

AGENDA

A meeting of the People and Culture Committee will be held on Tuesday 9 November 2021 at 3.30pm. Please join via Microsoft Teams.

Papers highlighted in purple font have not been published with the agenda as they are either due for future publication or are not in the public domain.

Briefing Session: Update on Wellbeing Activity: SFC Actions and Wellbeing Festival – Z Franklin-Hills, Mark Goodall and John Blakey

No	Item	Action	Lead	Pages
1	Welcome, Apologies and Declarations of Interests	Note	GD	N/A
2	Minutes of the Previous Meeting: 1 June 2021	Approve	GD	
3	Matters Arising / Actions Outstanding	Note	GD	2-2
Health, Safety and Welfare: Compliance				
4	Health and Safety Update: Accident and Near Miss Update	Note	AL	
Organisational Development and Human Resources: Compliance				
5	Policies, Procedures and Strategies	Approve	ZFH	
6	Staff Numbers / Equalities Statistics 2020-21			
	6.1 Annual HR Metrics	Note	ZFH	
	6.2 Equality and Diversity Recruitment	Note	ZFH	
	6.3 Equality and Diversity Staff Report	Note	ZFH	
7	Update on National Bargaining (<i>Verbal Update</i>)	Note	ZFH	N/A
8	Minutes from Committees: <ul style="list-style-type: none"> JCC – 18 June 2021 JNC – Academic Staff – 25 June 2021 	Note	ZFH	
Organisational Development and Human Resources: Transformational				
9	Delivering the Human Resource Strategy and Workforce Plan 2018 - 2023	Note	ZFH	
10	Wellbeing Strategy and Committees (<i>Paper to Follow</i>)	Note	ZFH	N/A
11	CLPL Update	Note	ZFH	
Other Matters: Compliance				
12	Review of Meeting	Discuss	All	N/A
13	Date of Next Meeting Tuesday 22 February 2022 at 3.30pm	Note	GD	N/A



Key:	
	Outstanding and deadline passed
	Progressing and on target
	Complete

People and Culture Committee

Actions Outstanding / Progress Made

	Date of Meeting	Action	Responsibility	Deadline	Comments
1	01.06.21	To approve the Health and Safety Policy and Statement.	A Leadbetter	01.08.21	Complete
2	01.06.21	To approve the policies, procedures and strategies.	Z Franklin-Hills	01.08.21	Complete
3	01.06.21	To make recommendations to the Board on the changes to the Committee title and focus moving forward; and to circulate the Annual Report to members for comment in due course.	M Philp	31.08.21	Complete