

**Useful Links** Glossary of Acronyms Strategic Risk Register

AGENDA



Polite Reminder Please take a 10 minute break every hour of meeting

## **Meeting:** Finance, Commercial and Estates Committee **Date:** Tuesday 12 September 2023 at 8.30am **Location:** Microsoft Teams

| <b>No</b><br>1 | Item<br>Welcome, Apologies and Declarations of Interests                                                                                                                                                                                                                                             | Action<br>Note                          | <b>Lead</b><br>SM          | <b>Pages</b><br>N/A                                |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------|----------------------------------------------------|
| 2              | Minutes of the Previous Meeting: 6 June 2023                                                                                                                                                                                                                                                         | Approve                                 | SM                         | 2-6                                                |
| 3              | Matters Arising / Actions Outstanding                                                                                                                                                                                                                                                                | Note                                    | SM                         | 7-9                                                |
| 4              | <ul> <li>Strategic Update Reports:</li> <li>4.1 Digital Services</li> <li>4.2 Commercial Activity <ul> <li>4.2.1 Commercial Income Profitability</li> </ul> </li> <li>4.3 Finance <ul> <li>4.3.1 Financial Implications of Early Withdrawals 2022-23</li> </ul> </li> <li>4.4 Procurement</li> </ul> | Note<br>Note<br>Note<br>Note<br>Approve | IH<br>IH<br>JT<br>IH<br>JT | 10-15<br>16-18<br>19-21<br>22-30<br>31-33<br>34-37 |
|                | 4.5 Estates                                                                                                                                                                                                                                                                                          | Approve                                 | JT                         | 38-44                                              |
| 5              | Disposal of Halbeath Site<br>John Lewthwaite and Sharon Dewar will join for this item                                                                                                                                                                                                                | Presentation                            | JL /<br>SD                 | N/A                                                |
| 6              | Draft Finance Regulations                                                                                                                                                                                                                                                                            | Approve                                 | JT                         | 45-46                                              |
| 7              | Five Year Financial Forecast<br>This has been circulated and approved by<br>correspondence and is included for noting only                                                                                                                                                                           | Note                                    | JT                         | 47-52                                              |
| 8              | Self-Evaluation: Feedback                                                                                                                                                                                                                                                                            | Discuss                                 | MP/<br>SM                  | 53-55                                              |
| 9              | Review of Meeting                                                                                                                                                                                                                                                                                    | Discuss                                 | All                        | N/A                                                |
| 10             | <ul> <li>Date of Next Meeting</li> <li>Thursday 16 November 2023</li> <li>Joint Audit and Risk/Finance, Commercial and<br/>Estates Committee: 3.15pm</li> <li>Einance, Commercial and Estates Committee: 4pm</li> </ul>                                                                              | Note                                    | SM                         | N/A                                                |

• Finance, Commercial and Estates Committee: 4pm