

One of the following:

- One Higher at Grade C or above in Biology, Human Biology, or Chemistry plus four National 5s at Grade C or above to include Biology, Chemistry, and Maths
- Foundation Apprenticeship: Scientific Technologies (Laboratory Skills) SCQF Level 6 plus four National 5s at Grade C or above to include Biology, Chemistry, and Maths
- Foundation Apprenticeship: Food and Drink Technologies SCQF Level 6 plus one Higher at Grade C or above in any Science subject and National 5 Maths at Grade C or above
- National Certificate: Applied Sciences SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

### HNC: Applied Sciences (with Chemistry) (Awaiting Approval)

SCQF Level 7

Full-time

**G**

This is an excellent science course which prepares you to progress further in a science career. It is designed to allow you to progress further in education, such as a university degree. Alternatively, the curriculum will provide the theoretical knowledge and the laboratory skills needed to enter employment.

#### Entry Requirements

One of the following:

- One Higher at Grade C or above in Biology, Human Biology, Physics or Chemistry plus four National 5s at Grade C or above to include Biology, Chemistry, and Maths
- Foundation Apprenticeship: Scientific Technologies (Laboratory Skills) SCQF Level 6 plus four National 5s at Grade C or above to include Biology, Chemistry, and Maths
- Foundation Apprenticeship: Food and Drink Technologies SCQF Level 6 plus one Higher at Grade C or above in any Science subject and National 5 Maths at Grade C or above
- National Certificate: Applied Sciences SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

### HND: Applied Biological Sciences

SCQF Level 8

Full-time

**G**

This excellent course allows routes into a range of science degree courses and employment in the science industry. Students with HNC: Applied Sciences can articulate to year 2 of this HND course.

You will gain a thorough understanding of the principles of science combined with practical laboratory work and a laboratory-based project, which are essential for graduates entering employment.

#### Entry Requirements

- HNC: Applied Sciences SCQF Level 7 group award

## MATHEMATICS

### National 4: Mathematics

SCQF Level 4

Part-time

**D**

Distance Learning

Maths is important in everyday life, allowing us to make sense of the world around us and to manage our lives.

Using maths enables us to model real-life situations and make connections and informed predictions. It equips us with the skills we need to interpret and analyse information, simplify and solve problems, and make informed decisions.

This course enables you to select and apply straight forward mathematical skills in a variety of mathematical and real-life situations. You'll interpret, communicate, and manage information in mathematical form and cover all the basic groundwork for starting National 5: Maths.

#### Entry Requirements

- National 3 Lifeskills Maths (C744 73)
- Due to the high level of challenge presented by National courses, and the significant demand for this programme, please note that the above represents minimum entry requirements
- This is an improvers course for those who have had a gap since studying Mathematics or are needing to build their skills before progressing to National 5: Maths

### Get Ready for National 5: Maths

SCQF Level 4

Part-time

**D**

Many people find National 5 Maths very demanding, particularly if they have not recently studied Maths, and achieving National 5 Maths in a single academic year can be extremely challenging. This course is specifically designed to address that problem and it is aimed at those candidates who already have a Maths qualification at National 4 level (or equivalent), and who want to do National 5 Maths but need a little bit more time to develop their skills and absorb some of the complex concepts introduced in the National 5 Maths course.

#### Entry Requirements

- National 4: Mathematics

### National 5: Mathematics

SCQF Level 5

Part-time

**D K**

Distance Learning

This course aims to build upon and extend your existing knowledge of mathematics.

National 5 Maths is a fast paced and very challenging course, and should only be undertaken by applicants who are already secure in their understanding of elementary aspects of algebra and trigonometry.

#### Entry Requirements

- You can only apply for this course if you are not planning to undertake National 5 Maths at another SQA centre (e.g. at school)
- A pass at National 4 Mathematics (C747 74)
- National 5 Maths (C747 75 or C847 75) at Grade D
- These qualifications must have been achieved at the first time of sitting
- Entry to the course may also be subject to successful completion of a diagnostic test
- Due to the high level of challenge presented by National Courses, and the significant demand for this course, please note that the above represents minimum entry requirements
- Our selection processes will also take into account the breadth of subjects studied previously
- Essential Skills required for National 5 Maths which are not covered in the course and you are expected to have competency in are: working with negative numbers, pythagoras, and trigonometry

### Higher: Mathematics

SCQF Level 6

Part-time

**D**

Distance Learning

This course aims to provide successful performance in the SQA Higher Maths exam.

Mathematics is very important when seeking employment or when applying to further or higher education. Completing this course successfully will provide you with competence and confidence in applying mathematical techniques, manipulating symbolic expressions and communicating with mathematical correctness in the solution of problems.

#### Entry Requirements

- You can only apply for this course if you are not planning to undertake Higher Maths at another SQA centre (e.g. at school) and possess one of the following:
- National 5 Maths (C747 75 or C847 75) at Grade A or B
- Higher: Maths (C747 76 or C847 76) at Grade D or above
- These qualifications must have been achieved at the first time of sitting
- Entry to the course may also be subject to successful completion of a diagnostic test

- Due to the high level of challenge presented by National Courses, and the significant demand for this course, please note that the above represent minimum entry requirements
- Additional Essential Skills required for Higher Maths are factorising, fractions, algebraic fractions, powers and indices, surds, trigonometry. You are expected to have a competence in these skills or you will not be able to succeed in the course
- Our selection processes will also take into account the breadth of subjects studied previously

**School College Partnership courses offered within Science and Mathematics include:**

- Foundation Apprenticeship: Food and Drink Technologies
- Foundation Apprenticeship: Scientific Technologies
- HNC: Applied Science (S6)
- CSI Fife
- First Chances (Awaiting Approval)
- School Science Activity
- STEM Challenge S1 – S6
- Techno Games

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

**Your part-time study options within Science and Mathematics:**

- Get Ready for National 5: Maths
- National 5: Biology
- Higher: Human Biology
- National 4: Mathematics
- National 5: Mathematics
- National 5: Maths - Intensive Revision Course
- Higher: Mathematics
- Higher: Maths - Intensive Revision Course
- Healthcare Support Worker Underpinning Knowledge SCQF Level 6
- Numeracy: SCQF Level 5

# SOCIAL Sciences

## Social Sciences

Life is one big system of chaos, driven by human behaviour and relationships. If you want to understand more about how societies establish resilient structures to maintain social order as well as promote policy, democracy and equality then choose one of our courses in social science.

You will gain a vast range of knowledge and understanding of society, culture and human interaction and learn to perceive the world in a different way. Whichever path you take you will leave with a well-rounded transferable skillset, ready to specialise in your chosen area and find employment opportunities in private, public and voluntary sector organisations.

## What kind of career could I have?

- Additional Support Needs Teacher
- Community Educator
- Counsellor
- Human Resources
- Primary School Teacher
- Probation Officer
- Psychologist
- Public Services Worker
- Social Worker
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at Fife College or one of our partner universities, or move into employment.

Visit [fife.ac.uk/socialsciences](http://fife.ac.uk/socialsciences) for more information and a full list of courses in this area.

£35,880

Average salary of a psychologist in the UK

Did you know?

11,000 social workers are currently employed in Scotland with an average salary of £37,000

# Social Sciences Course and Career Planner

## Key:

### Progression route



### Accelerated progression route



### Academies/Community Classes



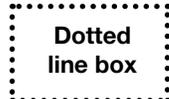
### College courses



### School College Partnership courses



### Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

### Potential Career Opportunities



Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

SCQF LEVEL

9

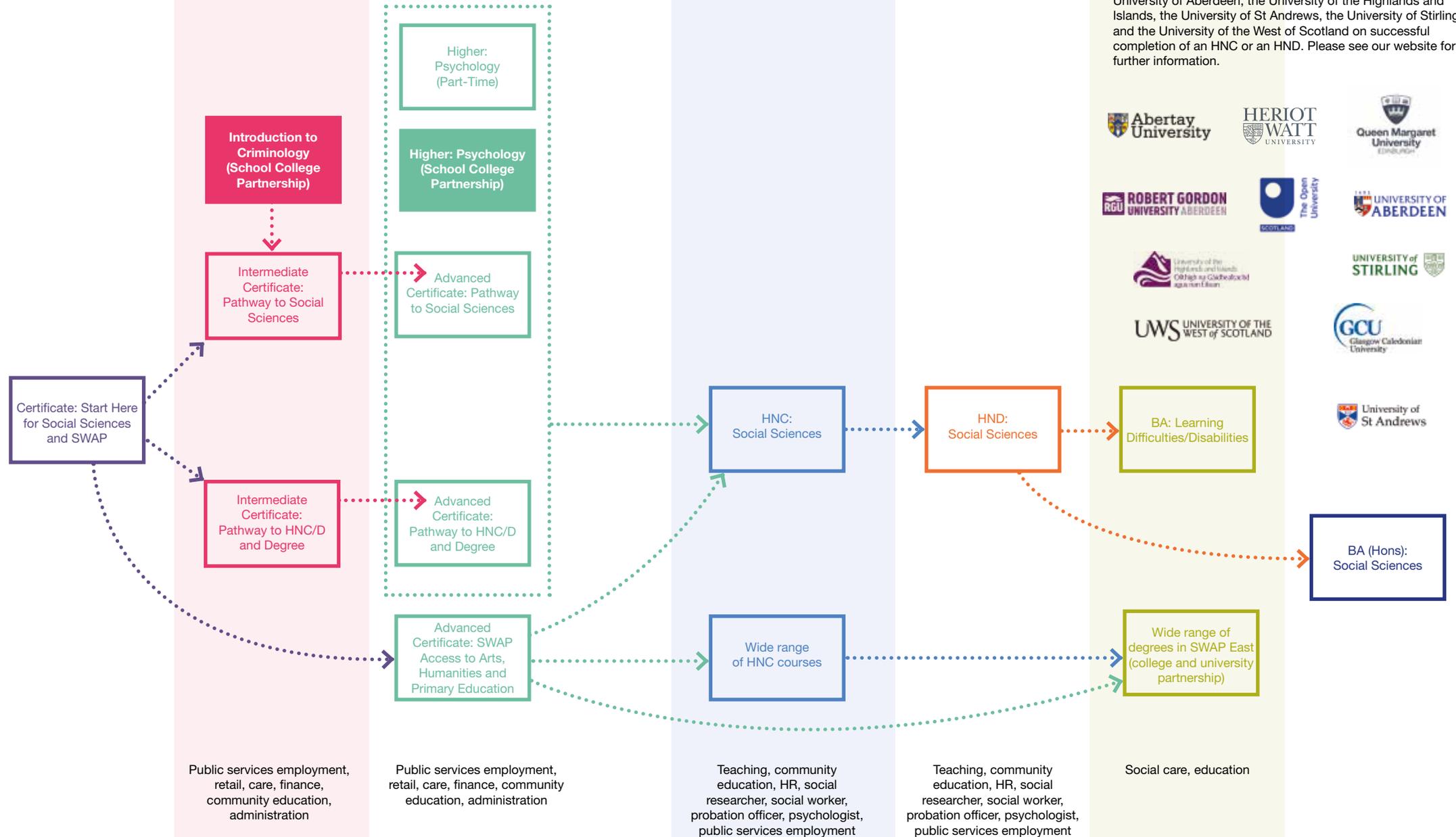
Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10

### Articulation to university\*

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Glasgow Caledonian University, Heriot-Watt University, Queen Margaret University, Robert Gordon University, The Open University, the University of Aberdeen, the University of the Highlands and Islands, the University of St Andrews, the University of Stirling, and the University of the West of Scotland on successful completion of an HNC or an HND. Please see our website for further information.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

## SOCIAL SCIENCES

Social Sciences	Full-time	Part-time	Distance Learning
Certificate: Start Here for Social Science and SWAP	D K	D G	
Intermediate Certificate: Pathway to Social Sciences	D K		
Advanced Certificate: Pathway to Social Sciences	D K		
HNC: Social Sciences	D K G		
HND: Social Sciences	D K		
BA (Hons): Social Science		D	

### Certificate: Start Here for Social Science and SWAP

Broadly comparable to SCQF Level 4

Full-time Part-time  
D K D G

This course is intended for those interested in pursuing further academic study in a variety of areas. It is a good place to start if you have no qualifications, or if you have very few qualifications, and if you are interested in developing your skills in academic study.

#### Entry Requirements

- This course does not require you to have formal qualifications. However, you will need to be able to demonstrate an interest in learning and an ability to work at SCQF Level 4

### Intermediate Certificate: Pathway to Social Sciences

Broadly comparable to SCQF Level 5

Full-time  
D K

Pathway to Social Sciences is for students who want to explore Social Science subjects such as Psychology, Criminology and Sociology. You will study the foundational aspects of Social Sciences, and how they help us to make sense of every aspect of the world we live in.

#### Entry Requirements

One of the following:

- Four National 4s in relevant subjects (such as English, History, Modern Studies, Geography, RMPS, Business Studies)
- Certificate: Start Here for Qualifications

### Advanced Certificate: Pathway to Social Sciences

Broadly comparable to SCQF Level 6

Full-time  
D K

This course introduces you to the world of social sciences. You will learn about the society we live in, individual behaviour and what makes us who we are, gaining Higher level qualifications along the way. If you find yourself asking "why?" as you watch the news or listen to politicians or see problems in society, then this course might be for you.

#### Entry Requirements

One of the following:

- Four National 5s at Grade C or above in relevant subjects (e.g. English, Modern Studies, History, Maths, Psychology, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Intermediate Certificate: Pathway to Social Sciences
- Another relevant course at SCQF Level 5
- Relevant vocational experience

### HNC: Social Sciences

SCQF Level 7

Full-time  
D K G

This is an excellent course that offers routes into a range of degree courses, employment, and vocational training. It focuses on the systematic study of people and society. It also aims to develop transferable skills including communication, analytical ability and the handling of complex information.

#### Entry Requirements

One of the following:

- Two Highers at Grade C or above, one of which must be English\*, with the other being drawn from a range of relevant subjects which could include Modern Studies, History, Sociology, Psychology, Geography, Economics, Politics, Philosophy, Maths, Biology, or Religious, Moral and Philosophical
- In addition, you are required to have two National 5s at Grade C or above
- Foundation Apprenticeship: Social Services and Healthcare SCQF Level 6 plus Higher English at Grade A or B
- Foundation Apprenticeship: Social Services: Children and Young People SCQF Level 6 plus Higher English at Grade A or B
- Advanced Certificate: Pathway to Social Sciences

\*NC Communication Higher and Literature 1 is an acceptable alternative to Higher English at Grade C.

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

**HND: Social Sciences**

SCQF Level 8

Full-time



This is an excellent course that offers routes into a range of degree courses, employment, and vocational training. It focuses on the systematic study of people and society. It also aims to develop transferable skills including communication, analytical ability, and the handling of complex information.

**Entry Requirements**

- HNC: Social Sciences SCQF Level 7 with 15 SQA credits

**BA (Hons): Social Science**

SCQF Level 10

Part-time



The BA (Hons): Social Science programme builds upon the skills and knowledge that you will have already developed through your HND: Social Sciences at Fife College. The one-year mode of study with the Open University involves undertaking 120 SCQF credits, with face-to-face delivery one day per week at our Dunfermline Campus.

**Entry Requirements**

- HND: Social Sciences SCQF Level 8 with 30 SQA HN units/240 SCQF credits, which must include 120 SCQF credits at Level 7 and 120 SCQF credits at Level 8

**School College Partnership courses offered within Social Sciences include:**

- Certificate: People and Society (Subject to Approval)
- Certificate: Supporting Mental Health in Self and Others
- Higher: Psychology
- HNC: Social Science
- NPA: Criminology (SCQF Level 5)

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

**Your part-time study options within Social Sciences**

- Certificate: Start Here for Social Science and SWAP
- Higher: Psychology
- BA (Hons): Social Science



**“The partnership between Fife College and The Open University meant I was lucky enough to have the same tutor throughout my college and university experience.”**

**Lisa Sinclair****Studied a Social Sciences degree with The Open University at Fife College**

Due to dyslexia, high school was not a particularly happy time for me, and I left with no Highers. But I wanted to prove to myself, and others, that I could achieve academic success so I enrolled at Fife College to study a Pathway to Social Sciences Intermediate Certificate course, and then went on to study HND: Social Sciences.

Thanks to The Open University partnership with Fife College, I was able to transfer credit from my previous studies and enter Year 3 of their BA (Hons): Social Sciences degree.

The work was challenging but interesting and allowed me to gain a full understanding of the topic.

Studying with The Open University at Fife College proved that with hard work I could overcome my dyslexia and I completed my degree in one year, graduating with first-class Honours.

# SPORT and Fitness

## Sport and Fitness

Transform your passion for sport, coaching and fitness into a rewarding career supporting and motivating others to develop and realise their potential. Whether that means working with the next generation of sporting talent, contributing to local community initiatives, or supporting individuals to transform their lives, we have the course for you.

Our courses cover the fundamentals of the industry, as well as more advanced components designed to help fitness professionals take their career further.

## What kind of career could I have?

- Active Schools Coordinator
- Assistant Coach
- Football Development Officer
- Gym Supervisor
- Leisure Attendant
- Lifestyle Coach
- Personal Trainer
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND then on to year 2 or 3 of a degree at university, or move into employment.

## What areas can I study?

- Health and Fitness
- Sport and Fitness
- Football Studies
- Sports Coaching

See our full list of career-focused courses for more information: [fife.ac.uk/sport](http://fife.ac.uk/sport)

## Flexible Working

46% of those employed in sports and fitness in the UK work part-time.

£28,080

Average UK salary for a Sports Coach

# Sport and Fitness Course and Career Planner

## Key:

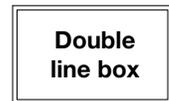
Progression route



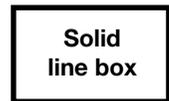
Accelerated progression route



Academies/Community Classes



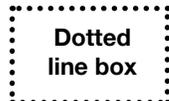
College courses



School College Partnership courses



Courses share progression options



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

Potential Career Opportunities



Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10

Certificate:  
Sport and Fitness  
(Short Course)

Intermediate  
Certificate:  
Sport and Fitness

Fife Elite Football  
Academy  
(FEFA)  
Under 16s

Fife Elite Football  
Academy  
(FEFA)  
Under 18s

Advanced  
Certificate:  
Sport and Fitness  
(Fitness)

Advanced  
Certificate:  
Sport and Fitness  
(Sports Coaching)

Advanced  
Certificate:  
Football Studies

HNC: Fitness,  
Health and Exercise

HNC: Sports  
Coaching and  
Development  
(Multi Sport Coaching)

HNC: Sports  
Coaching and  
Development  
(Football Coaching)

HND: Fitness,  
Health and Exercise

HND: Sports  
Coaching and  
Development

Leisure attendant, lifeguard (with additional external qualifications), sports leader, volunteer in the sport and fitness industry, youth/community work, army, public services

Leisure attendant, lifeguard (with additional external qualifications), active schools coordinator, volunteer in the sport and fitness industry, youth/community work, sports development assistant

Leisure assistant, fitness instructor, gym supervisor, sport development assistant, health development assistant, personal trainer, football development officer, assistant coach (variety of sports), leisure attendant/pool lifeguard, community/youth work, lifestyle coach, active schools coordinator

Fitness instructor, personal trainer, gym supervisor/manager, health development officer, leisure attendant/pool lifeguard, community physical activity developer, youth work incorporating sport and fitness, lifestyle coach, active schools coordinator, self-employed, sports development assistant, football development officer, community sports coach, health development officer, community physical activity developer, youth work (incorporating sport and fitness)

## Articulation to university\*

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, The Open University, the University of the Highlands and Islands, The University of the West of Scotland, and Robert Gordon University, on successful completion of an HNC or an HND. Please see our website for further information.



\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university.  
HNC = Higher National Certificate, HND = Higher National Diploma

## SPORT AND FITNESS

Health and Fitness	Full-time	Part-time	Distance Learning
HNC: Fitness, Health and Exercise	K		
HND: Fitness, Health and Exercise	K		
Sport and Fitness	Full-time	Part-time	Distance Learning
Certificate: Sport and Fitness	G		
Intermediate Certificate: Sport and Fitness	G K		
Advanced Certificate: Football Studies	G		
Advanced Certificate: Sport and Fitness (Fitness)	K		
Advanced Certificate: Sport and Fitness (Sports Coaching)	K		
Sports Coaching	Full-time	Part-time	Distance Learning
HNC: Sports Coaching and Development (Football Coaching)	K		
HNC: Sports Coaching and Development (Multi Sport Coaching)	K		
HND: Sports Coaching and Developing	K		

## HEALTH AND FITNESS

## HNC: Fitness, Health and Exercise

SCQF Level 7

Full-time

K

This course will give you an excellent grounding if your ambition is to work in the fitness industry, either as an instructor, personal trainer, or any other occupation focusing on physical activity or health and wellbeing.

## Entry Requirements

External Candidates

One of the following:

- Two Highers at Grade C or above
- A sport and fitness related course at SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

PLUS

- Interview/information session which may include a practical session
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Advanced Certificate: Sport and Fitness (minimum of 13 assessed credits)
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## HND: Fitness, Health and Exercise

SCQF Level 8

Full-time

K

This course follows on from HNC: Fitness, Health and Exercise and it provides you with the knowledge and skills to become a skilled Health and Fitness Professional with potential to become a Personal Trainer, Exercise Instructor, or progress into Physical Education/Teaching. You will gain experience in motivating clients to become more physically active as well as improve their diet, health and wellbeing.

## Entry Requirements

External Candidates

- Provide evidence of an HNC in Fitness, Health and Exercise (15 credits)
- Reference to support your application
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- HNC: Fitness, Health and Exercise (15 credits)
- Reference to support your application
- You will also require a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

## SPORT AND FITNESS

## Certificate: Sport and Fitness

Broadly comparable to SCQF Level 4

Full-time

G

This introductory course will help you get started in pursuing a career in a sport and fitness related environment. It will also introduce you to the skills, qualities, and experiences required for the employment in the Sport and Fitness Industry.

## Entry Requirements

- Four National 3s or equivalent (see our Qualifications Explained section for details), including English
- Relevant industry experience and/or other qualifications will be considered on an individual basis
- You will be invited for an interview/information session which may include a practical session

Internal Candidates

- You will require a positive Internal Learner Review (ILR) and reference

## Intermediate Certificate: Sport and Fitness

Broadly comparable to SCQF Level 5

Full-time

K G

This course is designed to provide you with the solid foundation of knowledge and skills required to work within the vocational areas of exercise and fitness, sports coaching, and health and wellbeing. It will also provide you with the underpinning knowledge required to progress onto Advanced Certificate: Sport and Fitness.

## Entry Requirements

External Candidates

- Four National 4s or above
- You will need a PVG check through Disclosure Scotland

Internal Candidates

- Successful completion of current course
- Positive Internal Learner Review (ILR)
- You will need a PVG check through Disclosure Scotland

All applicants will be invited for an interview/information session which may include a practical session.

### Advanced Certificate: Football Studies

Broadly comparable to SCQF Level 6

Full-time

**G**

This course is designed to support those who wish to pursue a career in the football industry. The course is practical in nature and allows you to develop your playing performance in an elite setting whilst also developing skills in a range of additional roles including coaching, scouting, sport science, and stadium management.

#### Entry Requirements

You must demonstrate practical ability at a Regional/National Club Level (within the last two years) and possess one of the following:

- Four National 5s at Grade C or above
- Intermediate Certificate: Sport and Fitness (with a minimum of 13 SQA assessed credits)
- An equivalent Sport and Fitness related course at SCQF Level 5 e.g. School of Football and/or Fife Elite Football Education Programme

#### PLUS

- You may be required to take part in an informal conversation as part of the application process
- This group/individual conversation may be an information session and may include a skills based activity
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

### Advanced Certificate: Sport and Fitness (Fitness)

Broadly comparable to SCQF Level 6

Full-time

**K**

This course will introduce and develop the knowledge and skills required for progression to HNC: Fitness, Health and Exercise. This will include a range of practical and theoretical units encompassing Fitness Industry practice, knowledge of nutrition and exercise psychology, and conditioning for sport. The course also includes a certified National Progression Award in Exercise and Fitness Leadership.

#### Entry Requirements

External Candidates

One of the following:

- Four National 5s at Grade C or above
- A sport and fitness related course at SCQF Level 5

or

- Relevant industry experience and/or other qualifications will be considered on an individual basis

#### PLUS

- You may need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Intermediate Certificate: Sport and Fitness (minimum of 13 SQA assessed credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course
- Positive Internal Learner Review (ILR)

### Advanced Certificate: Sport and Fitness (Sports Coaching)

Broadly comparable to SCQF Level 6

Full-time

**K**

This course will prepare you to access Higher National level courses or entry level employment within the sport and fitness industry. The units are delivered mainly at Higher level (SCQF 6) and include both sport and fitness topics providing you with a pathway on to HNC: Sports Coaching and Development or HNC: Fitness, Health and Exercise.

#### Entry Requirements

External Candidates

One of the following:

- Four National 5s at Grade C or above
- A sport and fitness related course at SCQF Level 5

#### PLUS

- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Intermediate Certificate: Sport and Fitness (minimum of 13 assessed SQA credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course
- Positive Internal Learner Reference (ILR)
- All applicants will be invited for an information session

KEY **D** Dunfermline **K** Kirkcaldy **G** Glenrothes **L** Levenmouth **R** Rosyth

## SPORTS COACHING

### HNC: Sports Coaching and Development (Football Coaching)

SCQF Level 7

Full-time

**K**

The primary focus for this HNC course is Football Coaching and it also provides learners with the knowledge and skills necessary to work as Sports professionals within a variety of different settings in the sector. This highly practical course covers a wide range of contemporary topics such as Coaching Theory and Practice, Sports Development, Anatomy and Biomechanics, and Professional Practice.

#### Entry Requirements

External Candidates

- 2 Highers at Grade C or above in appropriate subjects such as English or P.E for example
- Successful completion of the NPA: Sports Development plus one Higher at Grade C or above
- Successful completion of a Sport and Fitness course at SCQF Level 6
- Relevant coaching experience and/or other relevant qualifications are welcomed and will be considered on an individual basis

#### Plus

- PVG Scheme membership check through Disclosure Scotland in order to go out on a Coaching placement as part of the course

Internal Candidates

- Successful completion of a Sport and Fitness course at SCQF Level 6 e.g. Advanced Certificate: Sport and Fitness (with a minimum of 13 assessed credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course
- Positive Internal Learner Review (ILR)

All applicants will be invited for an interview/information session which may include a practical session.

## HNC: Sports Coaching and Development (Multi Sport Coaching)

SCQF Level 7

Full-time

**K**

This course is designed to support those who wish to pursue a career within sports coaching and sports development. At the same time, many of the competences achieved will allow you to make other career decisions and follow different pathways within sport or other industries. As well as participating in the course, you will be involved in practical work with various groups/clubs in the community.

### Entry Requirements

External Candidates

One of the following:

- Two Highers at Grade C or above
- A sport and fitness related course at SCQF Level 6
- Relevant industrial experience and/or other qualifications will be considered on an individual basis

PLUS

- Pass a practical session
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

Internal Candidates

- Advanced Certificate: Sport and Fitness (with a minimum of 13 assessed credits)
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

All applicants will be invited for an interview/information session which may include a practical session.

## HND: Sports Coaching and Development

SCQF Level 8

Full-time

**K**

Following on from the HNC: Coaching and Developing Sport, this course is designed to continue to develop and support your pursuit of a career within sports coaching and sports development. You must have passed HNC: Sports Coaching and Development in order to be enrolled on this course.

### Entry Requirements

- HNC: Coaching and Development of Sport (with 15 credits)
- Internal and external applicants must have achieved 15 credits with an A or B in the HNC Graded Unit
- You will need a PVG check through Disclosure Scotland in order to go out on the placement(s) as part of this course

### School College Partnership courses offered within Sports and Fitness include:

- National Progression Award: Sports Development SCQF Level 6

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

### Your part-time study options within Sports and Fitness

- Fife Elite Football Academy: Under 16s
- Fife Elite Football Academy: Under 18s



**“My interest in Sport Coaching came from having a background and involvement in sports and coaching at high school. I wanted to pursue my interest further and do a course at Fife College”**

### Rachael McDonald

#### Studied for a career in Sports Development

I did my HND in Sports Coaching and Development and found the course really worthwhile. It gave me a lot of transferable skills. I thought the most useful aspect of the course was ‘Project and Event Management’ and ‘Managing Volunteers’ as I feel I can apply this in the industry I’m working in now.

It really does help for working in the industry. You learn a lot of really valuable skills that you don’t really pick up on at University. It’s a really hands on course, so it’s a good addition to your CV as well.

Since completing the course, I went into third year at Abertay University and did my degree in ‘Sports Development and Coaching’. Following that, I got a job with Active Schools in Fife as a Project Officer for girls and young women.

# Supported LEARNING

## Supported Learning

Our Supported Learning courses offer you the opportunity to participate in a range of activities that promote learning, training and personal development. You might not know what the right career is for you yet. Or you might just want some extra skills to make a start in fulfilling your potential. Our courses look to support you in pursuit of progress onto mainstream college courses, employment or supported meaningful activity in the community.

If you're unsure which direction you're heading in, or you're interested in gaining extra skills to prepare you for the challenges of life, we can show you the way.

### New skills that you will learn include:

- Confidence
- Independence
- Teamwork

### What route can I take to my ideal career?

You can start at SCQF Level 1 and progress to SCQF Level 4 - the equivalent to National 4s.

# Supported Learning Course and Career Planner

## Key:

Progression route  
 .....→

Accelerated progression route  
 —————→

Academies/  
 Community Classes

Double  
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College courses

Solid  
 line box

School College  
 Partnership courses

Filled  
 in box

Courses share  
 progression options

Dotted  
 line box

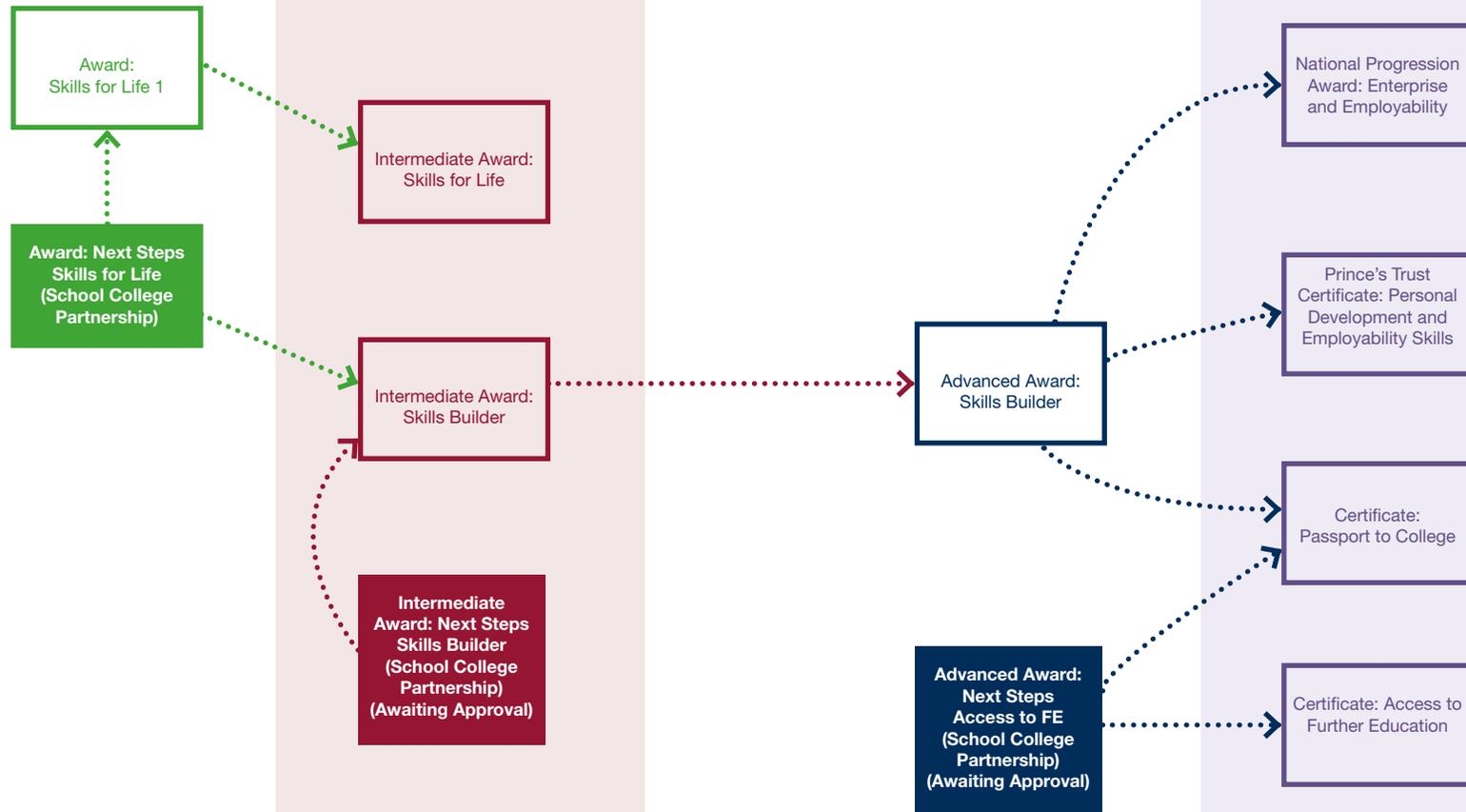
This planner shows possible routes of progression. For full entry requirements for each course, always check online.

SCQF LEVEL  
**1**

SCQF LEVEL  
**2**

SCQF LEVEL  
**3**

Equivalent to National 4s  
 SCQF LEVEL  
**4**



## SUPPORTED LEARNING

Supported Learning	Full-time	Short Full-time	School College Partnership
Award: Skills for Life	D G		R
Intermediate Award: Skills for Life	D G		
Intermediate Award: Skills Builder	D G		R
Advanced Award: Skills Builder	D G		
Certificate: Access to Further Education		D G	R
Certificate: Passport to College		D G L	
National Progression Award: Enterprise and Employability		D G	
Prince's Trust Certificate: Personal Development and Employability Skills		D G L	

**Award: Skills for Life**

Broadly comparable to SCQF Level 1

Full-time



School College Partnership

This is a supported college course aimed at school leavers with more complex additional support needs who have already completed a School College Partnership course, such as Next Steps, in the final year of their school education. This course gives the opportunity to build confidence, develop personal and social skills, and maintain/improve skills previously learned at school

**Entry Requirements**

- The successful completion of a School College Partnership course, such as Next Steps at Fife College
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR) and assessed as college ready

**Intermediate Award: Skills for Life**

Broadly comparable to SCQF Level 2

Full-time



This is a supported college course aimed at students with complex additional support needs who have already completed the Award: Skills for Life at Fife College. This course gives the opportunity to build confidence, develop personal and social skills, and maintain/improve skills previously learned at school.

**Entry Requirements**

- The successful completion of Award: Skills for Life at Fife College
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR) and be assessed as college ready

**Intermediate Award: Skills Builder**

Broadly comparable to SCQF Level 2

Full-time



School College Partnership  
This is a supported college course aimed at school leavers with support needs who have already completed a School College Partnership course, such as Next Steps, in the final year of their school education.

It gives the opportunity to build confidence and develop social and work skills appropriate to an employment setting.

**Entry Requirements**

- The successful completion of a School College Partnership course, such as Next Steps at Fife College
- Three National 2 Qualifications
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR) and assessed as college ready

**Advanced Award: Skills Builder**

Broadly comparable to SCQF Level 3

Full-time



This is a supported college course aimed at students with additional support needs who have already completed Intermediate Award: Skills Builder. It gives the opportunity to build confidence and develop social and work skills appropriate to an employment setting. You will build on the skills, knowledge and level of achievement gained in the Intermediate Award: Skills Builder course and, if appropriate, will be given the opportunity to participate in a work placement.

**Entry Requirements**

- The successful completion of Intermediate Award: Skills Builder at Fife College
- In addition, internal applicants will also require a positive Internal Learner Reference (ILR) and be assessed as college ready

### Certificate: Access to Further Education

Broadly comparable to SCQF Level 4

Full-time



School College Partnership

This is a supported progression course primarily designed for school leavers to give an opportunity for young people to engage with college life with the aim of then progressing on to a full-time college course. This short full-time course will help develop your confidence in essential skills of communication, numeracy, ICT and working with others.

#### Entry Requirements

- Three National 3s, including Core Skills
- Preferably successful completion of a School College Partnership course, such as Advanced Award: Next Steps Access to FE, from within Supported Learning
- Certificate: Passport to College

### Certificate: Passport to College

Broadly comparable to SCQF Level 4

Short Full-time



This course is for learners who would benefit from developing skills in learning, teamwork, digital, employability, communication, investigation and project work.

It is ideal for those who are unsure what their next steps will be, and would benefit from additional support.

#### Entry Requirements

- Three National 3s
- Advanced Award: Skills Builder

### National Progression Award: Enterprise and Employability

SCQF Level 4

Short Full-time



This is a supported college course primarily aimed at school leavers with additional needs who have already completed a School College Partnership course, such as Next Steps, in the final year of their school education or are progressing from an internally completed course. This course gives an introduction to the world of work whilst developing Core Skills, social skills and building on confidence.

#### Entry Requirements

- Advanced Award: Skills Builder, and the ability to work at SCQF Level 4
- Certificate: Passport to College

### Prince's Trust Certificate: Personal Development and Employability Skills

SCQF Level 4

Short Full-time



The College, in partnership with the Prince's Trust, offers this diverse course that helps you to improve your skills, qualifications, confidence, and motivation. It will increase your employability and give you more focus for the future. This unique 12-week course is for young people aged 16-25 years and is designed to provide challenges that bring out the best in you.

#### Entry Requirements

- You must be between the ages of 16-25

### School College Partnership courses offered within Supported Learning include:

- Certificate: Access to Further Education
- Award: Next Steps: Skills for Life
- Intermediate Award: Next Steps: Skills Builder (Awaiting Approval)
- Advanced Award: Next Steps: Access to FE (Awaiting Approval)

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

# Tourism, EVENTS AND CUSTOMER Service

## Tourism, Events and Customer Service

Get started towards a fast-paced, dynamic career engaging with diverse clients from across the globe while working in Tourism, Events and Customer Service. Immerse yourself in a wide range of cultures as well as embracing creativity, innovation, and imagination to promote tourist destinations, deliver events and create special moments which last long in the memory.

We provide you with the knowledge and skills in several specialist areas including sustainability, customer service, business management and leadership which will transfer to local, regional, national, and international events, tourism and customer service sectors.

## What kind of career could I have?

- Airline Cabin Crew
- Conference Manager
- Events Manager
- Exhibition Organiser
- Fundraiser
- Holiday Representative
- Hotel Receptionist
- Live Performance Manager
- Retail Operative
- And more...

## What route can I take to my ideal career?

You can start at SCQF Level 4 (the equivalent to National 4s) and progress through HNC/HND, or then onto year 2 or 3 of a degree or move into employment.

Visit [fife.ac.uk/tourism](https://fife.ac.uk/tourism) for more information and a full list of courses in this area.

## Did you know?

Tourism contributes over £3 Billion to the Scottish economy

183,800

The number of people employed in the tourism sector in Scotland in 2020

37,500

The tourism industry will need an estimated 37,500 jobs to be replaced or created between 2020 and 2023

# Tourism, Events, and Customer Service Course and Career Planner

## Key:

**Progression route**



**Accelerated progression route**



**Academies/Community Classes**



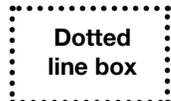
**College courses**



**School College Partnership courses**



**Courses share progression options**



This planner shows possible routes of progression. For full entry requirements for each course, always check online.

**Potential Career Opportunities**

Equivalent to National 4s

SCQF LEVEL

4

Equivalent to National 5s

SCQF LEVEL

5

Equivalent to Highers

SCQF LEVEL

6

Equivalent to Year 1 at University and Advanced Highers

SCQF LEVEL

7

Equivalent to Year 2 at University

SCQF LEVEL

8

Equivalent to Year 3 at University

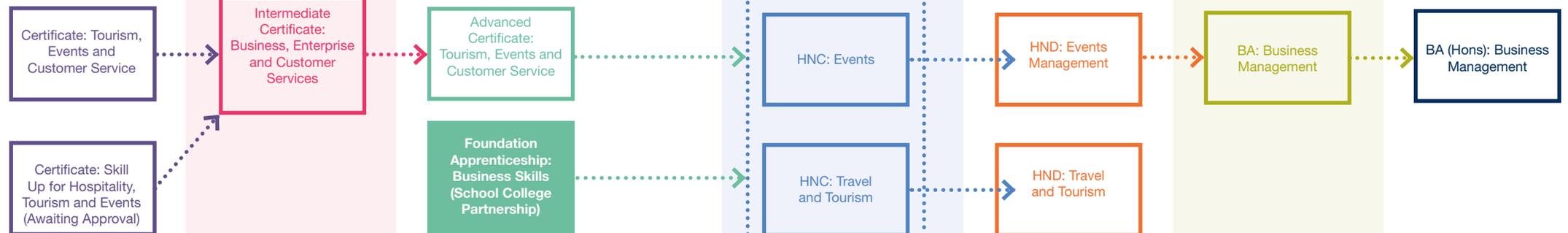
SCQF LEVEL

9

Equivalent to Year 4 (Honours) at University

SCQF LEVEL

10



### Articulation to university\*

Articulation routes for direct entry to years 2 or 3 of a related degree exist for degree courses at Abertay University, Queen Margaret University, Robert Gordon University, and Glasgow Caledonian University on successful completion of an HND. Please see our website for further information.



Modern Apprenticeship, customer services, retail operative, sales assistant, retail supervisor, merchandiser

Retail operative, sales assistant, retail supervisor, customer services, merchandiser, warehousing and retail display assistant, Modern Apprenticeships in the travel industry

Airport ground staff, travel agency assistant, airline cabin crew, hotel receptionist, holiday rep, events and conference assistant, visitor attraction assistant, food service operator, bar supervisor

Visit Scotland opportunities, tour guide, travel agent, tourist board, Historic Scotland opportunities, tour operator, attraction provider, National Trust opportunities, events coordinator, conference organiser, sales, food and beverage and operations events positions, music festival career paths

\*An Articulation Route is a pathway between an HNC or HND and a degree programme, agreed between a college and a university. HNC = Higher National Certificate, HND = Higher National Diploma

# TOURISM, EVENTS AND CUSTOMER SERVICE

Tourism, Events and Customer Service	Full-time	Part-time	School College Partnership
Certificate: Tourism, Events and Customer Service	K		
Certificate: Skill Up for Hospitality, Tourism and Events (Awaiting Approval)	K		
Intermediate Certificate: Business, Enterprise and Customer Service		D K L	
Advanced Certificate: Tourism, Events and Customer Service	K		
HNC: Events	K		
HNC: Travel and Tourism	K		
HND: Events Management	K		
HND: Travel and Tourism	K		

## Certificate: Tourism, Events and Customer Service

Broadly comparable to SCQF Level 4

Full-time

K

This 17-week, short full-time course (running from September to January) covers everything from looking after customers to job seeking activities. It is a great way to get back into studying. The background to working in business, enterprise or customer service gained will give you the opportunity to develop your skills in the workplace and to learn more about working in customer facing industries.

### Entry Requirements

One of the following:

- Three National 4 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Certificate: Skill Up for Hospitality, Tourism and Events (Awaiting Approval)

Broadly comparable to SCQF Level 4

Full-time

K

This Skill Up course is a project based approach to learning where you will study four projects throughout the year. The project themes include Employability, Business Plan, Travel and Tourism, and Food and Drink. You will have plenty of opportunities to develop practical skills and creative thinking, working with industry partners and various local hospitality and food and drink operators.

### Entry Requirements

One of the following:

- Three National 3 units
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Intermediate Certificate: Business, Enterprise and Customer Service

Broadly comparable to SCQF Level 5

Part-time

K D L

This 17-week course, which starts in February and follows on from Certificate: Tourism, Events and Customer Service will provide you with a practical and broad introduction to the fields of business and customer service. You will learn through a mixture of role play, practical work, and theory. You will be expected to participate and contribute in class, and study out with class as needed.

### Entry Requirements

- Four National 4 units including English
- Certificate: Tourism, Events and Customer Service (including 7 SQA units at SCQF Level 4 or above)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

## Advanced Certificate: Tourism, Events and Customer Service

Broadly comparable to SCQF Level 6

Full-time

K

This course will develop your skills and knowledge in a range of sectors within the business, travel and events industry including airlines, airports, travel agencies, tour operations, music festivals, wedding planning and business operations. You will have the opportunity to visit different visitor, event attractions and businesses and to participate in many college and external events.

### Entry Requirements

- Two National 5s at Grade C or above plus four other National 5 units in relevant subjects (e.g. English, Modern Studies, History, Maths, Business, Administration and IT, Geography, Politics, RMPS, or any other subjects that require a high degree of literary skills)
- Intermediate Certificate: Business, Enterprise and Administration (to include 12 SQA units at SCQF Level 5 or above, including one at SCQF Level 6)
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**HNC: Events**

SCQF Level 7

Full-time



If you are excited by the prospect of organising, coordinating, and creating a wide range of events then this is the course for you. It will provide you with the necessary skills and knowledge required to pursue a career in this exciting and vibrant industry. You will also have the opportunity to participate in many college and external events.

**Entry Requirements**

One of the following:

- At least one relevant Higher at level C or above plus four National 5s at Grade C or above in relevant subjects (e.g. Business, English, Modern Studies, English, History, Admin and IT, Religious, Moral and Philosophical Studies, Computing, Geography, Maths or Science based subjects)
- Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services) to include 12 SQA units at SCQF Level 5 or above, including one at SCQF Level 7
- Advanced Certificate: Tourism, Events and Customer Service to include 12 SQA units at SCQF Level 5 or above, including one at SCQF Level 7
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**HNC: Travel and Tourism with Business**

SCQF Level 7

Full-time



Travel and tourism is a diverse and vibrant industry with vast employment opportunities regionally, nationally, and internationally. This course will provide you with the necessary skills and knowledge required to pursue a career in this exciting industry. You will also have the opportunity to use our state of the art training cabin.

**Entry Requirements**

One of the following:

- At least one relevant Higher at level C or above plus four National 5s at Grade C or above in relevant subjects (e.g. Business, English, Modern Studies, English, History, Admin and IT, Religious, Moral and Philosophical Studies, Computing, Geography, Maths or Science based subjects)
- Advanced Certificate: Business Enterprise (with Administration, Accounting or Legal Services) to include 12 SQA units at SCQF Level 5 or above, including one at SCQF Level 7
- Advanced Certificate: Tourism, Events and Customer Service to include 12 SQA units at SCQF Level 5 or above, including one at SCQF Level 7
- Relevant industry experience and/or other qualifications will be considered on an individual basis

**HND: Events Management**

SCQF Level 8

Full-time



If you are excited by the prospect of managing, coordinating, and creating a wide range of events and conferences, then this is the course for you. Opportunities for employment will be diverse, challenging, and rewarding. You will have the opportunity to participate in many college and external events.

**Entry Requirements**

- HNC: Events SCQF Level 7 (with 15 credits)

**HND: Travel and Tourism**

SCQF Level 8

Full-time



Travel and tourism is a diverse and vibrant industry with vast employment opportunities both nationally and internationally. This course will provide you with the necessary skills and knowledge needed to enter this exciting industry, and prepare you for a career in this vibrant sector.

**Entry Requirements**

- HNC: Travel and Tourism SCQF Level 7 (with 15 credits)

**School College Partnership courses offered within Tourism, Events and Customer Service include:**

- Certificate: Step Up for Hospitality, Tourism and Events
- Skills for Work: Travel and Tourism SCQF Level 4
- Skills for Work: Travel and Tourism SCQF Level 5

**Please note: School College Partnership courses vary by High School. Please check with your own High School to see which courses are available.**

**Your part-time study options within Tourism, Events and Customer Service**

- Intermediate Certificate: Business, Enterprise and Customer Service
- SVQ Level 3 Customer Services SCQF Level 6

# Funding



## ○ Student Funding

Money and funding are big considerations for most students. So if you need a hand deciding which is the right option for you to fund your studies, our Student Funding team is happy to chat and answer all your questions.

We advise that you apply for your funding as early as possible, and make sure everything is in place before the start of your course.

Our website has all the information you need on all the different kinds of funding support available – from bursaries and student loans to scholarships, assistance funds, and allowances.

Depending on the level of course you study, you could be eligible for the following types of funding:

- Tuition fees paid
- Bursary
- Educational Maintenance Allowance (EMA)
- Student loan
- Supplementary grants
- Travel expenses
- Assistance with childcare
- Disability support
- Individual Training Account (ITA)
- Council tax exemption/discount
- Assistance with rent/mortgage
- Part-time fee grant
- Care Experienced bursary

Visit [fife.ac.uk/funding](https://fife.ac.uk/funding)

## ○ Scholarships to help you in your studies

As a student at Fife College you could benefit from our fantastic scholarship programme. We have over 30 scholarships available each year funded by a range of companies and organisations from Shell and Diageo to Ian Rankin and the Russell Trust.

Thanks to our scholarships, our students get the chance to gain some much needed extra cash to buy the resources they need such as laptops, software, equipment and books. There are some amazing mentoring and placement opportunities too, both in the UK and abroad, including the USA.

Our scholarship awards also look great on a CV, helping our students stand out from the crowd as they progress their studies or career.

Last year a record-breaking 208 students were scholarship award winners sharing an amazing £176,000 – next time it could be you!

**For further details head to [fife.ac.uk/scholarships](https://fife.ac.uk/scholarships) to find out more or email [scholarships@fife.ac.uk](mailto:scholarships@fife.ac.uk)**



# SUPPORT Services

## ○ Guidance Team

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If you need to talk to someone in private about any issue during your time here, our Guidance team are here to help, right the way through your studies. They've got supportive team members at every campus who are always happy to chat, listen, and help.

It might be money worries, or concerns about your course. It might be something more personal. Whatever is on your mind, you can talk to our respectful, non-judgemental, helpful teams in complete confidence.

And if there's anything they can't help you with, they work closely with a number of agencies across Fife and beyond who specialise in a whole variety of different areas.

The Guidance team are here for you from the moment you apply for a course, throughout your time studying at the College, and whilst you prepare for your next course or stepping into the world of work. They also provide extra support for Student Carers, Estranged and Care Experienced students.

**More info at [fife.ac.uk/guidance](https://fife.ac.uk/guidance)**

## ○ Attendance Team

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The Attendance Advisors work with you, your lecturers and course tutors to make sure you are making it to all your classes or studying on your own so you do not fall behind on your course.

Attendance Advisors can assist with any attendance concerns or issues that may arise, including funding issues, engagement issues or on-going medical conditions and will work closely with other teams such as the Guidance team and Inclusion team to ensure that you are fully supported.

The Attendance team are here for you from the moment you begin your course and throughout your time studying at the College. They also provide extra support for Student Carers, Estranged and Care Experienced students.

**More info at [fife.ac.uk/guidance](https://fife.ac.uk/guidance)**

## ○ Student Funding

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Our Student Funding team aim to support every individual who seeks to further their education. Student Funding Advisors are available at each campus at certain times to check application forms and answer any funding queries.

If you still have questions, need more information or are unsure about the evidence you need to provide, please don't hesitate to contact the team.

**Call 0344 248 0115 or email [studentfunding@fife.ac.uk](mailto:studentfunding@fife.ac.uk)**

## ○ Admissions

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Looking to speak to someone about your course application? Our Admissions team can support you with information relating to course applications, course interviews, or continuing on for another year if you are an existing student.

**Call on 0344 248 0115 or send them an email at [applications@fife.ac.uk](mailto:applications@fife.ac.uk)**

## ○ Customer Services

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Have you got questions but don't know who to ask? Our Front of House team are available on the main college number, by email, or at each of the reception desks with a friendly face.

They can answer most questions – and if they can't, will always put you in touch with the person who can.

**Call 0344 248 0115 or email [info@fife.ac.uk](mailto:info@fife.ac.uk)**

## ○ Health and Wellbeing

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Fife College is committed to the provision of high quality support for students to safeguard physical, emotional, and mental wellbeing.

Your Health and Wellbeing Advisor is available at each of our campuses, and can also be found online.

**Visit [fife.ac.uk/wellbeing](https://fife.ac.uk/wellbeing) for more**

## ○ Support for Care Experienced Students

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If you are Care Experienced, we have a Corporate Parenting Co-ordinator who can help and support you. If you need help and support engaging with other support agencies, we can help you to connect with the right agencies.

We can support you prior to coming to college and throughout your student journey.

We aim to include our Care Experienced students within Fife College in consultations, discussions and debates on all matters which affect their lives.

**Head to [fife.ac.uk/careexperienced](https://fife.ac.uk/careexperienced) for more**

## ○ Student Employability Team

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It's our job to get you ready for the job you want. And we've got a great track record in graduate employability.

Your Student Employability team is on hand at every campus to give you relevant, practical career advice.

The real skills for real jobs you will learn here, along with our industry and business links, mean you're in the best possible place to go after the best job for you.

**Visit [fife.ac.uk/employability](https://fife.ac.uk/employability)**

## ○ Inclusion Team

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Everyone is entitled to take part in learning and to realise their own potential. If there is anything which could get in the way of your learning and participation at college, or you encounter a problem with learning, a good starting point is to talk to a member of your Inclusion team.

The Inclusion team has Student Learning Hubs at each campus where you can drop in for study skills, advice, and learning support. They also offer mentoring sessions, class support, and assistive technology training.

**Visit [fife.ac.uk/inclusion](https://fife.ac.uk/inclusion)**

## ○ Campus Libraries

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On every campus you can find the quiet space you need to focus on your studies. Your student card is also your library card and lets you use our fantastic facilities and make the most of a huge range of resources.

Along with books that help with every part of your curriculum, and space to study, you'll find Wifi and PC drop-in areas in every library.

**Go to [fife.ac.uk/libraries](https://fife.ac.uk/libraries)**



## The FCSA Your Students' Association

**When you study at Fife College, you automatically become a member of one of the best students' associations in Scotland!**

The Fife College Students' Association (FCSA) is here to support you in every aspect of your college experience. Whether you need help with something in class, are looking for a way to expand your skills, or want to do something fun the FCSA is there for you. Want to make a change for others? With the FCSA you can help to improve the college experience for everyone. You can be a class rep to make sure your classmates are well informed about everything happening in the college. You can also volunteer with the FCSA to help deliver events that help others.

Looking for something to do outside of your studies? The FCSA organises a calendar of events that you can get involved with. Starting with Freshers in September, you'll find a variety of activities on offer, and tailored to fit around your timetable. We have award-winning societies, including D&D, the FCSA Book Group, and the FCSA Video Gamers, as well as online competitions and contests. Could your lovely pet be crowned FCSA Pet of the Year?

### FCSA Sports

Feeling competitive? FCSA Sports is for you! You can join one of our teams and play in national competitions thanks to our membership with Scottish Student Sport. You can join up with the FCSA Basketball Unicorns, FCSA MFC, FCSA WFC, FCSA Badminton Club, FCSA Netball Club, and the FCSA Volleyballers. If you're more of a lone competitor you can also represent the FCSA at Boccia, Golf, and Athletics. And if you want to do another sport, let us know – we encourage students to help set up teams and can provide the necessary equipment and kits. If you'd like to help promote general physical activity and sports at Fife College, then you can get involved with our Sports Ambassador Volunteer Programme.

So remember – if you study at Fife College, you're a member of the FCSA and all of our activities and support are there for you. The FCSA: Helping to create your future!

**Find out more at [www.fc-sa.net](http://www.fc-sa.net)**

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**Fife.ac.uk**  
**0344 248 0115**  
**info@fife.ac.uk**



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**@fifecollege**

The information published in this guide was correct at the time of print.  
For the most up-to-date information, you should always check our website.

Published December 2021  
Fife College is a registered Scottish charity (No. SCO21203)